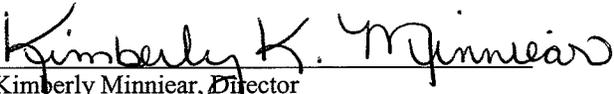


**Children's Special Health Care Services
Administrative Policy Manual**

Administrative Policy # B-1d



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Children's Special Health Care Services (CSHCS)

10/06/10

Date

Effective Date: As of signed date
Revision reason: New Policy

Title: Processing CSHCS Applications and Re-evaluations for Participants and Families who are Exempt from Paying Social Security and Medicare Taxes

Purpose: To provide guidelines for processing applications and annual re-evaluations when a Medicaid Exemption is involved

Rule References:

- 410 IAC 3.2-1-28 – “Processing and application” defined
- 410 IAC 3.2-2-4 – Application process and enrollment in the Medicaid program
- 410 IAC 3.2-2-5 - State Department of Health responsibilities in the application process
- 410 IAC 3.2-2-6 – County Department responsibilities in the application process
- 410 IAC 3.2-3-1 – Revaluation of eligibility and criteria for closure
- 410 IAC 3.2-5-1 - Health insurance information and utilization
- 410 IAC 3.2-5-2 – Family responsibility to disclose information

Policy: The requirement that necessitates an applicant to show evidence that the child is enrolled in a Medicaid program or that the child has applied for the Medicaid program, under 410 IAC 3.2-2-4(a), shall be waived if the applicant can show proof of filing an IRS FORM 4029, “Application for Exemption from Social Security and Medicare Taxes and Waiver of Benefits.” The form should have the words “approved” on it.

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The applicant must either provide a copy of their IRS Form 4029 along with their other tax records, *or* document an approved IRS Form 4029 by submitting a current 1040 in which the words "exempt – Form 4029" are written on line 57.