

IHIV PREVENTION COMMUNITY PLANNING GROUP MEETING

March 16, 2010

10:00 to 3:30 p.m.

Indiana State Department of Health,

Rice Auditorium

2 North Meridian Street

Indianapolis, IN 46204

ATTENDANCE

Present CPG Members:

Bowden, Diana	Greene, Latorya	Niles-Carnes, Larisa	Quintero, Liliana	Trulley, Denice	Woods, Wendy
Brinegar, Emily	Lozano, Dolly	Pasco, Larry	Revalee, Brian	Urias-Hail, Anna	Yoder, Beth
Drury, Benjamin	Morton, Ramon, Community Co-Chair	Perez, Andrea, State Co-Chair	Rock, Christina	Vesga, Jesus	
Goode, Angela	Nash, Rico	Prado-Reyna, Laura	Rush, Nathan	West, Nathan	

Absent CPG Members:

Hughes, Mark
Morton, Ramon after 12:45 (Latorya Greene as Proxy)

Present ISDH Staff:

Arnold, Vivian	Chapman, Erika
Bain, Cena	Newton, Susan

Present Technical Advisors:

Exom, Michael
Feldheiser, Rochelle

Guests:

Gilmore, Danielle
Moore, Kem

GENERAL INFORMATION

- Meeting called to order at 10:00 a.m.
- All Present Attendees introduced themselves, region, and populations they represent.
- Ground Rules read by Andrea Perez at 10:05 a.m.
- Mission Statement presented by Larry Pasco and Cena N.F. Bain at 10:07 a.m.

Voting of January 2010 CPG Meeting Minutes

- Consensus Made.

Review of Self Assessment Form

- One member feels as if some comments were a little harsh.

Review of Executive Committee Meeting Minutes

- No Comments Made

Policies and Procedures Presentation– Given by Dolly Lozano at 10:15 a.m.

- Member Term limit policy presented to full CPG for approval.
 - Policy sent back to committee for adjustments.
 - Staggered membership terminology to be removed
 - Suggested that committee consider the fact that some seats may not be filled.
- Travel Reimbursement policy presented to full CPG for approval (page 19)
 - New policy to reflect that all members are eligible for mileage reimbursement.
 - Consensus made.
- Page 13 of Policies and Procedures presented with change to reflect one (1) at-large member in place of two (2) at-large members.
- By-Law changed introduced to full CPG. By-Law change to reflect the removal of 2/3 vote. CPG will follow the majority vote process.
 - CPG liaison to forward by-law change to full body; full body has 30 days to vote on change via e-mail.

Needs Assessment Presentation– Given by Angela Goode at 10:25 a.m.



Needs Assessment
Committee Report slide

- See above attached PowerPoint presentation.
- Discussions/concerns surrounding IMHC and the Injection Drug User population ensued.

- Needs Assessment committee chair asks full body 2 questions to think about during lunch hour regarding a needs assessment for the State of Indiana.
 - o What do we want to know?
 - o Who needs to be a part of this effort?

Advocacy Responsibility Counseling (ARC) Presentation– Given by Marsha Ford at 10:50 a.m.

- If you do testing, you must have a duty to warn on file
 - o All ISDH testing sites have a new duty to warn form that is required to be filled out.
- ISDH does not accept anonymous complaints, all complaints must submit/state their name; however, names will be kept confidential.
 - o Once complaint is received and investigated, a health directive is issued requiring individual to attend counseling.
 - Counseling sites that are referred by ISDH are free of charge to client
- Can call Marsha Ford with any questions surrounding the ARC program or duty to Warn at 317-233-7211

Division Updates– Given by Andrea Perez at 11:30 a.m.

- New Regional Maps distributed.
 - o CPG regions are now aligned with DIS/STD.
 - Regions went from 10 to 9.
 - New regions will not affect funding as funding is not based solely on geography.
 - New regions will go into effect on April 1, 2010.
- Duties of CPG Liaison in her time of absence (maternity leave).
 - o Needs Assessment CBA request will be handled jointly by Andrea Perez and Erika Chapman
 - o Evaluations' CBA request will be handled jointly by Andrea Perez and Susan Newton
 - o Meeting Logistics will be handled by Vivian Arnold
 - o Upcoming Committee Conference Calls will be handled/moderated as follows:
 - Andrea Perez– Executive Committee Conference Call scheduled for 4/5 (Community Co-Chair to handle minutes)
 - Susan Newton – Evaluations Committee Conference Call scheduled for 4/6
 - Erika Chapman – Needs Assessment Conference Call scheduled for 4/27
 - o All Committee meeting minutes should be forwarded to Vivian Arnold for record keeping purposes.
- Division hopes to fill Susan Newton's former position by the first of April.

- Neal Carnes will be replacing Richard Passey's former position in surveillance.
- CPG Liaison's job description distributed to full CPG for their record.

Discussion surrounding CPG timeline– Facilitated by Cena N.F. Bain at 11:40 a.m.

- Committees should meet; review the current Statewide prevention plan and update sections that pertain to their committees.
 - o Timeline should be completed by May's full body CPG meeting.

LUNCH – 11:45 TO 12:45

Committee Reports at 12:50

Membership

- Committee working on creating policies surrounding child care reimbursement, attendance, and staggered membership process.
- Committee asks all members to review page 14 of the policies and procedures surrounding the Roles and responsibilities of Committee members; any member that misses 2 consecutive committee meetings will be asked to join in a private consultation with committee chair.

Epidemiology/Populations

March presentation to CPG



March
Presentation.pdf

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- See above attached PowerPoint Presentation
 - Committee wishes to be as transparent as possible
 - Timeline:
 - o March-introduction of committee members
 - o May- create methodology to present to and seek feedback from full CPG
 - o September- present priority populations to and seek feedback on process from CPG
 - o November-complete and submit executive summary to CPG and seek feedback on product from CPG

Interventions

- Committee wishes to know what Interventions are being used in Indiana that are not necessarily funded by ISDH.
 - o Committee sent letter to all members seeking known sites in their region that provide HIV prevention services.
- Committee wishes to research Interventions and have them presented at CPG meetings for everyone to review.

Policies and Procedures

- Conflict of Interest Disclosure Form handed out to full body for review and acceptance.
 - o 2 suggestions made: 1. Title should read Indiana HIV/AIDS Community Planning Group 2. Change “record-keeper” to Liaison.
 - o Consensus made to accept form with the above changes.

Needs Assessment

- See PowerPoint Presentation
- List of various needs assessments that have been completed in Indiana provided.
- Question asked by committee: What do we want to know?
 1. What is happening in Indiana (outside of numbers)?
 2. What is the story of the unrepresented? I.e. homeless, those without phones, computers, Televisions, those inaccessible to a needs assessment.
 3. What is going on with the youth populations?
 4. What is going on with Latinos/Latinas? Some populations want to remain “invisible”
 5. What is going on in the Jails/Prisons?
 6. What are the barriers when dealing with HIV and religion?
 7. What is going on with the Burmese Population?
 8. Issues surrounding substance use as a secondary risk factor for HIV.

Evaluations

- Committee looking into utilizing Survey Monkey as another tool for accessing CPG meetings.
- Has had discussions with AED in evaluating CPG as a whole.
 - o Draft plan in the making
 - o AED to assist in creating a tool for CPG to use to evaluate the whole process of CPG

Advocacy

- Angela Goode agreed to chair Ad Hoc committee

Technology

- Benjamin Drury seeks clarification from CPG regarding what is expected of this new ad hoc committee

STD

- Tony Gillespie asks all members located in Region 1 to contact him to register for a planning committee meeting surrounding the syphilis outbreak. Must register by 3/22. Meeting to be held on 3/24 at the Gary Public Library.

Old/New Business at 2:05 p.m.

- New Health commissioner to begin on 4/1/2010.
- During January's meeting it was agreed upon by full CPG that the body as a community would invite the Health Commissioner to attend CPG and answer some questions that the body has surrounding HIV policies in Indiana.
 - o Diana Bowden has agreed to create letter.
 - All input should be submitted to Miss Bowden by end of March.

General Questions at 2:15 p.m.

- No questions raised

Public Comment at 2:15 p.m.

- Visitor Danielle Gilmore will be working with the re-entry program.

Announcements & Celebrations at 2:20 p.m.

1. Spotlight Event to be held on May 10, 2010 to purchase tickets, please see Susan Newton, ISDH. Ticket prices are \$15 for fundraiser and \$100 for reception.
2. ISDH held an event to honor National Women and Girls HIV/AIDS Awareness Day on 3/10 at the Murat Centre.
3. 3/20/2010 is National Native HIV Awareness Day.
4. The AIDS Memorial Quilt event will be held in Bloomington from 11/11 to 11/15. If you wish to sponsor the event contact Emily Brinegar.
5. CDC held the STD conference in Atlanta last week; literature passed out surrounding the disproportionate impact of HIV and Syphilis among US Gay and Bisexual men.
6. 25,000 needles were donated to Harm Reduction.
7. Harm reduction saved 2 lives utilizing the overdose prevention program.
 - In process of trying to get a good Samaritan law passed surrounding individuals who take drug users who have overdosed to the hospital.
8. 4/10/2010 is the AIDS walk in Bloomington. Registration begins at 11 with walk beginning at 12:00 p.m.
9. 5/2/2010 is AIDS Ministries/AIDS Assist AIDS walk.
10. Larry Pasco reports that a billboard is in the works for I-65; messaging HIV prevention.
11. Interventions Committee wishes to hold a conference call on 4/6/2010 at 1:00 p.m.

Adjourn at 2:30 p.m.

NEXT MEETING ON MAY 18, 2010 AT 10:00 A.M.