

IHIV PREVENTION COMMUNITY PLANNING GROUP MEETING

January 18, 2011

10:00 to 4:00 p.m.

Indiana State Department of Health,

Rice Auditorium

2 North Meridian Street

Indianapolis, IN 46204

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**ATTENDANCE**

**Present CPG Members:**

Balash, Jonathan	Florence, Candace	Johnson, Carlos	Morton, Ramon (Community Co-Chair)	Perez, Andrea (State Co-Chair)	Trulley, Denice
Brinegar, Emily	Goode, Angela	Knight, Gregory	Niles-Carnes, Larisa	Rush, Nate	Williams, Me Me
Drury, Benjamin	Greene, Latorya	Miller, Marissa	Pasco, Larry	Stewart, Joseph	

**Absent CPG Members:**

Chappell, Ronald	Revalee, Brian-
Keys-Burnett, Rochelle	

**Present Technical Advisors:**

Exom, Michael	Gillespie, Tony
Feldheiser, Rochelle	Henry, Sue

**Present ISDH Staff:**

Arnold, Vivian	Chapman, Erika	Writt, Amanda
Bain, Cena	Newton, Susan	

**GENERAL INFORMATION**

- Meeting called to order at 10:05 a.m.
- Introduction and Ground Rules Read by Ramon Morton, Community Co-Chair
- All Present Attendees introduced themselves, region, and populations they represent.
- Review of Agenda, Cena Bain, CPG Liaison

**Background on Community Planning at 10:20 a.m.**

- Presented by Cena Bain, CPG Liaison and Ramon Morton, Community Co-Chair

**Break at 10:55**

**Roles and Responsibilities at 11:15 a.m.**

- **Presented by Cena Bain, CPG Liaison and Ramon Morton, Community Co-Chair**



Community Planning  
Orientation...

**Lunch from 12:00 p.m. to 1:00 p.m.**

**Networking Session from 1:00 p.m. to 1:45 p.m.**

**Comprehensive HIV Prevention Plan & Planning Strategies at 1:45 p.m.**

- **Presented by Cena Bain, CPG Liaison and Ramon Morton, Community Co-Chair**

**Group Process at 2:15**

- **Presented by Ramon Morton, Community Co-Chair**

**Mentor Assignments at 2:45 p.m.**

- **Given by Latorya Greene, Membership Chair**
- A detailed mentor process is in the stages of being developed; once complete policy will be voted on forwarded accordingly.
- Note, that mentors are assigned so new members can freely contact them to discuss any CPG concerns/issues/questions that he/she may have.

Gregory Knight assigned to Ramon Morton  
Candace Florence assigned to Andrea Perez  
Joseph Stewart assigned to Latorya Greene  
MeMe Williams assigned to Angela Goode  
Carlos Johnson assigned to Nate Rush  
Jonathan Balash assigned to Benjamin Drury  
Marissa Miller assigned to Emily Brinegar

**2010 Evaluation Recap**

- **Presented by Cena Bain, CPG Liaison**
- Suggested to use Survey Monkey as another form of compiling Group Assessment Form

**Adjourn at 3:00 p.m.**

## IHIV PREVENTION COMMUNITY PLANNING GROUP MEETING

January 19, 2011

10:00 to 4:00 p.m.

Indiana State Department of Health,

Rice Auditorium

2 North Meridian Street

Indianapolis, IN 46204

### ATTENDANCE

#### Present CPG Members:

Balash, Jonathan	Florence, Candace	Johnson, Carlos	Morton, Ramon (Community Co-Chair)	Rush, Nate	Williams, Me Me
Brinegar, Emily	Goode, Angela	Knight, Gregory	Niles-Carnes, Larisa	Stewart, Joseph	
Drury, Benjamin	Greene, Latorya	Miller, Marissa	Perez, Andrea (State Co-Chair)	Trulley, Denice	

#### Absent CPG Members:

Chappell, Ronald	Pasco, Larry
Keys-Burnett, Rochelle	Revalee, Brian

#### Present Technical Advisors:

Exom, Michael	Gillespie, Tony
Feldheiser, Rochelle	Henry, Sue

#### Present ISDH Staff:

Arnold, Vivian	Bain, Cena	Foltz, Darin	Newton, Susan
Arceo, Rupert	Chapman, Erika	Harris, Larry	Writt, Amanda

### GENERAL INFORMATION

- Meeting called to order at 10:05 a.m.
- Ground Rules Read by Cena Bain, CPG Liaison
- CPG Mission read by Ramon Morton, Community Co-Chair
- All Present Attendees introduced themselves, region, and populations they represent.

### **Division Review Presentation at 10:15 a.m.**

- **Presented by Cena Bain, CPG Liaison**



Profile and Division  
Presentation.ppt

### **Introduction of CPG Manual at 10:35**

- **Presented by Cena Bain, CPG Liaison**

### **HIV Prevention Plan at 10:45 a.m.**

- **Presented by Cena Bain, CPG Liaison**
  - Noted that electronic version of plan was not sent out prior to meeting.
  - Plan will be discussed at later time

### **Epi/Populations Methodology Presentation at 11:15 a.m.**

- **Presented by Benjamin Drury**



January 2011  
Meeting.ppt

### **Concerns raised:**

- How would you incorporate qualitative data?
- How could we collect data on IDU's and Transgender population outside of positivity rate?
- Questions regarding the weighing system.

Decision made to table voting on methodology until everyone gets a better understanding.

- Committee to present Epi profile in March.

### **Lunch from 12:20 to 1:20 p.m.**

### **Committee Assignments/Committee Time at 1:20 p.m.**

**Epi:** Benjamin Drury (Chair), Larry Pasco, Jonathan Balash, Candace Florence, Gregory Knight, and Angela Goode

**Membership:** Latorya Greene (Chair), Carlos Johnson, MeMe Williams, Susan Newton (TA)

**Evaluations:** Ramon Morton (Community Co-Chair) and Brian Revalee

**Needs Assessment:** Angela Goode (Chair), Emily Brinegar, Joseph Stewart, Andrea Perez (State Co-Chair), Brian Revalee, and Erika Chapman (TA), Tony Gillespie (TA)

**Interventions:** Nate Rush (Chair), Larisa Niles-Carnes, Marissa Miller, Denise Trulley, Sue Henry (TA), Amanda Witt (TA)

**Advocacy:** Ramon Morton, Tony Gillespie (TA), Angela Goode

**STD:** Larisa Niles-Carnes

**Policies and Procedures:** Ramon Morton, Larisa Niles-Carnes, Jonathan Balash

### **Committee Reports at 2:00 p.m.**

#### **Epi/Populations(Benjamin Drury):**

- Obtained 4 new members
- Meeting dates for 2/7 and 2/21 both at 2:00 p.m.
- Committee to present Epi Profile and how it relates to priority setting in March
- Priority Setting Methodology to be presented in May
- Recommended Priority Populations to be presented in July

#### **Interventions (Nate Rush):**

- No dates yet set for meeting/conference call
- Has a CBA Request for CPG Liaison

#### **Membership (Latorya Greene):**

- 1<sup>st</sup> meeting scheduled for 2/2 at 2:00 p.m.
- Conference calls will be held the 1<sup>st</sup> Wednesday of every month.
- Narrative for Membership Committee in regards to Statewide Prevention Plan will be presented in March.

#### **Needs Assessment (Angela Goode):**

- In 2010 committee created a Research Agenda
  - As a result, a provider assessment is being conducted, along with a Heterosexual African American Male Health Survey.
  - Results of Provider Assessment may be presented in March, but most likely in May.
  - Following today's discussion, the committee may decide to include Transgender population on the Research Agenda
- Any additional Needs Assessment materials that have been conducted; please forward to the committee so they can review it.
- Committee meetings will be held the last Tuesday of every month, with first meeting being on Tuesday, January 25 at 10:00 a.m.

#### **Evaluations (Ramon Morton)**

- Andrea, State Co-Chair and Ramon, Community Co-Chair will review the findings from the evaluation of 2010 and forward lacking/missing links back to the committees.

### **Executive Committee Report (Ramon Morton):**

- Review of January Meeting Minutes.
  - No December Meeting minutes, as call was cancelled due to conflicting schedules.
  - No questions or concerns.

### **Division Report (Andrea Perez):**

- STD Program covered by Larry Harris, Division Director
  - STD Program Manager is no longer with ISDH.
  - Federal assignees are still present at the office and are to act as consultants to state employees.
  - Sharon Lankford is acting as Interim STD Program Manager.
- MMP vacancy will be filled as of Monday, 1/24.
- 2 vacancies still remain in services (CHSPAC/CAB Liaison and Insurance Specialist).
  - Interviews to take place in February for Insurance Specialist Position.
  - Once vacancies are filled, CPG will be notified.
- ISDH received the annual progress report; submission deadline is 3/31/2011.
  - The 2010 Interim Progress Report actually acted as our Application for funding.
    - Following submission, CDC provides a Technical Review
    - ISDH only needs to respond to 2 items
- CHSPAC/CAB to meet in February

### **Approval of November 2010 Meeting Minutes**

- Consensus made at 2:25 p.m.

### **Review of Group Assessment Form at 2:27 p.m.**

- Comments regarding the “verbal assault” incidence that took place in November.
  - Each situation was handled in the manner that parties involved wanted them to be handled.
- Group Assessment forms are very important and taken very seriously by the Executive Committee.
  - Please ensure that comments are as detailed as possible, in order for Executive Committee to address them appropriately.
  - Question raised about conducting the assessments via Survey Monkey
    - For March, survey monkey will be utilized and committee will measure the response rate to determine if an online tool is most appropriate to use in future.

### **Q/A and Old/New Business at 2:30 p.m.**

- As with IDU’s, it is believed that positivity rates among the transgender population, positivity rates are not telling the full story regarding prevention needs.
  - Need to develop ways that these populations can be better assessed.

## **No Public Comments**

### **Announcements/Celebrations at 2:40 p.m.**

- 2/7 is National Black HIV/AIDS Awareness Day
  - Region 5; will conduct a program in the school “I Need You to Listen, Hear, and Understand Me”, then an event to be held at the Indianapolis Urban League at 6:00 p.m. flyer to be sent to Cena Bain, CPG Liaison to disseminate to full CPG.
- 2/28 ISDH will be hosting an African American Women’s Forum at the Indiana Government Center-South from 8:30 a.m. to 5:00 p.m. flyer disseminated, and will be made available electronically.
- 2/5 In conjunction with National Black HIV/AIDS Awareness Day the 1<sup>st</sup> Westwood Baptist Church will be having an event.
- If you would like to sign up to receive the hepatitis e-newsletter, a sign-up sheet will be placed on the table.
  - Last newsletter included a hepatitis A survey, please take time to complete and submit.
- Wishard Hospital is an opt-out testing facility.
  - If you would like assist with more community based opt-out testing please get in contact with Benjamin Drury.
- Latorya Greene will be celebrating her 10<sup>th</sup> year with AIDS Ministries/AIDS Assist more information to be forthcoming regarding activities.
- Gregory Knight will turn 25 in 10 days.
- In July, Bloomington will host the LGBT health summit
  - Presently looking for individuals who would be interested in planning and providing “man power” to ensure a successful event.
- Ramon Morton is a new uncle to Royal Ramon.
- ISDH will be conducting Outreach training on January 25<sup>th</sup> and 26<sup>th</sup> at the Indiana Government Center-South.

### **Adjourn at 2:55 p.m.**

**NEXT MEETING ON MARCH 15, 2010 AT 10:00 A.M.**