



**ICF/DD  
Life Safety Code (LSC)  
Entrance Conference Documentation Checklist**

1. **Protection Plan** (Emergency & Disaster Plan and Procedure) \_\_\_\_\_
2. **Fire Drills** (Minimum 12 per year) \_\_\_\_\_
3. **Evacuation Drills** (Quarterly per shift, Actual evacuation once per year) \_\_\_\_\_
4. **Completed F-1 form (CMS-2786M) for each client/consumer.** \_\_\_\_\_
5. **Automatic Sprinkler System -- Maintenance & Testing** \_\_\_\_\_
6. **Fire Alarm System – Maintenance & Testing** \_\_\_\_\_
7. **Smoke Detector Sensitivity Testing** (Biannual) \_\_\_\_\_
8. **Interior Finish Flame Spread Ratings** \_\_\_\_\_
9. **Smoking Policy** \_\_\_\_\_
10. **Fire Extinguisher -- Maintenance** \_\_\_\_\_
11. **Fire Watch Policy & Procedure** \_\_\_\_\_