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| Title | Food Chemistry Lab: Consumer Complaint Samples |
| Specimen Requirements | <p>Consumer Complaint samples submitted for analyses will only be accepted from the Indiana State Department of Health Food Protection Division and other government agencies.</p> <p>Contact Dan Gala: 317-233-7366 at the Indiana State Department of Health Food Protection Division for sampling requirements.</p> |
| Sampling Materials | <p>Food products and some non-food products sold in retail establishments can be Consumer Complaint samples. The sample should be collected in its original packing material. If not, an appropriate sterile container should be used to collect the sample. A control sample of the identical product with the same date and manufacturer code needs to be collected with the complaint sample.</p> |
| Procedural Notes | <p>A sample should meet all following criteria before it is accepted for analysis.</p> <p>The sample is received in a locked grey box from Food Protection.</p> <p>Sample must be submitted with a completed state collection Report with signatures.</p> <p>The chain of custody form must be completed. The form is an orange card which accompanies the sample on the outside of a locked grey box.</p> <p>Time and Date stamp each Sample Collection Report.</p> <p>State seal must be present on the sample or notated if absent.</p> <p>Sample should be in original manufacturer's packing material or an appropriate sterile container.</p> <p>The sample must be delivered in satisfactory physical condition and without any leakage.</p> <p>The sample shall be delivered to the lab at the proper temperatures normally associated with the product.</p> <p>A control sample of the identical product with the same date and manufacturer code should be with the sample.</p> |
| Shipping Instructions | <p>Contact the Indiana State Department of Health Food Protection for instructions.</p> <p>Indiana State Department of Health Food Protection Division 2N Meridian Street Indianapolis, IN 46204-3021 Phone: 317-223-7366</p> |
| Reporting and TAT | |