

EARS MSR Reporting

GENERAL RULES FOR SUCCESSFUL MSR DATA ENTRY

1. The reporting birth facility should **START** a new MSR on or very near the first day of each month.
2. The reporting birth facility should **UPDATE** the MSR for each new exception as soon as the exception occurs.
3. The reporting birth facility should **CLOSE** the MSR on or very near the first day of the next reporting period.

Consult the EARS User's Guide (word document icon on EARS toolbar) for specific instructions

The user guide will focus primarily on the “how to” of using the EARS system. To a lesser extent, the documentation has also explained the EHDI program goals. The EARS application is important to meet these goals and standards. Accordingly, ISDH has tried to make EARS beneficial to the birthing facilities as well. There at least three major benefits.

First, **NO MORE PAPER FORMS!** Use of the EARS system will eliminate the need for the paper MSR to be completed and faxed or mailed to the EHDI office. In today's work environment, everyone is being asked to accomplish more work with less help; EARS is one solution to this. Simply log into the system, enter your data and be done.

Second, through the use of EARS, there will be fewer follow-up calls from the EHDI office to the birthing facilities. The system is designed to be very user friendly and to require a minimal amount of data entry. Less data is asked for in the new system than was previously asked for in the old paper forms. The system has consolidated over ten paper forms into one simple to use interface. This consolidation and the reduction in requested data should:

1. make submission of the data easier,
2. make submission less time consuming, and
3. make submission more accurate.

Third, because EARS keeps track of the ‘hold-overs’ , birthing facilities will no longer have a need to review previous month's paperwork to find children who need to be reported again this month. Historically, some of the most time consuming efforts have been keeping track of these children. This will no longer be an issue. EARS will do the work for you. Not only will this accomplish all three of the benefits listed above but it will also help birthing facilities comply with submission requirements.