

HIV Prevention Community Planning Group Meeting Minutes

Tuesday, February 21, 2006
Rice Auditorium, Indiana State Department of Health
2 North Meridian
Indianapolis, Indiana 46204

Member Attendees

Anna Urias Hail
Adriana Torres
Brian Fisher
Cydrisse Dooley
Debra Stanley
Delbert Harmon
Dolly Lozano
Doug Parks

James Howard
Jean Gifford
Jeff Lane
Kelly Armstrong
Larry Pasco
Laura Prado Reyna
Lois Carnicom
Mark Hughes
Nicolas Foreman

Paula French
Ramon Morton
Rev. Donald Archey
Richard Nash
Ronald Haas
Ryan Nix
Tony Gillespie
Wendy Woods

Non-Attending Members

Diana Bowden
Jesus Vesga
MeMe Williams

Ramona Gilmore
Regina Lowery
Shola Ajiboye

William Ivery
Zoltan Nobilek

Staff Attendees and Technical Advisors

Andrea Perez, ISDH Staff
Lolita Davis Carter, NMAC

Robin Henry, CPG Staff
Cheryl Percy, ISDH Staff

Bernice Humphrey, Girls Inc.
Sue Henry, Dept. of Education

State Staff Not In Attendance

Jerry Burkman
Cindy Clark

Cathy Archey-Morgan
Jim Beall

General Information

1. The meeting began with introductions, Ground Rules, and the purpose of the CPG.
2. Ron Haas requested to know who had a proxy at the February meeting.
3. Robin Henry informed the group that Ramona Gilmore holds a few members proxy and was apparently unable to attend the meeting. Zoltan Nobilek had a proxy.

Minutes

1. The Minutes were accepted through the consensus method.

Self-Assessment Form

2. Larry Pasco feels he has no disrespect for Community Planning Group membership but he has total disrespect for the Indiana State Department of Health. Mr. Pasco went on to add that he is not referring to the staff specifically but the State. Mr. Pasco added that he does not have a hidden agenda he represents his population and not the total virus demographic itself. He represents Intravenous Drug Users and sex worker.
3. Ron Haas added that it is very difficult to represent your population without conflict. He added that he did not deal with the conflict at December's meeting very well and extended his apologies to the group as well as Larry Pasco.
4. Larry Pasco discussed the comments on the self assessment regarding the Intravenous Drug User issue mentioned on the assessment.
5. Ron Haas added that the Executive Committee discussed adding an Intravenous Drug User Committee as an ad hoc committee.
6. Tony Gillespie asked about a recommendation from a previous meeting that dealt with the formation of an advocate committee.
7. Ron Haas informed him that Robin Henry was looking at providing technical advising for that committee and the group would begin from there to make it a part of public policy and procedures committee. The Community Planning Group is examining what direction that committee will go in.
8. Tony Gillespie asked why technical advising needs to be sought for this committee to begin and not for the intravenous drug user ad hoc committee
9. Ron Haas suggested making it an ad hoc advocacy committee and a sign up sheet will be placed in the back of the room for those that are interested in serving on this committee.
10. Ryan Nix asked why the body would create another committee when the Public Policy and Procedure Committee is writing position papers regarding the issues of advocacy for the planning group.
11. Tony Gillespie added that if it fits into an existing committee that's fine he just did not want the ball to be dropped.
12. Mark Hughes asked how the Community Planning Group could advocate.
13. Larry Pasco made comment.
14. Tony Gillespie informed the group that you can call your legislator to address concerns you may have. It is the right of every one in the room to call the legislator to discuss issues.
15. Ron Haas asked Ryan Nix and Tony Gillespie to discuss how Mr. Gillespie sees the planning group advocating in the community.
16. Debra Stanley asked for Ryan Nix and Tony Gillespie to bring back definitions in order to explain what is meant.
17. The group agreed.
18. The Self-Assessment Form was accepted through the consensus method.

Attendance

1. Dolly Lozano noted that she had a proxy and it is not noted on the December meeting attendance form.
2. Debra Stanley noted that Regina Lowery and Ramona Gilmore need to be added to the proxy list during that month.
3. Adriana Torres asked for the purpose of the Self-Assessment Form.
4. Paula French informed the group that the self-assessment form has many purposes. One of the purposes is to provide membership with the opportunity to voice concerns in an anonymous fashion. Another is that each member has the opportunity to read the comments provided and know that they may share a joint concern with another member. A third reason is that the Centers for Disease Control require an evaluation on the community planning process.
5. Ryan Nix gave further comment as well as Ron Haas.
6. It was added that technical advisor requests are taken from suggestions on the self-assessment form as well.

The Executive Committee Report

1. Ryan Nix does not feel that DEBI Interventions has an "s" on the end of the acronym DEBI it should be a smaller "s" not an upper case "s."

Division Update

2. Mark Hughes asked about the method of reporting from the lab.
3. Lois Carnicom informed him that it will be electronic.
4. Richard Nash informed the group that you can still fax requests to the lab.
5. Debra Stanley informed the group that in the update it states that prevention case management has a new name. Mrs. Stanley went on to ask if there will be some sort of update.
6. Lois Carnicom informed her that there are no major changes and a new manual will be provided.
7. Dolly Lozano asked what INSPOT is.
8. Lois Carnicom informed her that INSPOT is an electronic system that allows its users to send cards anonymously to a partner they had sexual contact with that was initiated over the internet and inform them that someone they have been sexually active with has put them at risk for a sexually transmitted disease.
9. Debra Stanley pointed out that a brief synopsis provided by Kerrie Kikendall of the INSPOT initiative was included on page nine of the December minutes.
10. Tony Gillespie asked the Program Director of Communities of Color if what is listed on the Division Update is a listing of what is done in communities of color because it is not a complete list.
11. Andrea Perez informed the group that she cannot list what she does not know about, she would be happy to change her contacts, receive updates from community members, or if a member is aware of someone in the community in which they live that is having an event or needing assistance she would be happy to contact them if someone has their contact information.
12. Tony Gillespie suggested that she use contacts around the table as well.
13. Larry Pasco asked about the PEMS program at the Centers for Disease Control.
14. Lois Carnicom informed him that the state of Indiana has been PEMS compliant since July.
15. Larry Pasco asked if the Centers for Disease Control will be revising a portion of the PEMS program.
16. Lois Carnicom informed him that she is not aware of a change at this time.
17. Larry Pasco feels that since the PEMS program is not currently confidential he does not feel he can trust it. Mr. Pasco went on to ask what his assurance is that a pregnant women that goes in for testing will not be subject to the ramifications of being a drug user.
18. Dolly Lozano commented that she is a licensed social worker working at a funded site and she does not turn women in to child protective services she refers them to prevention case management. Mrs. Lozano informed the group that her understanding of counseling and testing is that disease intervention specialists are to prevent things from happening and not make them worse.
19. Larry Pasco gave further comment regarding his lack of trust of the PEMS system.
20. Dolly Lozano added if the disease intervention specialist is not asking the questions then they are not receiving the complete information.
21. Larry Pasco requested a presentation on the PEMS system.
22. Ron Haas agreed and Lois Carnicom agreed to take care of the request.
23. Cheryl Pearcy added she has registration forms and flyers for a Hepatitis presentation at the Damien Center.
24. Wendy Woods made an announcement about an event.

* Agenda Note: The needs assessment presentation was moved up on the agenda and the orientation presentation was bumped down.

General Information

1. Brian Fisher objected to the agenda change because individuals have to leave early he makes concessions in his schedule to attend every last minute of the meeting and feels that it is not fair to move things on the agenda because of individuals schedules.
2. Robin Henry informed Mr. Fisher that members leaving early was not the reason for the change. She feels the membership is more attentive before lunch and discussing the needs assessment is very important subject matter.

Needs Assessment

3. Debra Stanley began by re-informing the group of the populations the assessment will target. The target populations for this assessment are Hispanic men who have sex with men, the transgender population, and African-American females.
4. Mrs. Stanley went on to provide a brief history of why this recommendation needs to transpire.
5. Debra Stanley discussed the statewide needs assessment and the recommendations from Christy Coleman of Indiana State University.
6. Adriana Torres added that the way you may target the African American men who have sex with men population and the way you will target Hispanic men who have sex with men population will not be the same.
7. Debra Stanley informed her that the reason why this was categorized in the manner that it was is because Laura Prado Reyna and Jesus Vesga assured the committee that it is possible and they are aware of how to access the population.
8. Larry Pasco inquired as to why the Community Planning Group is working on a Needs Assessment if there is no funding to cover one.
9. Tony Gillespie added that there are other avenues as a planning body that can be taken to ensure that a needs assessment can transpire. It is the job of the Community Planning Group to ensure that it happens and there are ways to do that. It is too easy to let it fall off the radar and not address it.
10. Larry Pasco wants the planning group to make it clear that The Division is not responding in the community.
11. Ron Haas added that one of the charges of the Community Planning Group is to do a needs assessment. It is up to the planning group to figure out how to accomplish that task. In the past The Division has put the money up, however, they can no longer afford to do that given the current cutbacks. The seven percent (7%) cut from the governor ended discretionary funding. The State needs to respond to not being able to provide the ten thousand dollars for a needs assessment and that is what they are obligated to do.
12. Debra Stanley requested the group stay focused on the needs assessment recommendations.
13. Debra Stanley informed the group that the committee collected needs assessments from across the state. The committee felt that was a wonderful place to start.
14. Brian Fisher suggested adding the needs assessment to the Community Planning Group budget.
15. Debra Stanley informed him that the planning group does not decide their budget.
16. A member went on to ask how much research is being done for a back up plan.
17. Tony Gillespie commented that he does not know of any organization that could stand to lose ten thousand dollars, so even though the CPG needs a needs assessment the CPG has to go through other means to accomplish that.
18. Ryan Nix asked if the recommendation is going to the State and the State was asked to give ten thousand dollars shouldn't a criteria be submitted.

19. Larry Pasco added that he would support a totally independent needs assessment. How can a funded project criticize the State and provide feedback? Larry Pasco suggests paying an independent organization to provide an assessment.
20. Debra Stanley informed him that the Community Planning Group is not paying a population to do a needs assessment. The recommendations are speaking to a partnership. The previous needs assessment taught the group that they do not need an outside organization to come in and tell the Community Planning Group what to do.
21. Anna Urius Hail added that the Luther Consulting Firm deserves to be respected. She does not feel they will lie to the State or community just to tell them what they want to hear.
22. Debra Stanley threw the recommendation back out to the group.
23. Mark Hughes asked what the money will be utilized for.
24. Debra Stanley informed the group that the ten thousand dollars will go to the entity performing the needs assessment for incentives for the survey respondents and to assist with making copies and etc.
25. Reverend Archey added that the State allocates money and it would be their responsibility to conduct a needs assessment before they allocate funding. This would ensure that the problem does not arise again should the money not be placed in the CPG budget.
26. Ron Haas asked if the group accepts the recommendation, what would be The Division's response time.
27. Debra Stanley asked Ron Haas if he would like to put a time frame on the recommendation.
28. Ron Haas suggested thirty days.
29. Ryan Nix asked if the response date will be before or after the next Community Planning Group meeting.
30. Ron Haas asked if the request could be at the March meeting.
31. The group desired to have a response from The Division at the March meeting.
32. Larry Pasco is not in agreement with the recommendation
33. Ron Haas asked for a recommendation.
34. Tony Gillespie recommended that the recommendation be voted on.
35. Dolly Lozano second the recommendation.
36. **The motion carried with 24 in favor and one not in favor.**

* The annual progress report was disseminated to the group.

Question and Answer

1. Debra Stanley asked that the Community Planning Group request what information programs are basing their information on.

Evaluation Committee

1. Paula French, chair of the Evaluation Committee, presented the group with the
2. surveys filled out by membership for speakers during the December monthly meeting.
3. The survey results were disseminated and may be made available upon request.
4. The planning group discussed the DEBI Intervention presentation and whether or not it was a useful and viable presentation.
5. The group felt that another presentation needs to take place and address the education of the planning group regarding the DEBI Interventions as though they have no background or knowledge regarding the interventions.
6. A planning group member asked why the technical advising took place.
7. Robin Henry informed the group that the subject matter chosen for technical advising was decided upon by the planning group during previous meetings.

Orientation Presentation One (given by Robin Henry)

1. Hand-outs were provided and can be made available upon request.

Orientation Presentation Two (given by Robin Henry)

2. Hand-outs were provided and can be made available upon request.

Old Business

3. Tony Gillespie asked how recommendations from the planning group are tracked.
4. Debra Stanley informed Ron Haas that the Executive Committee had discussed this issue.
5. Tony Gillespie asked if there are any other dollars that can be used to receive technical advising for the group.
6. Lois Carnicom informed him that there is probably not any other source of funding available at the state currently.
7. Larry Pasco informed the group that community planning groups can use drug companies money they will not give money directly however they will pay for speakers and lunch

New Business

1. Larry Pasco asked if the commissioner of health has a vision for HIV Prevention in Indiana. Larry Pasco went on to discuss the fact that The Division does not allow his organization to apply for funding.
2. Cheryl Pearcy informed the group that the mission and goals of the health department are located on the website.
3. Dolly Lozano asked for clarification regarding lobbying and being affiliated with a 501 C3.

Budget Discussion

1. Ron Haas began by informing the group that the Community Planning Group's budget begins at \$80,000. He then broke down the percentages and figures and showed the group the amount of money they would have to work with each month.
2. Tony Gillespie asked if contracts were complete for 2007.
3. Ron Haas informed the group that they have not been signed for 2007 just for 2006.
4. Ron Haas discussed cuts that could be made to the budget. The suggestions are as follows:
 - a. Cut the two regional meetings for 2006
 - b. Cut national conferences
 - c. No Unity Conference reimbursement
 - d. No Black and Minority Health Fair
5. Discussion ensued regarding the cuts.
6. Ron Haas pointed out that the CPG is dealing with a flat budget that is not accommodating increases in expenses.
7. Larry Pasco requested the Community Planning Group budget for 2004 through currently.
8. Tony Gillespie requested the entire Division budget from 2004 though current because the budget is public knowledge.
9. Brian Fisher wanted to know if any dirty dealing has transpired.

10. The Community Planning Group asked for what transpired the past three years regarding the budget overages to the planning group budget for the two prior years coming into 2006.
11. Robin Henry informed the group that in the old days as some of you may recall the capacity building budget and the community planning budget were connected at The Damien Center and some things transpired with out going into detail.
12. Mark Hughes spoke out and requested that Robin Henry be more specific with what she was referring to.
13. Robin Henry informed him that at that time there were no breakers in place to delineate between Trevor Bradley's Capacity Building funding and the planning group's funding. The money utilized at the end of 2004 into 2005 for the capacity building conference for communities of color and the CPG program was not enough to cover the expenses for both programs. The Damien Center had to honor capacity building program vouchers as well as planning group vouchers. The planning group had no more funding for the last portion of 2004 into 2005. This made the budget over for 2004. At that time the Division Director honored the 2004 expenses and the program had to wait for the funding into 2005 and the expenses incurred from 2004 were not made up until the end of the year where once again the CPG was over budget. Even though the funding was late coming into 2005 and at that time there was overage from 2004 the CPG still decided to have meetings and the contracts had still not been signed. The program had to wait for funding.
14. The group was upset because they felt that they were being brought into the budget issue at the last moment. They also felt as though they were being asked to fix what The Division messed up.
15. Robin Henry informed the group that they misunderstood her intentions. The State is not hiding things from the Community Planning Group. Ms. Henry went on to add that she was merely trying to involve them in a decision that she had to make.
16. The membership was very upset with the deficit in funding and at the fact that cuts need to be made.
17. Brian Fisher expressed his deep discontent with the entire issue.
18. Ramon Morton added that he has lost a lot of things during 2005 and he just could not deal with this discussion at this time.
19. Tony Gillespie requested an ad hoc finance committee.
20. Debra Stanley recommended continuing the way they have been going until the money runs out.
21. Jeff Lane added that ever since he was diagnosed he has had to make sacrifices and maybe it is time for the individuals around the table to make sacrifices.
22. Larry Pasco requested that our project officer, former Division Director Michael Butler, and the Commissioner of Health be called in to discuss this issue.
23. Lolita Davis Carter discussed other community planning groups and the fact that some have quarterly meetings for two days.
24. Brian Fisher added that it also cuts down on attendance and he could not commit to two days.
25. Tony Gillespie feels that the group was not given enough time and information to discuss the issue fully and make an informed decision
26. Paula French added that a compromise between the State and the Community Planning Group be reached.
27. Ron Haas informed the group that it will be on the next agenda, the 2004 – 2006 budgets for the entire state will be provided.

Meeting adjourned at approximately 3:50 p.m.