

## **Farmers' Market Nutrition Program (FMNP)**

### **Instructions for Completing Farmer Application**

1. Fill in all boxes.
2. If an item does not apply, put "NA" in that block.
3. If you are applying for the first time, leave the WIC FMNP Vendor Stamp Number box blank.
4. Type or clearly print.
5. Complete both sides of the application. **Sign and date!**
6. Complete the **PRODUCE LIST** and return with the application.
7. Complete the **MARKET SHEET** if you plan to sell at approved farmers' market/s and return with the application.
8. If you plan to sell at your **attended** roadside stand, you must provide complete information for the stand.
9. Return the application, produce list and market sheet by mail, fax or e-mail.

Mail: Indiana State Department of Health  
ATTN: FMNP Coordinator  
Indiana WIC FMNP  
2 North Meridian Street, Sec. 5E  
Indianapolis, IN 46204

Fax: ATTN: FMNP Coordinator  
317-233-5609

E-mail: lwilson2@isdh.in.gov

Please note that applications with missing information

**WILL NOT BE PROCESSED** and

**WILL BE RETURNED TO YOU.**

**If you have questions, please call 317-233-1327, 7:30am – 4:00pm Monday – Friday.**



# APPLICATION AND AGREEMENT FOR FARMERS TO PARTICIPATE IN THE WIC FARMERS' MARKET NUTRITION PROGRAM (FMNP)

State Form 52585 (R8 / 1-15)  
Indiana State Department of Health

- INSTRUCTIONS:**
1. Fill out all blocks. This application will be returned to you without processing if any information is missing. If an item does not apply, put "NA" in that block. Do not use abbreviations in any area on the application. If you are a new farmer, leave the WIC FMNP Vendor Stamp Number box empty; you will be provided a number.
  2. Type or clearly print all information. Complete both sides of this form.
  3. Send the completed form to: Indiana State Department of Health, ATTN: FMNP Coordinator, Indiana WIC FMNP, 2 North Meridian St. Sec. 5E, Indianapolis, IN 46204.

Applicant Information				
Last Name		First Name		Middle Initial
Mailing Address (Number, Street, P.O. Box)				
City		State	ZIP code	County
WIC FMNP Vendor Stamp Number		Email Address		Telephone Number (Include Area Code) (     )
Physical Address Where Produce is Grown (if different from mailing address)				
Address (Number, Street)				
City		State	ZIP code	County
Where You Will Sell Your Produce				
Farmers' Market(s)? <input type="checkbox"/> Yes <input type="checkbox"/> No (Complete Market Sheet and attach.)				
Roadside Stand(s)? <input type="checkbox"/> Yes <input type="checkbox"/> No (List name(s) and address(es) below and complete the schedule section.)				
Roadside Stand Schedule and Hours (Attendant MUST be present during listed hours.)				
Date Farm Stand scheduled to open in Spring: _____ (mm/dd/yyyy)		Date Farm Stand scheduled to close in Fall: _____ (mm/dd/yyyy)		
Farm Stand days and hours of operation:		Wednesday: _____ to _____		
Sunday: _____ to _____		Thursday: _____ to _____		
Monday: _____ to _____		Friday: _____ to _____		
Tuesday: _____ to _____		Saturday: _____ to _____		
Produce and FMNP Handbook (Check boxes and fill in the blanks.)				
I raise/grow more than half of the produce I sell. <input type="checkbox"/> Yes <input type="checkbox"/> No		I agree to sell only fruits and vegetables that are locally grown as defined by the FMNP Handbook. <input type="checkbox"/> Yes <input type="checkbox"/> No		
Number of acres in production: _____		I have read and agree to follow guidelines of the FMNP Handbook. <input type="checkbox"/> Yes <input type="checkbox"/> No		
Name of person(s) who own(s) the acreage: _____		I have completed and attached the Produce List. <input type="checkbox"/> Yes <input type="checkbox"/> No		
What percentage of your products sold will be fresh fruits and vegetables? _____%				
By completing and signing, both the applicant and the authorized state representative enter into an agreement for the vendor/farmer to provide locally grown fresh fruits and/or vegetables to participants of the Indiana Farmers' Market Nutrition Program (FMNP) at approved Farmers' Markets and/or farm stand(s). This agreement is under the regulations published by the United States Department of Agriculture, Food and Nutrition Service as authorized by Public Law 102-314 enacted July 2, 1992.				

## FMNP Vendor Agreement

The Agreement will begin upon signature of both parties and will end November 30, three (3) years from the date the agreement is signed, and it is subject to the following conditions:

### A. Vendor/Farmer Agrees To:

1. Exchange only fresh, unprocessed, locally grown fruits and vegetables for FMNP checks.
2. Redeem checks only at an authorized farmers' market or authorized farm stand and under the conditions outlined in the FMNP Handbook.
3. Provide eligible foods at the same price or less than is charged to other customers at the market and/or roadside stand.
4. Mark or post current prices clearly either on the foods or on a sign next to or in front of foods.
5. Clearly identify or separate eligible foods from ineligible foods.
6. Display the WIC Farmers' Market Nutrition Program stall sign provided by the Indiana FMNP Program.
7. Permit no cash change for purchases that are for an amount less than the FMNP checks.
8. Obtain the FMNP participant's signature on the check upon completion of the transaction.
9. Mark each check with the farmers' vendor I.D. stamp on the front, endorse each check on the back, and submit checks for payment to the farmer's bank on or before **November 7** of the current year in accordance with procedure established by the Indiana WIC Program.
10. Ensure no state or local taxes are collected on purchases made with FMNP checks.
11. Pay the Indiana WIC Program for any checks redeemed in violation of this agreement.
12. Do not seek restitution from FMNP participants for checks not paid by the Indiana WIC Program.
13. Follow civil rights requirements as outlined in the FMNP Handbook.
14. Notify the Indiana State Department of Health (ISDH) FMNP if operation ceases or changes during the season.
15. Allow the state or authorized representatives of the state to monitor operation for compliance with FMNP requirements, including both overt and covert monitoring.
16. Provide any information the ISDH may require for its periodic reports to Food and Nutrition Service (FNS).
17. If applicable, ensure an attendant is present on the days and times listed on the application as those on which the farm stand is open.

### B. The Indiana WIC Program agrees to:

1. Ensure payment of a check submitted by vendor is timely, if vendor meets all the check redemption and submission requirements.
2. Provide training to vendors on all required program procedures.
3. Provide vendor FMNP stamp and stall sign to new vendors.
4. Provide official clarification of the FMNP Handbook and applicable FMNP rules when requested.
5. Provide written notification of noncompliance observations involving the vendor as described in the FMNP Handbook.

### C. General Conditions:

1. Neither the Indiana WIC Program nor the vendor has an obligation to renew the agreement.
2. The Indiana WIC Program may disqualify or provide other sanctions against a vendor in accordance with policy in the FMNP Handbook.
3. Sanctions provided against vendor may include a warning letter, an official letter of non-compliance from the state, a suspension, or disqualification from accepting FMNP checks for one or more seasons.
4. The vendor may appeal a denial of an application, disqualification, or other sanction of a Program violation as set forth in the FMNP Handbook.
5. The vendor is accountable for the actions of all employees on the premises who are acting on behalf of the vendor and will accept training and provide training to employees regarding FMNP rules and procedures.
6. The agreement is not assignable or transferable.
7. The vendor may terminate the agreement for any reason.
8. Signing of the agreement constitutes that the vendor has reviewed and agrees to follow the FMNP Handbook.
9. The Indiana WIC Program does not guarantee that participants will redeem checks with the vendors.
10. The state may authorize special exceptions to FMNP rules and procedures involving unique circumstances; however, such shall not be effective until written notification is received by the vendor.
11. The U.S. Department of Agriculture prohibits discrimination against its customers, employees, and applicants for employment on the basis of race, color, national origin, age, disability, sex, gender identity, religion, reprisal, and where applicable, political beliefs, marital status, familial or parental status, sexual orientation, or all or part of an individual's income is derived from any public assistance program, or protected genetic information in employment or in any program or activity conducted or funded by the Department. (Not all prohibited bases will apply to all programs and/or employment activities.)

If you wish to file a Civil Rights program complaint of discrimination, complete the [USDA Program Discrimination Complaint Form](http://www.ascr.usda.gov/complaint_filing_cust.html), found online at [http://www.ascr.usda.gov/complaint\\_filing\\_cust.html](http://www.ascr.usda.gov/complaint_filing_cust.html), or at any USDA office, or call (866) 632-9992 to request the form. You may also write a letter containing all of the information requested in the form. Send your completed complaint form or letter to us by mail at U.S. Department of Agriculture, Director, Office of Adjudication, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410, by fax (202) 690-7442 or email at [program.intake@usda.gov](mailto:program.intake@usda.gov).

Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339; or (800) 845-6136 (Spanish).

USDA is an equal opportunity provider and employer.

\_\_\_\_\_  
(Print or type full name)

\_\_\_\_\_  
Vendor Signature

\_\_\_\_\_  
Date (mm/dd/yyyy)

**Signature of Indiana State Department of Health Official (completed by state)**

\_\_\_\_\_  
Indiana State Department of Health FMNP Representative

\_\_\_\_\_  
Date (Month/Day/Year)

# MARKET SHEET

Wednesday, April 01, 2015

2:15:55 PM

**Check each Farmers' Market at which you plan to sell. Return with your completed application.**

County	Market Name	Address	City
<b>Allen</b>			
	<input type="checkbox"/> Historic West Main Street Farmers' Market	1936 W Main St	Fort Wayne
	<input type="checkbox"/> South Side Farmers' Market	3300 Warsaw St	Fort Wayne
<b>Bartholomew</b>			
	<input type="checkbox"/> Columbus Farmers Market	501 Brown St (Cummins parking lot)	Columbus
<b>Benton</b>			
	<input type="checkbox"/> Town Square Market	NE corner of Justus & McConnell St (Oxford Town Square)	Oxford
<b>Cass</b>			
	<input type="checkbox"/> Logansport Farmers' Market	4th St & East Market St	Logansport
<b>Clark</b>			
	<input type="checkbox"/> Jeffersonville Farmers' Market (Tue)	2710 E 10th St	Jeffersonville
	<input type="checkbox"/> Jeffersonville Farmers' Market (Sat)	Chestnut St & Locust St (Wall Street Methodist Church)	Jeffersonville
<b>Clinton</b>			
	<input type="checkbox"/> Frankfort Farmers' Market	South side of Courthouse Square (W Clinton btwn Jackson & Main St)	Frankfort
<b>Crawford</b>			
	<input type="checkbox"/> English Farmers Market	1031 E State Road 64	English
<b>Dearborn</b>			
	<input type="checkbox"/> Lawrenceburg Farmers' Market	parking lot between 9 & 27 High St	Lawrenceburg
<b>Decatur</b>			
	<input type="checkbox"/> Greensburg Farmers' Market	150 Courthouse Square	Greensburg
<b>Delaware</b>			
	<input type="checkbox"/> Minnetrista Farmers Market	311 W St Joseph St	Muncie
	<input type="checkbox"/> Yorktown Farmers' Market	SE Corner Morrow's Meadow Park on Tiger Dr	Yorktown
<b>Elkhart</b>			
	<input type="checkbox"/> Woodlawn Nature Center Harvest Market	604 Woodlawn Avenue	Elkhart
	<input type="checkbox"/> Goshen Farmers Market	212 W Washington St	Goshen
<b>Floyd</b>			
	<input type="checkbox"/> New Albany Farmers Market	202 E Market St	New Albany
<b>Franklin</b>			
	<input type="checkbox"/> Brookville Farmers' Market	S Main St (vacant lot)	Brookville
<b>Fulton</b>			
	<input type="checkbox"/> Fulton County Farmers' Market	822 Main Street (east & west sides of courthouse)	Rochester
<b>Grant</b>			
	<input type="checkbox"/> Grant County Farmers Market-Gas City	SR 22 / 1000 Main St (E of McDonalds)	Gas City
	<input type="checkbox"/> Grant County Farmers Market-Marion	SR 18 (N Courthouse Square downtown)	Marion
<b>Greene</b>			
	<input type="checkbox"/> Bloomfield Farmer's Market	1 W Main St (west side of courthouse lawn)	Bloomfield
	<input type="checkbox"/> Linton Farmers' Market	Humphreys Park, State Rd 54	Linton

County	Market Name	Address	City
<b>Hamilton</b>			
___	Fishers Farmers Market	5 Municipal Drive behind Town Hall	Fishers
___	Noblesville Farmers' Market	205 W Conner St (crnr SR 32 & SR 19, Riverview overflow lot)	Noblesville
<b>Hancock</b>			
___	Fortville Farmers Market	701 S Maple St	Fortville
___	Hancock Harvest Market at the Fairgrounds	602 N Apple St	Greenfield
<b>Harrison</b>			
___	Harrison County Farmers Market	1390 Old Hwy 135	Corydon
___	Fred Cammack Corydon Farmers' Market	124 S Mulberry St	Corydon
<b>Hendricks</b>			
___	Avon Farmers' Market	3244 E US Hwy 36 (Hendricks Regional Health)	Avon
___	Brownsburg Farmers Market	61 N Green St	Brownsburg
___	Danville Farmers' Market	10 S Jefferson St	Danville
___	Pittsboro Farmer's Market	52 E Main St (Scamahorn Park)	Pittsboro
___	Plainfield Chamber Farmers' Market	105 S East St (SR 267 N & US 40)	Plainfield
<b>Henry</b>			
___	Henry County Farmers' Market	100 S Main St	New Castle
<b>Howard</b>			
___	Kokomo Downtown Farmers' Market	Mulberry St & Washington St intersection	Kokomo
<b>Jackson</b>			
___	Downtown Seymour Farmers' Market	Corner Walnut & St Louis Ave	Seymour
<b>Jefferson</b>			
___	Madison Farmers' Market	Broadway Fountain Park Main & Broadway	Madison
<b>Jennings</b>			
___	Jennings County Farmers' Market	604 N State St, Shelter 2 (North Vernon City Park)	North Vernon
<b>Johnson</b>			
___	Old Town Greenwood Farmers' Market	525 N Madison Ave (Greenwood United Methodist Church)	Greenwood
___	Franklin Farmers' Market	78 S Jackson St	Franklin
<b>Knox</b>			
___	Vincennes Historical Farmers' Market	102 N 2nd St (Riverfront Pavillion)	Vincennes
<b>Kosciusko</b>			
___	Kosciusko County Farmers' Market	150 W Center St	Warsaw
<b>La Porte</b>			
___	Uptown Farmers Market	8th St & Washington St	Michigan City
___	LaPorte Farmers' Market	Lincolnway & Monroe St	La Porte
<b>Lagrange</b>			
___	LaGrange Farmers' Market	101 N High St	LaGrange
<b>Lake</b>			
___	Highland Street Market	3001 Ridge Rd (Main Square Park)	Highland
___	City of Crown Point Farmers' Market	S Main St & E Walnut St	Crown Point
<b>Madison</b>			
___	Pendleton Farmers' Market	299 Falls Park Drive	Pendleton

County	Market Name	Address	City
<b>Marion</b>			
___	Crooked Creek Farmers Market	7929 N Michigan Rd	Indianapolis
___	Irvington Farmers' Market	5301 E St Clair St (Ellenberger Park)	Indianapolis
___	Cumberland Farmers Market	11501 E. Washington St	Cumberland
___	Binford Farmers Market	7800 N Hague Rd (Lawrence North High School, north parking lot)	Indianapolis
___	Broad Ripple Farmers' Market	1115 Broad Ripple Ave	Indianapolis
___	38th & Meridian Farmers' Market	3808 N Meridian St	Indianapolis
___	Original Farmers' Market at Indpls City Market	222 East Market St	Indianapolis
<b>Marshall</b>			
___	Plymouth Farmers Market	Corner of Garro & Water	Plymouth
<b>Monroe</b>			
___	Ellettsville Farmers' Market	631 W Edgewood Drive	Ellettsville
___	Wednesday (Blooming Foods) Farmers' Market	3220 E 3rd St	Bloomington
___	Bloomington Community Farmers' Market	401 N Morton St	Bloomington
<b>Montgomery</b>			
___	Crawfordsville Farmers Market	Courthouse parking lot, crnr of Market & Washington	Crawfordsville
<b>Morgan</b>			
___	Morgan County Farmers' Market Mooresville	11 W Carlisle St	Moorseville
___	Morgan County Farmers' Market Martinsville	Northwest Side Courthouse Square	Martinsville
<b>Orange</b>			
___	Orange County HomeGrown - French Lick	Hwy 56 at Railway Museum	French Lick
___	Orange County HomeGrown - Orleans	West side of Congress Square Park	Orleans
___	Orange County HomeGrown - Paoli	735 N Gospel St (Hwy 37) Walmart parking lot	Paoli
<b>Owen</b>			
___	Owen County Farmers' Market	459 W Morgan St	Spencer
<b>Perry</b>			
___	Tell City Farmers Market	Tell City Depot 333 7th St	Tell City
<b>Porter</b>			
___	Central Park Plaza Market	53 Lafayette St	Valparaiso
<b>Posey</b>			
___	Mt Vernon Farmers' Market	1006 E 4th St	Mt Vernon
___	Wadesville Farmers Market	7100 Springfield Rd	Wadesville
<b>Putnam</b>			
___	Greencastle Farmers' Market	North & East sides of Courthouse Square	Greencastle
<b>Ripley</b>			
___	Ripley County Farmers Market At Osgood	305 N Buckeye St	Osgood
<b>Rush</b>			
___	Heart of Rushville Farmers' and Artisans' Market	223-227 N Main St	Rushville
<b>Scott</b>			
___	Scott County Farmer's Market	The Heritage Station Train Depot, N Main St	Scottsburg
<b>Shelby</b>			
___	Shelby County Farmers' Market	Shelbyville Public Square, east side	Shelbyville

County	Market Name	Address	City
<b>St. Joseph</b>			
___	Urban Garden Market-Lincoln Way	2806 Lincoln Way West	South Bend
___	South Bend Farmers' Market	1105 Northside Blvd	South Bend
___	Urban Garden Market-Western Ave	2015 Western Ave	South Bend
___	Purple Porch Co-op Farmer's Market	123 N Hill St	South Bend
<b>Steuben</b>			
___	Steuben County Farmers Market-Saturday	317 S Wayne St (Community Center parking lot)	Angola
___	Steuben County Farmers Market-Wednesday	519 N Wayne St (Snyder Laundry Mat)	Angola
<b>Switzerland</b>			
___	Switzerland County Farmers' Market	212 W Main Cross St (west side of courthouse)	Vevay
<b>Tippecanoe</b>			
___	Historic Lafayette Farmers' Market	100 N 5th Street	Lafayette
___	West Lafayette Farmers' Market	Cumberland Park, 3065 Salisbury St	West Lafayette
<b>Vanderburgh</b>			
___	Deaconess Downtown Farmers' Market	600 Mary St	Evansville
___	Franklin Street Bazaar	2000 W Franklin St	Evansville
___	Downtown Evansville Farmers' Market	Second St & Sycamore St	Evansville
<b>Vigo</b>			
___	Downtown Terre Haute Farmers' Market	900 Wabash Ave	Terre Haute
<b>Wabash</b>			
___	Wabash Farmers Market	Market St & Cass St (Honeywell parking lot)	Wabash
___	North Manchester Farmers' Market	500 E Main St (Wayne & Main, Riverbridge Electric parking lot)	N Manchester
<b>Washington</b>			
___	Washington County Farmers' Market	Fairgrounds on East Market St	Salem
___	Washington County Artisans and Farmers' Market	Pekin Park	Pekin
<b>Wayne</b>			
___	Richmond Farmers' Market	North 7th St & North A St (Library Parking Lot)	Richmond
<b>Whitley</b>			
___	Whitley County Farmers' Market	Chauncey St & Market St (Courthouse)	Columbia City

# PRODUCE LIST

Check each item you plan to grow and sell  
Return with your completed application

## Fresh Vegetables

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- |  |  |
|--|--|
| <input type="checkbox"/> asparagus             | <input type="checkbox"/> onions                |
| <input type="checkbox"/> beans (pole or bush)  | <input type="checkbox"/> parsnips              |
| <input type="checkbox"/> beets                 | <input type="checkbox"/> peas                  |
| <input type="checkbox"/> bok choy              | <input type="checkbox"/> peppers (any variety) |
| <input type="checkbox"/> broccoli              | <input type="checkbox"/> potatoes              |
| <input type="checkbox"/> brussels sprouts      | <input type="checkbox"/> pumpkin (edible)      |
| <input type="checkbox"/> cabbage               | <input type="checkbox"/> radishes              |
| <input type="checkbox"/> carrots               | <input type="checkbox"/> rhubarb               |
| <input type="checkbox"/> cauliflower           | <input type="checkbox"/> rutabagas             |
| <input type="checkbox"/> corn                  | <input type="checkbox"/> scallions             |
| <input type="checkbox"/> cucumbers             | <input type="checkbox"/> soybeans (edible)     |
| <input type="checkbox"/> eggplant              | <input type="checkbox"/> spinach               |
| <input type="checkbox"/> garlic                | <input type="checkbox"/> sprouts               |
| <input type="checkbox"/> greens (any variety)  | <input type="checkbox"/> squash (any variety)  |
| <input type="checkbox"/> herbs (cut/edible)    | <input type="checkbox"/> squash blossoms       |
| <input type="checkbox"/> kohlrabi              | <input type="checkbox"/> sweet potatoes / yams |
| <input type="checkbox"/> leeks                 | <input type="checkbox"/> tomatillos            |
| <input type="checkbox"/> lettuce (any variety) | <input type="checkbox"/> tomatoes              |
| <input type="checkbox"/> lima beans            | <input type="checkbox"/> turnips               |
| <input type="checkbox"/> mushrooms             | <input type="checkbox"/> watercress            |
| <input type="checkbox"/> okra                  | <input type="checkbox"/> zucchini              |

## Fresh Fruits

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- |                                       |  |
|---------------------------------------|--|
| <input type="checkbox"/> apples       | <input type="checkbox"/> huckleberries |
| <input type="checkbox"/> apricots     | <input type="checkbox"/> melons        |
| <input type="checkbox"/> blackberries | <input type="checkbox"/> nectarines    |
| <input type="checkbox"/> blueberries  | <input type="checkbox"/> peaches       |
| <input type="checkbox"/> cantaloupe   | <input type="checkbox"/> pears         |
| <input type="checkbox"/> cherries     | <input type="checkbox"/> persimmons    |
| <input type="checkbox"/> currants     | <input type="checkbox"/> plums         |
| <input type="checkbox"/> elderberries | <input type="checkbox"/> raspberries   |
| <input type="checkbox"/> gooseberries | <input type="checkbox"/> strawberries  |
| <input type="checkbox"/> grapes       | <input type="checkbox"/> watermelon    |
| <input type="checkbox"/> honeydew     |  |