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# IPSC RADIO ID RESERVATION FORM

Please provide following necessary information in five steps

**If you are a vendor requesting ID(s), please communicate the following to the customer.**

- Please allow five to seven business days to process your ID request.
- IPSC ID reservation request(s) are processed on first in - first out basis.
- IPSC will investigate ID's for this agency that have "NOT BEEN USED" during the last 24 months.

**1. Name of the County where IPSC IDs are needed**

**2. Name of the Agency requesting IDS**

NOTE: If more than one agency is requesting IDs, please list each agency.

**3. Quantity of Analog ID(s) needed**

**4. Quantity of Digital ID(s) needed**

**5. Proof of Radios on Order.** IPSC will reserve ID(s) only when documentation is received. Please submit ONE of the following documents with your ID Reservation form:

- Copy of the Purchase order indicating number of radio(s) OR
- Copy of the Letter of Intent to purchase (number of radios) on agency letter head.

**Is proof of radio(s) on order included in this request ?**

YES NO

Notes / Special Instructions

You may submit this form via email (click button at top of page), regular mail or fax. Please be sure to attach/include needed documentation with this form.

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