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Using *Shepard's*® BriefCheck™ on Lexis Advance®

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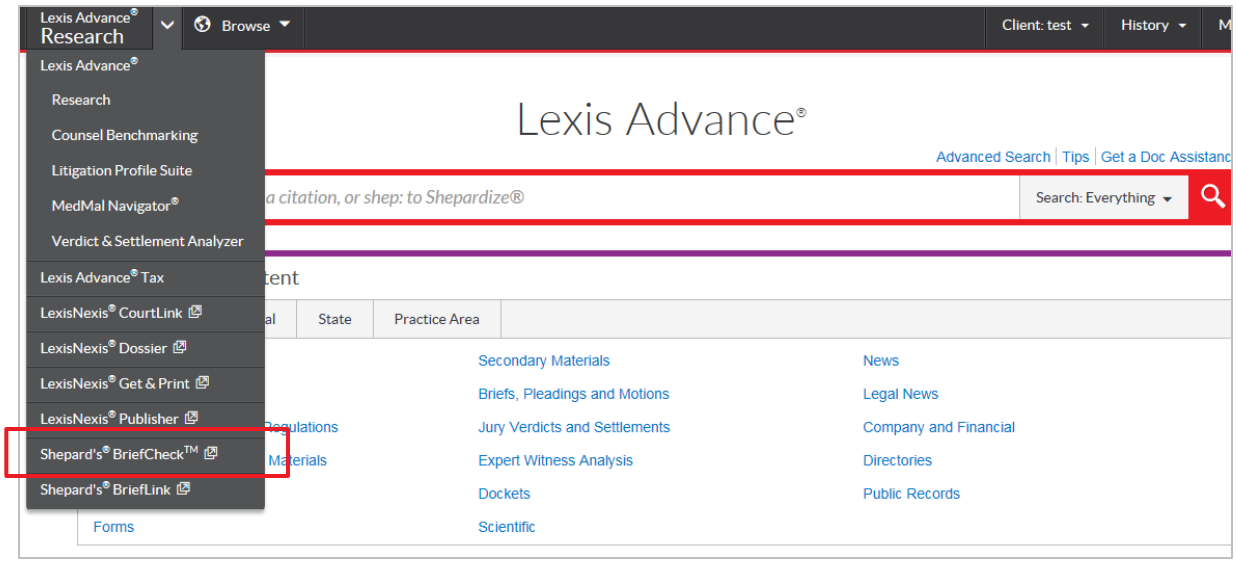
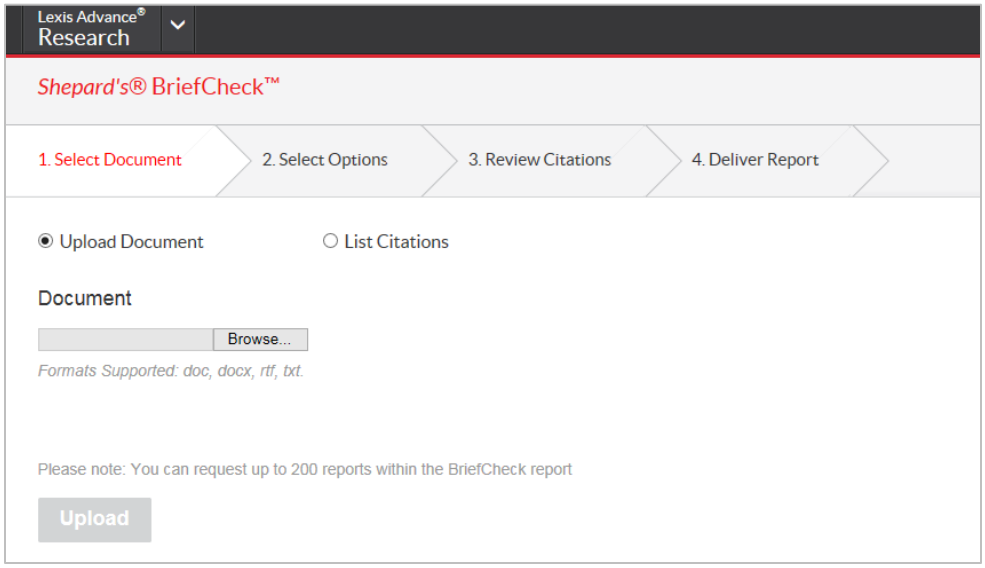
1. Select *Shepard's* BriefCheck from the Lexis Advance drop-down menu.



2. Upload a document in doc, docx, rtf or txt format. A list of citations, separated by semicolons, can also be entered.



3 Select the Service options you would like for your *Shepard's* BriefCheck report. The report can include:

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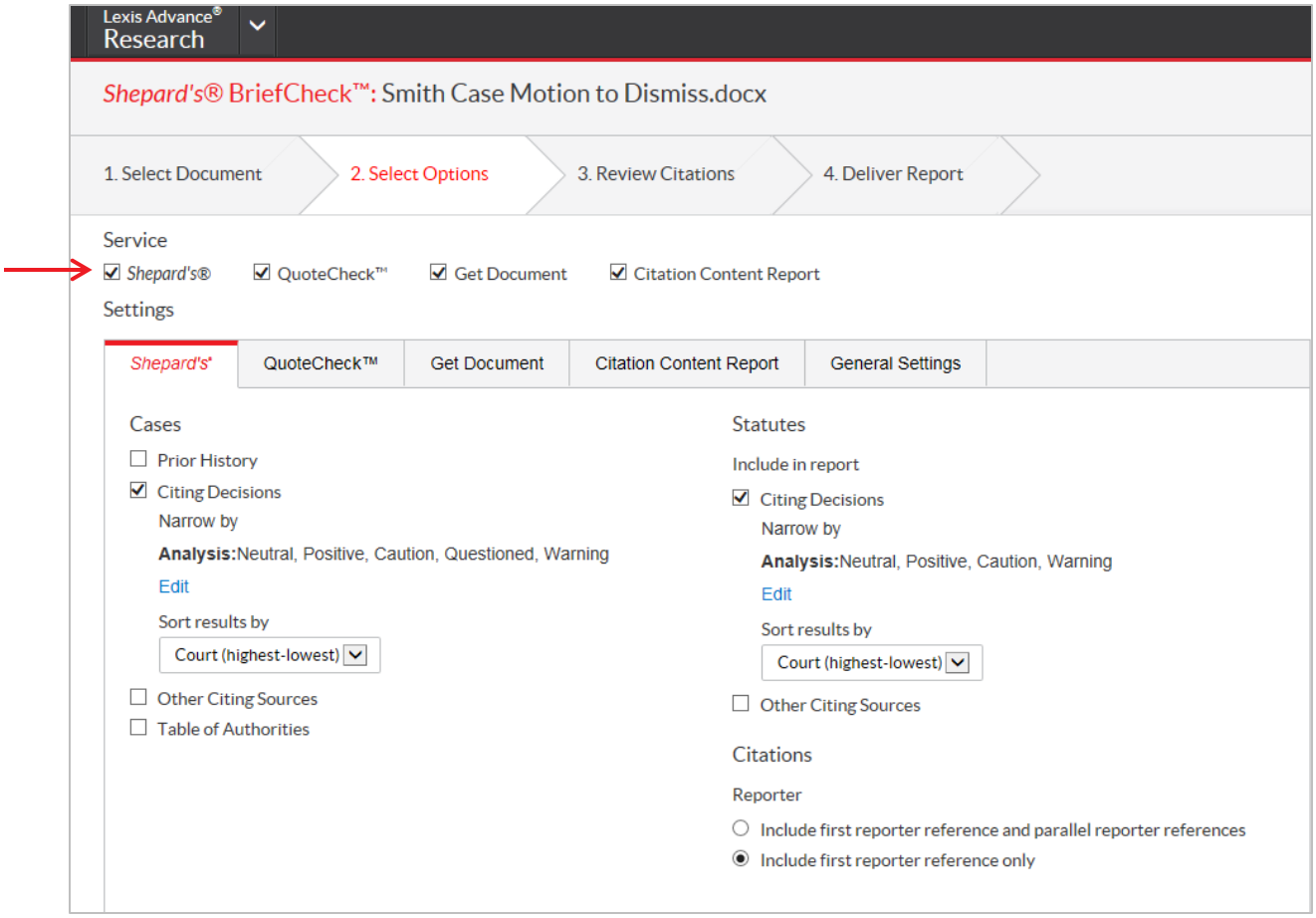
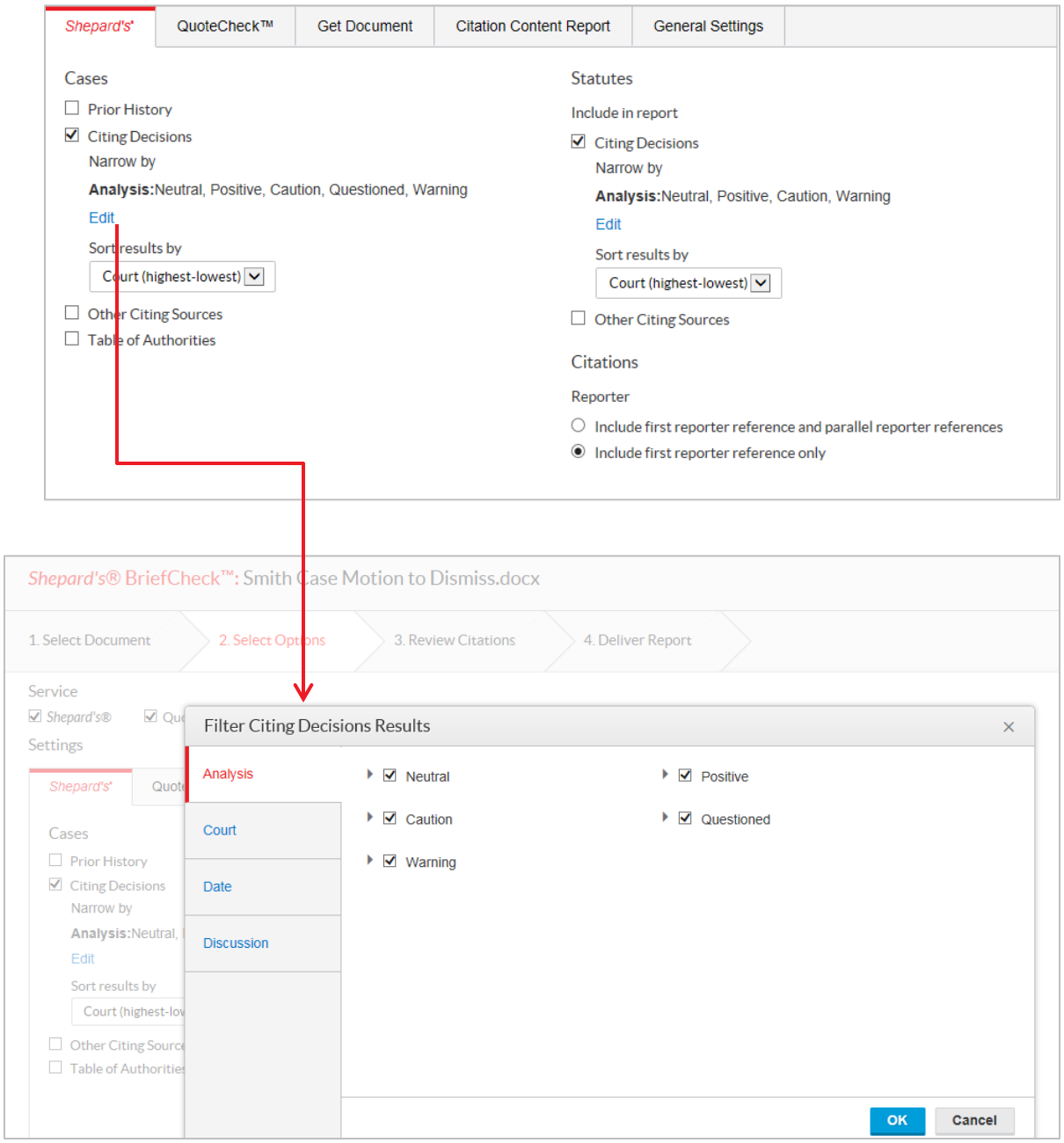
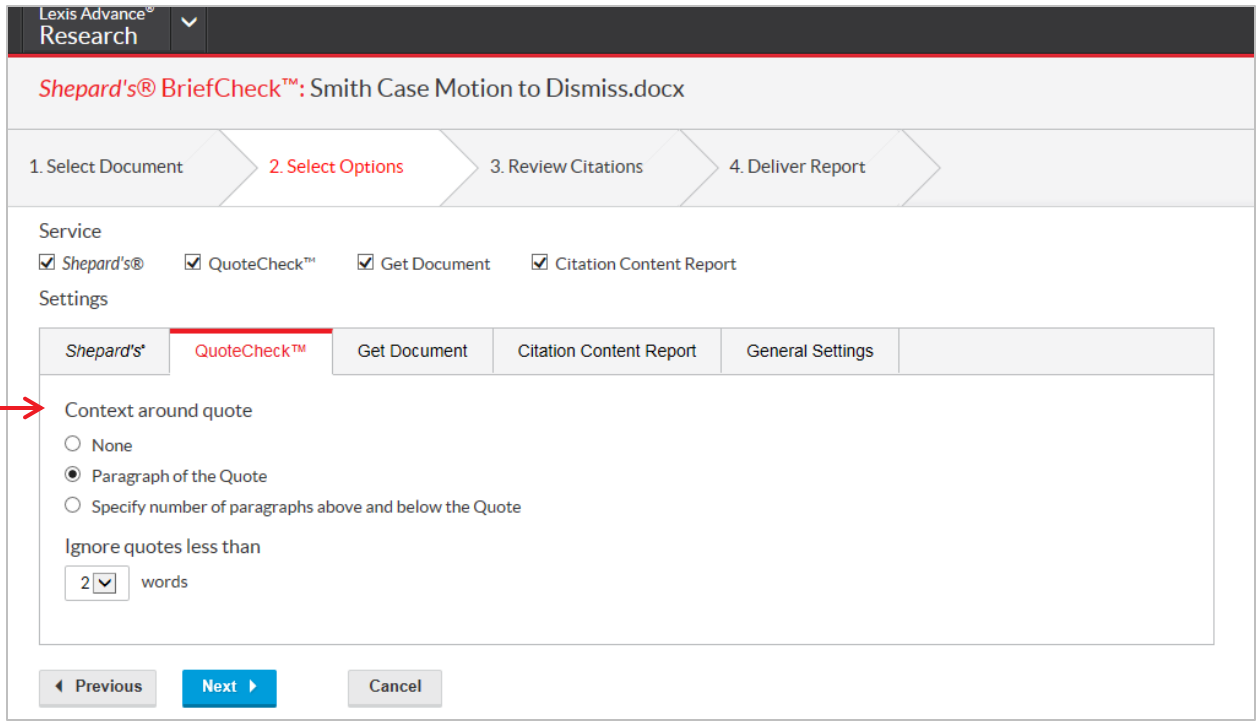
Each Service tab includes options for customizing your report. Up to 600 reports can be generated.



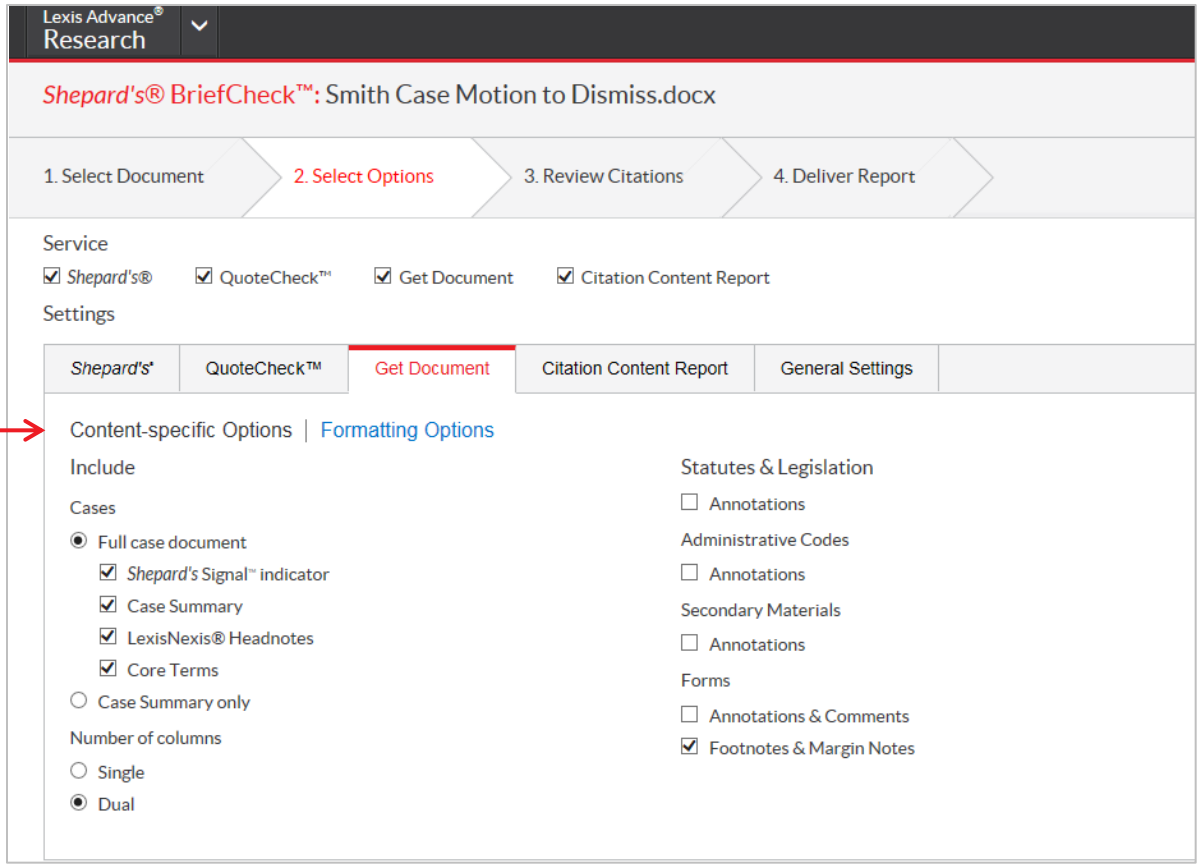
4 The *Shepard's* tab is the first Service tab displayed. You can select various options to be included in your *Shepard's* report from Lexis Advance, including narrowing your **Citing Decisions** among five sets of editorial analysis codes.



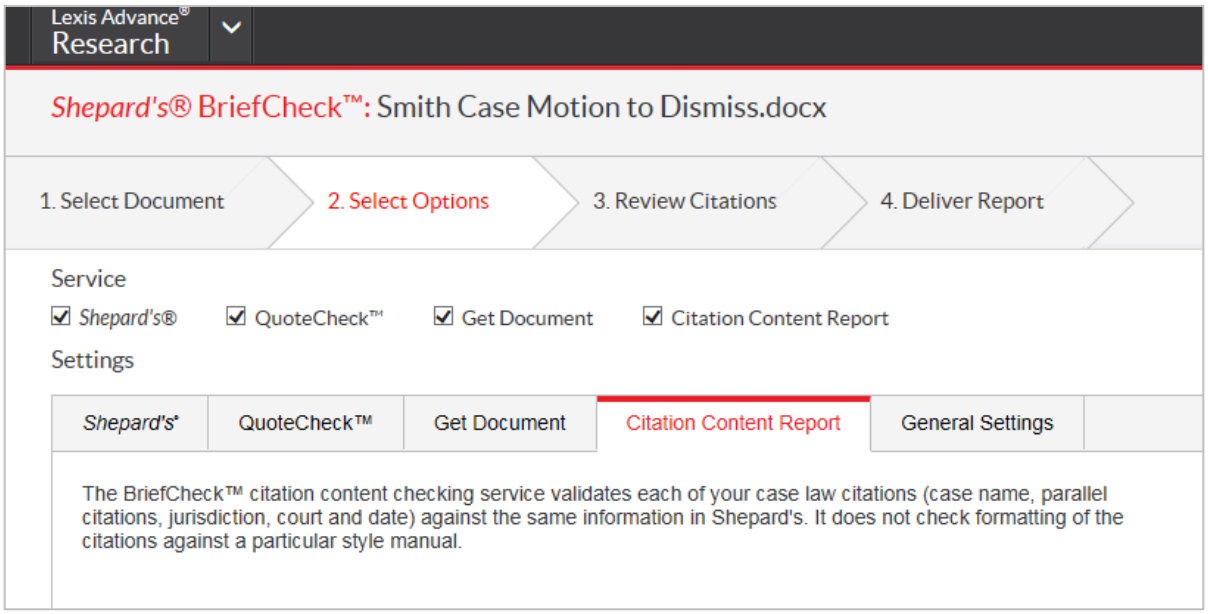
5 If you are checking quotations with ***Shepard's* QuoteCheck**, you may specify the context around your quotes.



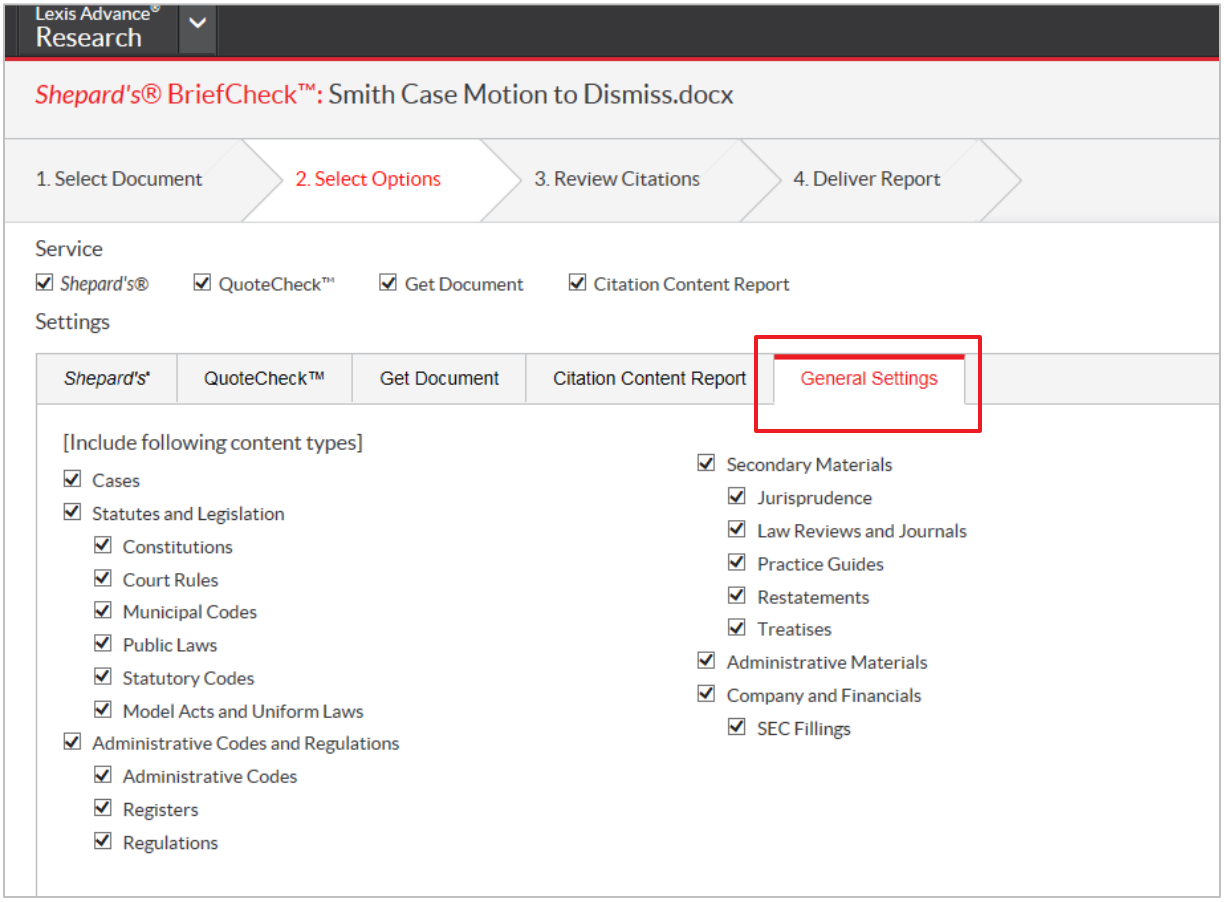
6 For full document retrieval, both **Content-specific** and **Formatting** options are available for your report.



7 There are no options for **Citation Content Reports**. You can elect to include or exclude the report.



8 In the **General Settings** tab, various content types can be included or excluded.



9 The **Review Citations** screen overviews the citations extracted so you can decide whether or not to exclude reports for selected citations.

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Citations(16)

Citation Content Report: **Requeste**

✔ Valid Citation Duplicate Citation Please note: You can request up to 200 reports within the *Shepard's*® BriefCheck™ report **Reports currently selected: 3**

Validity	Citation	Name	Page	Content Type	*Shepardize*® ☑ All	QuoteCheck™ ☑ All	Get Document ☑ All	Delete
✔	861 F.2d 224, 226	Am. Title Ins. v. Lacelaw	2	Cases	☑	0 quotes	☑	🗑
✔	90 A.2d 488, 491	St. Regis Sales Corp. v. Wilson Cabinet Co.	2	Cases	☑	☑ 1 quotes	☑	🗑
✔	330 A.2d 441, 443	Artesian Water Co. v. State Dep't of Highways & Transp.	3	Cases	☑	☑ 1 quotes	☑	🗑
	194 A. 124, 127	Holland v. National Automotive Fibres, Inc.	4	Cases	☑	☑ 1 quotes	☑	🗑
✔	1994 Del. LEXIS 105	American Family Mortgage Corp. v. Acierno	4	Cases	☑	☑ 1 quotes	☑	🗑
	194 A. at 127	Holland	4	Cases	☑	0 quotes	☑	🗑
✔	993 A.2d 1057, 1063	Axis Reinsurance Co. v. HLTH Corp	4	Cases	☑	☑ 1 quotes	☑	🗑
✔	21 A.3d 62, 72	See ConAgra Foods, Inc. v. Lexington Ins.	8	Cases	☑	☑ 1 quotes	☑	🗑
	6 Del. Code § 17-403		10	Codes	☑	0 quotes	☑	🗑
	Id.		14	Codes	☑	0 quotes	☑	🗑

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