



**2014
Newly-Elected & Appointed
Prosecuting Attorneys
Training Seminar &
Attorney General's
Winter Conference**

**December 7 - 12, 2014
Sheraton Indianapolis Hotel
at Keystone Crossing
Indianapolis, Indiana**

Hotel Accommodations

Sheraton Hotel at Keystone Crossing

8787 Keystone Crossing • Indianapolis
317-846-2700 • 888-627-7814



Sheraton Indianapolis Hotel at Keystone Crossing is located on the north side of Indianapolis in the city's premier shopping area and is just a short drive to both downtown Indianapolis and various attractions including Monument Circle and Lucas Oil Stadium. Experience complimentary self-parking connected to the hotel after your day of exploring Indianapolis.

The room rate for the **Sheraton Hotel** is \$97 for single and double rooms. **Rooms are limited**, so make your reservations soon by calling the hotel directly or by accessing the following web link:

<https://www.starwoodmeeting.com/Book/ProsecutingAttorneys>

A limited number of rooms are available at the following hotels:

Hyatt Place Keystone, 9104 Keystone Crossing is \$124 for king and double rooms. Call 317-843-0064 or 888-492-8847 (be sure to ask for the Indiana Prosecuting Attorneys Council group in order to receive discounted rate).

Marriott Indianapolis North, 3645 River Crossing Parkway, is \$124 for a standard room. Call 317-705-0000 or 800-228-9290 for reservations.

DEADLINE NOVEMBER 14!

Other Important Information

Your county will be invoiced at the conclusion of the conference. The following registration fee includes:

- A hot breakfast Monday through Friday
- Lunch Monday through Thursday
- Nightly hospitality suite
- A group outing on Tuesday evening
- An evening reception on Wednesday
- A conference t-shirt (please indicate size on registration form)
- One binder of conference materials per county
- **More than 26 hours of CLE credit available, including at least 2 hours of ethics.**

Registration Fee

Elected Prosecutor	\$550 (Sunday - Friday)
Chief Deputy	\$550 (Sunday - Friday)
Deputy Prosecutor	\$425 (Tuesday - Friday)
Office Manager*	\$150 (Sunday & Monday)
Daily Rate	\$120 (Daily)

*One per county at the discretion of the current elected prosecutor.

Group Activities



Sunday - Meet and Greet, Champps, 8711 N. River Crossing (self pay).



Tuesday - Group Outing, Latitude 360, 4016 East 82nd. St. Watch college basketball: IU vs. U of L. HD Sports Theater • Luxury Bowling • Interactive Game Rooms • Latitude LIT Cigar Lounge. Transportation, food and drinks included.



Wednesday - Reception, Sheraton Hotel. Hors d'oeuvres and drinks included.

Conference Agenda

Sunday, December 7, 2014

12:00 - 5:00 p.m.	Registration	
1:00 - 2:00 p.m.	LEADERSHIP <ul style="list-style-type: none"> ▪ Staff ▪ Community ▪ Law Enforcement Agencies 	David N. Powell , Executive Director, Prosecuting Attorneys Council
2:00 - 3:30 p.m.	PROSECUTOR BUDGETS <ul style="list-style-type: none"> ▪ General Fund ▪ IV-D ▪ Deferral-Diversion ▪ Grants ▪ Additional Funding Streams 	Steven P. Sonnega , Prosecuting Attorney, Morgan County Michael J. McAlexander , Chief Deputy, Allen County
3:30 - 3:45 p.m.	<i>Break</i>	
3:45 - 4:45 p.m.	ETHICS & PROTECTING PROSECUTORS FROM CIVIL LITIGATION & LIABILITY <ul style="list-style-type: none"> ▪ Immunity & Liability ▪ Senior/Special Prosecutors ▪ Task Forces ▪ Section 1983 ▪ Indiana Tort Claims Act ▪ Title VII/Sexual Harassment 	Patricia Orloff Erdmann , Chief Counsel for Litigation, Indiana Attorney General's Office Sonia Leerkamp , Senior Prosecutor
4:45 - 6:00 p.m.	TAKING OFFICE & OFFICE ADMINISTRATION <ul style="list-style-type: none"> ▪ Oath of Office ▪ Bond ▪ Full-time v. Part-time ▪ Personnel Manual ▪ Hiring/Termination ▪ Investigators ▪ Financial Disclosure ▪ Child Support Bureau and Child Support Cooperative Agreement ▪ Audits 	Patrick K. Harrington , Prosecuting Attorney, Tippecanoe County Curtis T. Hill, Jr. , Prosecuting Attorney, Elkhart County
6:00 p.m.	Hospitality Suite	
6:30 p.m.	Champps – Reception Room (self pay)	

Monday, December 8, 2014

7:00 - 8:00 a.m.	Hot Breakfast / Registration	
8:00 - 9:00 a.m.	CONSTITUTIONAL ROLE OF PROSECUTOR	David N. Powell , Executive Director, Prosecuting Attorneys Council
9:00 - 9:30 a.m.	INDIANA CRIMINAL JUSTICE INSTITUTE <ul style="list-style-type: none"> ▪ Grant Application and Approval Process ▪ Data Collection 	Mary Allen , Executive Director, Indiana Criminal Justice Institute

Conference Agenda

Monday, December 8 - Cont.		
9:30 - 10:30 a.m.	MEDIA & PUBLIC OUTREACH FOR PROSECUTORS <ul style="list-style-type: none"> ▪ Media Guide ▪ Preventative Law Programs 	Jason M. Mount , Prosecuting Attorney, Scott County Patricia A. Baldwin , Prosecuting Attorney, Hendricks County Rodney J. Cummings , Prosecuting Attorney, Madison County Connie Smith , PAO, Prosecuting Attorneys Council
10:30 - 10:45 a.m.	<i>Break</i>	
10:45 - 11:45 a.m.	ADULT PROTECTIVE SERVICES <ul style="list-style-type: none"> ▪ Serving the Elderly Population ▪ Coordinating with Family and Social Services Administration 	Suzanne O'Malley , Deputy Director, Prosecuting Attorneys Council Patrick K. Harrington , Prosecuting Attorney, Tippecanoe County
11:45 - 1:00 p.m.	<i>Lunch</i> BENEFITS MEETING	Valerie Brooks , Benefits Manager, Indiana Supreme Court Div. of State Court Administration
	INDIANA COVERT DRUG INVESTIGATION SCHOOL OVERVIEW	C. Michael Steiner , Prosecuting Attorney, Martin County
1:00 - 1:45 p.m.	PROSECUTOR CASE MANAGEMENT SYSTEM	Daniel S. Murrie , Prosecuting Attorney, Daviess County JT Parker , Chief of Staff, Prosecuting Attorneys Council
1:45 - 2:00 p.m.	<i>Break</i>	
2:00 - 2:45 p.m.	BREAKOUT SESSION I	<u>BREAKOUT TOPICS</u> <ul style="list-style-type: none"> ▪ CHILD FATALITY REVIEW CHILD PROTECTION TEAMS CHILD ADVOCACY CENTERS Karen E. Richards, Prosecuting Attorney, Allen County ▪ EXPUNGEMENT Todd J. Meyer, Prosecuting Attorney, Boone County ▪ ACCESS TO PUBLIC RECORDS ACT (APRA) JT Parker, Chief of Staff, Prosecuting Attorneys Council ▪ FORFEITURE Tom Hirschauer, Deputy Prosecutor, Marion County Ron Buckler, Deputy Prosecutor, Marion County ▪ JUDICIAL TECHNOLOGY AND AUTOMATION COMMITTEE (JTAC) Mary DePrez, JTAC ▪ VICTIMS ASSISTANCE/VICTIMS RIGHTS Chad T. Lewis, Prosecuting Attorney, Jefferson County
2:45 - 3:00 p.m.	<i>Break</i>	
3:00 - 3:45 p.m.	BREAKOUT SESSION II	
3:45 - 4:00 p.m.	<i>Break</i>	
4:00 - 4:45 p.m.	BREAKOUT SESSION III	
4:45 p.m.	Hospitality Suite	

Conference Agenda

Tuesday, December 9, 2014

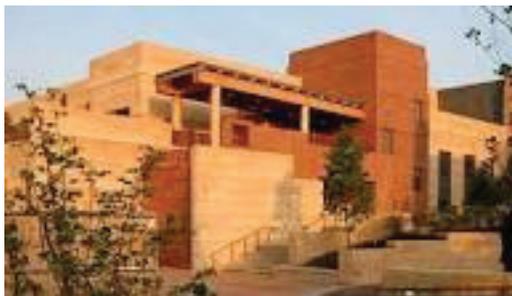
7:00 - 8:00 a.m.	Hot Breakfast / Registration	
8:00 - 9:30 a.m.	STRESS MANAGEMENT & WELLNESS	Mark Yarbrough , former District Attorney, Lamb County, Texas
9:30 - 10:30 a.m.	INVESTIGATIONS & ARREST <ul style="list-style-type: none"> ▪ Role ▪ Search Warrants ▪ Subpoenas ▪ Pathologists ▪ Coroners ▪ Hospitals & Medical Professionals 	Stacey L. Mrak , Prosecuting Attorney, Pulaski County
10:30 - 10:45 a.m.	<i>Break</i>	
10:45 - 11:15 a.m.	GRAND JURY	Steven P. Sonnega , Prosecuting Attorney, Morgan County Robert R. Cline , Chief Deputy, Morgan County
11:15 - 11:45 a.m.	CHARGING DECISIONS <ul style="list-style-type: none"> ▪ Discretion ▪ How Many Counts – Lesser Included ▪ Specificity of Allegations ▪ Joinder and Severance ▪ Special Charging Issues ▪ Where to File – Venue and Jurisdiction ▪ Amendments ▪ Dismissal and Refiling ▪ Statute of Limitations ▪ Administrative Rule 9 – Green Paper 	Christopher E. Harvey , Prosecuting Attorney, Adams County
11:45 - 1:00 p.m.	<i>Lunch</i> CRITTER LAW <ul style="list-style-type: none"> ▪ DNR Laws ▪ Animal Cruelty ▪ Animals Running at Large 	Steven L. Owen , Chief Deputy, Floyd County
1:00 - 2:15 p.m.	SENTENCING, SENTENCING ENHANCEMENTS & POST-SENTENCE <ul style="list-style-type: none"> ▪ Double Jeopardy – Multiple Offenses, Civil Enforcement ▪ Suspendable v. Non-suspendable ▪ Consecutive Sentences ▪ HSO ▪ Habitual Offenders ▪ LWOP ▪ Death Penalty ▪ Firearms ▪ Gangs ▪ Probation Revocations ▪ Sentence Modification 	D.J. Mote , Chief Deputy, Jefferson County D.J. Sigler , Chief Deputy, Whitley County
2:15 - 2:45 p.m.	POST-CONVICTION RELIEF	Steven L. Owen , Chief Deputy, Floyd County
2:45 - 3:00 p.m.	<i>Break</i>	

Conference Agenda

Tuesday, December 9 - Cont.		
3:00 - 3:45 p.m.	BREAKOUT SESSION I	<u>BREAKOUT TOPICS</u> <ul style="list-style-type: none"> ▪ DISPOSAL OF EVIDENCE William C. Hartley, Jr., Prosecuting Attorney, Wabash County ▪ DIVERSIONS DEFERRALS BAD CHECKS Kristen McVey, Chief Deputy, Tippecanoe County ▪ INFRACTIONS ▪ PERF/PARF Robert J. Guy, Prosecuting Attorney, White County Melvin F. Wilhelm, Prosecuting Attorney, Franklin County ▪ PAROLE Charles Miller, Indiana Parole Board Laurel Goeringer, Indiana Parole Board
3:45 - 4:00 p.m.	<i>Break</i>	
4:00 - 4:45 p.m.	BREAKOUT SESSION II	
4:45 p.m.	Hospitality Suite	
6:00 p.m.	Group Outing – Latitude 360 (College Basketball: Indiana University v. University of Louisville)	



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Eiteljorg Museum
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Indiana State Museum
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Conference Agenda

Wednesday, December 10, 2014

8:00 - 9:00 a.m. **Hot Breakfast**

TRACK I (TRIAL OVERVIEW)

9:00 - 9:45 a.m.	DISCOVERY <ul style="list-style-type: none"> ▪ Work Product ▪ Grand Jury Records ▪ Protective Orders ▪ Brady ▪ Rule of Professional Conduct 3.8 	James D. Luttrull Jr. , Prosecuting Attorney, Grant County
9:45 - 10:15 a.m.	GUILTY PLEAS (Negotiations and Agreements) <ul style="list-style-type: none"> ▪ Law & Tactics ▪ Witnesses – Immunity Agreements ▪ Confidentiality 	AmyMarie Travis , Prosecuting Attorney, Jackson County
10:15 - 11:30 a.m.	MOTIONS <ul style="list-style-type: none"> ▪ Competency to Stand Trial ▪ Initial Hearings ▪ Bail Hearings ▪ Speedy Trial ▪ Motion to Continue ▪ Motion for Jury Trial ▪ Change of Venue ▪ Omnibus Dates ▪ Rules of Evidence 101 & 104 ▪ Rule of Evidence 609 ▪ Rule 404(b) – File Notice ▪ Motion to Dismiss ▪ Motions-in-Limine ▪ Polygraphs ▪ Civil Commitment 	Richard J. Hertel , Prosecuting Attorney, Ripley County
11:30 - 11:45 a.m.	<i>Break</i>	
11:45 - 12:30 p.m.	TRIAL PREPARATION	Amy C. Richison , Prosecuting Attorney, Huntington County
12:30 - 1:45 p.m.	<i>Lunch</i> U.S. ATTORNEYS – Northern and Southern Districts of Indiana	
1:45 - 2:30 p.m.	JURY SELECTION & OPENING STATEMENT	David N. Powell , Executive Director Prosecuting Attorneys Council
2:30 - 3:15 p.m.	PRESENTATION OF EVIDENCE <ul style="list-style-type: none"> ▪ Direct Examination ▪ Foundations ▪ Demonstrative Aids – Visual Trial 	Barbara Trathen , Deputy Prosecutor, Marion County
3:15 - 3:45 p.m.	DEFENSE CASE <ul style="list-style-type: none"> ▪ Role ▪ Right to Counsel ▪ Defenses 	J. Scott Callahan , Attorney at Law, Bedford, IN
3:45 - 4:00 p.m.	<i>Break</i>	
4:00 - 4:45 p.m.	CLOSING & REBUTTAL	Nancy C. Jacobs , Chief Deputy, Switzerland County

TRACK I (TRIAL OVERVIEW)

4:45 - 5:30 p.m.	JURY INSTRUCTIONS, DELIBERATIONS & VERDICTS	Bruce C. Embrey , Prosecuting Attorney, Miami County
5:30 p.m.	Hospitality Suite	
6:30 p.m.	Reception	

TRACK II Wednesday, December 10

9:00 - 10:00 a.m.	NARCOTICS INVESTIGATIONS & PROSECUTION; SEARCH & SEIZURE	Jennifer Haley , Staff Attorney - Narcotics/Homicide Specialist, Prosecuting Attorneys Council
10:00 - 11:00 a.m.	TITLE 9: Traffic Law & HEA 1279	Chris Daniels , TSRP Attorney, Prosecuting Attorneys Council Patrick Price , General Counsel, Indiana Bureau of Motor Vehicles
11:00 - 11:30 a.m.	INDIANA DEPARTMENT OF TOXICOLOGY	Chris Daniels , TSRP Attorney, Prosecuting Attorneys Council Dr. Sheila Arnold , Forensic Scientist, Indiana Department of Toxicology Teri Kendrick , General Counsel, Indiana Department of Toxicology
11:30 - 11:45 a.m.	<i>Break</i>	
11:45 - 12:30 p.m.	INDIANA JUDICIAL CENTER & PROBLEM-SOLVING COURTS ▪ Risk Assessment Process ▪ Drug Courts ▪ Veterans Courts	Jane A. Seigel , Executive Director, Indiana Judicial Center
12:30 - 1:45 p.m.	<i>Lunch</i> U.S. ATTORNEYS – Northern and Southern Districts of Indiana	
1:45 - 2:45 p.m.	JUVENILE DELINQUENCY ▪ Procedures ▪ Waiver ▪ Coordinating with Schools	Michelle L. Woodward , Prosecuting Attorney, Lawrence County
2:45 - 3:45 p.m.	DOMESTIC VIOLENCE BEST PRACTICES	Karen E. Richards , Prosecuting Attorney, Allen County Jeffrey L. Arnold , Prosecuting Attorney, Delaware County Suzanne O'Malley , Deputy Director, Prosecuting Attorneys Council
3:45 - 4:00 p.m.	<i>Break</i>	
4:00 - 4:30 p.m.	INDIANA STATE POLICE LAB ▪ Forensic Tools	Eric Lawrence , Forensic Scientist, Indiana State Police
4:30 - 5:30 p.m.	2015 LEGISLATIVE SESSION Association of Indiana Prosecuting Attorneys, Inc.	F. Aaron Negangard , Prosecuting Attorney, Dearborn County Dustin L. Houchin , Prosecuting Attorney, Washington County Sabra Northam , Legislative Liaison, Prosecuting Attorneys Council

TRACK II

Conference Agenda

5:30 p.m.	Hospitality Suite	
6:30 p.m.	Reception	

Thursday, December 11, 2014

7:00 - 8:00 a.m.	Hot Breakfast	
8:00 - 9:00 a.m.	CHILD SUPPORT: Paternity and Child Support Establishment	Robert Bishop , Deputy Prosecutor, Kosciusko County William Welch , Child Support Attorney, Prosecuting Attorneys Council
9:00 - 10:00 a.m.	CHILD SUPPORT: Enforcement Actions	Ethan McKinney , Deputy Prosecutor, St. Joseph County William Welch , Child Support Attorney, Prosecuting Attorneys Council
10:00 - 10:15 p.m.	<i>Break</i>	
10:15 - 11:15 a.m.	CHILD SUPPORT: Administrative Powers	David L. Morris , Deputy Prosecutor, Marion County Karla Mantia , IV-D Policy Liaison, Prosecuting Attorneys Council
11:15 - 11:45 a.m.	INDIANA SEX & VIOLENT OFFENDER REGISTRY	Suzanne O'Malley , Deputy Director, Prosecuting Attorneys Council
11:45 - 1:00 p.m.	<i>Lunch</i>	
1:00 - 2:00 p.m.	OFFICE OF ATTORNEY GENERAL GREG ZOELLER ▪ Attorney General's Presentation ▪ Appeals	
2:00 - 3:00 p.m.	HOW TO TALK TO CHILD VICTIMS	Hollie J. Strand , Forensic Interviewer, Child Advocacy Center of the Black Hills
3:00 - 3:15 p.m.	<i>Break</i>	
3:15 - 5:15 p.m.	ETHICS	Prosecuting Attorneys Council Ethics Committee
5:15 p.m.	Hospitality Suite	

Conference Agenda

Friday, December 12, 2014		
7:00 - 8:00 a.m.	Hot Breakfast	
8:00 - 8:30 a.m.	INDIANA PROSECUTING ATTORNEYS COUNCIL GENERAL MEMBERSHIP MEETING Association of Indiana Prosecuting Attorneys, Inc.	Chris Naylor , Assistant Executive Director, Prosecuting Attorneys Council
8:30 - 8:45 a.m.	<i>Break</i>	
8:45 - 9:45 a.m.	BREAKOUT SESSION I	<u>BREAKOUT TOPICS (TENTATIVE)</u> Group A <ul style="list-style-type: none"> ▪ DOC/Community Corrections ▪ Department of Gaming ▪ IDEM ▪ State Excise ▪ DNR ▪ State Fire Marshal Group B <ul style="list-style-type: none"> ▪ FBI ▪ DEA ▪ Postal Service ▪ Secret Service ▪ US Marshal ▪ Customs/Immigration Group C <ul style="list-style-type: none"> ▪ Child Support Bureau ▪ Inspector General ▪ State Board of Accounts ▪ Secretary of State ▪ Department of Revenue ▪ State Board of Health
9:45 - 10:00 a.m.	<i>Break</i>	
10:00 - 11:00 a.m.	BREAKOUT SESSION II	
11:00 - 11:15 a.m.	<i>Break</i>	
11:15 - 12:15 p.m.	BREAKOUT SESSION III	



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**The Fashion Mall at
Keystone at the Crossing**



**Downtown - Monument Circle
Circle of Lights**

**2014 Newly Elected and Appointed Prosecuting Attorneys Training Seminar and
Attorney General's Winter Conference
Registration - Deadline November 14**

To register for the 2014 Winter Conference, complete the form below. To e-mail (Adobe Acrobat): select file> send file> default e-mail application> continue. Send to: severling@ipac.in.gov.

Full Name: _____

Name to Appear on Name Tag: _____

I am: Prosecuting Attorney Chief Deputy Deputy Prosecutor
 Deputy Attorney General Other (Specify) _____

County: _____ E-Mail: _____

Address: _____

Phone: _____ T-shirt size (S-2XL) _____

Please check all days that you will be attending the conference:

Sunday, Dec. 7 - Attending **Monday, Dec. 8** - Attending **Tuesday, Dec. 9** - Attending
Wednesday, Dec. 10 - Attending **Thursday, Dec. 11** - Attending **Friday, Dec. 12** - Attending

PLEASE CHECK WHETHER YOU WILL ATTEND SPECIAL CONFERENCE ACTIVITIES:

Sunday, Dec. 7 & Monday, Dec. 8

Who should attend: Prosecuting Attorney, Chief Deputy, Office Manager

Sunday, Dec. 7 - 6:30 p.m. Group Outing Champps (self pay)

Monday, Dec. 8 - 2-4:45 p.m. Breakout Sessions - **Choose Three**

Child Fatality Review/Child Protection Teams/Child Advocacy Ctrs Expungement
 Public Access Forfeiture JTAC Victims Assistance/Rights

PLEASE CHECK WHETHER YOU WILL ATTEND SPECIAL CONFERENCE ACTIVITIES:

Tuesday-Friday, Dec. 9-12

Who should attend: Prosecuting Attorney, Chief Deputy, Deputy Prosecutor, Deputy Attorney General

Tuesday, Dec. 9 - 3-4:45 p.m. Breakout Sessions - **Choose Two**

Disposal of Evidence Diversions/Deferrals/Bad Checks
 Infractions PERF/PARF Parole

Tuesday, Dec. 9 - 6 p.m. Group Outing Attending Latitude 360 (IU vs. U of L - food and drinks included)

Wednesday, Dec. 10 - 9 a.m.-5:30 p.m. - **Choose One** Track I (trial overview) Track II

Wednesday, Dec. 10 - 6:30 p.m. Attending Reception (hors d'oeuvres and drinks included)

**Indiana Prosecuting Attorneys Council • 302 W. Washington St., Rm. E205
Indianapolis, IN 46204 • Phone: 317-232-1836 • Fax: 317-233-3599**
