

Pension Relief

What is it?

In 1977, the Pension Relief Fund (IC 5-10.3-11) was established to help cities and towns with the financial burdens associated with the police and fire retirement systems of 1925, 1937, and 1953 (collectively known as the “Old Plans”).

How is Pension Relief processed?

The process of submitting data for pension relief begins when you submit and save your PR data in the Pension Relief section of PERF Online. This link will be available **starting Dec. 22, 2011**, although the information will not be submitted to PERF until **Jan. 3, 2012**.

Data saved on PERF Online does not mean it has been submitted to PERF. On Jan. 3, a new link will be available to upload the data file to PERF. Once your PR data is submitted to PERF, you will receive an e-mail notification that the submission was successful. You have **until Feb. 1, 2012**, to enter and submit PR data on PERF Online. You are ineligible to receive a distribution if you do not supply the complete information (IC 5-10.3-11-4). Complete upload instructions are available in the *PERF Online for Employers Handbook* in the chapter on Pension Relief.

PERF reviews all PR data submissions and either approves or sends them back for additional information. If a submission is sent back, you are notified that the submission has errors and must be corrected and resubmitted before the submission may be approved. Once all the submissions are approved, a PERF Online e-mail notifies you that the PR data is approved.

Recent FAQ: [Monthly Payment Column](#)

The ‘monthly payment’ column on your Pension Relief report is extremely important and directly affects how your pension relief distributions are calculated. The monthly payment amount should detail the amount that is being paid to the member or surviving beneficiary on a monthly basis. If the last remaining payee on the account passes away during the year, this field should be left blank. Only if there is a living payee at the end of 2011 should the monthly payment amount be entered.



Important Dates:

Nov 18, 2011:

Pension Secretaries Seminar

Dec. 21, 2011:

The link for submitting PR Data will be available on PERF Online. You can begin entering your PR data on this date.

Jan. 3, 2012:

PR Data can be submitted to PERF after this date using PERF Online.

Feb. 1, 2012:

Last day for submission. You are ineligible to receive a distribution if you do not supply the complete information (IC 5 10.3 11 4).

Feb. 28, 2012:

Reviewing of PR Data complete.

March 1, 2012- April 1, 2012:

INPRS Actuary Processes PR Data.

April 2, 2012- Jun. 29, 2012:

INPRS Finance prepares PR Distributions.

End of June 2012:

First installment of PR Distribution made to your direct deposit account or a check is issued and mailed to you.

End of Sept. 2012:

Second and final installment of PR Distribution made to your direct deposit account or a check is issued and mailed to you.

Frequently Asked Questions

The following are questions that have been frequently asked. Before calling PERF, please review this list to see if your question has already been answered.

Will I have to do this every year? Why am I required to do this?

Yes. In order to receive your reimbursement, the information regarding the payments made in the previous year must be sent to INPRS annually.

What should I do if I cannot log in to PERF Online?

If you encounter problems logging in to PERF Online, review the Pension Relief chapter in the *PERF Online for Employers Handbook* or feel free to call us toll-free at (888) 526-1687.

Am I going to get the same type of information as last year?

Yes. Once you log in to PERF Online, you will have the ability to pull up your submission from the previous year. Once you have pulled it up, you need to add any new pensioners, beneficiaries, deaths, and payment amounts.

What happens if I don't submit my PR data on time?

You are ineligible to receive a distribution if you do not supply the complete information (IC 5-10.3-11-4).

Why does it take so long to get my PR payout?

PERF is required by law to pay out your PR distribution amount in two equal payments: one in June and the other in September.


If I have issues, is there anyone who can come out and assist me in person?

Yes. INPRS's Outreach counselors are available if you need assistance. If you would like an Outreach counselor to come out and assist you, please contact INPRS toll-free at (888) 526-1687.

What information will I receive to assist me with this process?

We can provide individual training sessions, and there is a chapter in the Employer Handbook that will explain each step of the process.

When and what information will be available online to assist me with the process?

The *PERF Online Employer Handbook* includes a chapter on pension relief which will explain each step of the process, and includes screen shots for assistance. Information will be available in late November and on the INPRS Web site (www.in.gov/inprs). In the side menu, select **My Fund**  **Police and Firefighters**, and then scroll to the bottom section called **Pension Relief Information**.

When can I start submitting my information online?

You will be able to log in and begin entering and saving your PR information on Dec 16; however, you cannot submit to PERF until Jan. 3, 2012.

Who do I contact if I have additional questions regarding my pension relief distribution?

If you have questions regarding pension relief, feel free to call us toll-free at (888) 526-1687.

When will I receive my pension relief distributions?

You will first receive a letter indicating your pension relief amount. Your pension relief distributions are sent either via EFT on June 30 and Sept. 30.

What information is needed concerning the Electronic Funds Transfer (EFT)?

INPRS will need the name of your financial institution, contact name and position, full address, bank routing number, and the department account number.

What if I did not receive my distribution via EFT last year, but would like to do so this year or what if my bank information has changed? What information do I need to give you in order to do that?

Please complete the Pension Relief Distribution Contact Information Sheet. If you do not have one, or need a new copy, please contact INPRS toll-free at (888) 526-1687.


What if I make an error or want to change my information after I have sent it to INPRS?

If you make an error, or need to change your information, please contact INPRS toll-free at (888) 526-1687 and we will assist you in fixing your report.

Who do I talk to in order to know how much my unit is going to receive?

INPRS will send a letter in June to your department informing you of your June and September distribution amounts.

Where can I obtain the Pension Relief Distribution Contact Information Sheet?

The form is available on the INPRS Web site (www.in.gov/inprs). In the side menu, select **My Fund**  **Police and Firefighters**, and then scroll to the bottom section called **Pension Relief Information**. There is a link to the PDF form.

Where do I send the forms?

Send the forms to INPRS, One North Capitol, Suite 001, Indianapolis, IN 46204. You will submit your Pension Relief worksheet by logging into PERF Online and accessing the Pension Relief menu.