



INDIANA DEPARTMENT OF TRANSPORTATION

Driving Indiana's Economic Growth

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Indianapolis, Indiana 46204

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Mitchell E. Daniels, Jr., Governor
Michael B. Cline, Commissioner

July 2011

Dear Applicant:

Thank you for your interest in becoming a vendor with the Indiana Department of Transportation.

The Indiana Department of Transportation (INDOT) **Procurement Listserv Subscription service** is a **free** service available to all prospective bidder(s) interested in receiving electronic notification of bid opportunities for products and general services only. It is highly recommended that bidders subscribe to receive email notification updates when bid information on INDOT's Procurement Internet site has been updated.

NOTE: Email notifications are issued for solicitations exceeding \$5,000. Purchases below this dollar amount are most often solicited by the district office; thereby the email notification system is not used. If there is a specific district that you believe could benefit from your product/service, you should contact that district procurement agent directly to introduce your company. District contact information, including name and email, is listed at <http://www.in.gov/indot/2438.htm> by selecting the "Statewide Procurement Agent" link.

To subscribe for the e-mail notification system, bidders can visit the website at www.in.gov/indot/2776.htm and click on the "Procurement – Subscribe" link. Upon completion of the registration, you will receive an email message asking to "reply" to the email message to confirm your desire to subscribe. If you do not "reply" to the email message, you will not be successfully subscribed.

If your company is interested in doing business with the Indiana Department of Administration, you should complete the bidder registration online process by accessing the Department of Administration's "Bidder Registration" link through their website at www.in.gov/idoa/2780.htm

Out-of-State Corporations

In accordance with IC 5-22-16-4, a foreign corporation (out-of-state corporation) must obtain a certificate of authority from the Indiana Secretary of State before doing business with the State of Indiana.

For further information and application, please contact the Secretary of State via their Internet site at www.in.gov/sos/business/3648.htm or at the following address:

*Secretary of State
Corporations Division
302 West Washington, Room E018
Indianapolis, IN 46204
(317) 232-6576*

*www.in.gov/dot/
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