January 26, 2012

Ms. Marisol R. Simon
Regional Administrator
Federal Transit Administration (FTA)
200 West Adams Street, Suite 320
Chicago, IL 60606

RE: FY2012 - FY2015 Indiana State Transportation Improvement Program (STIP) administrative modification #7

Dear Ms. Simon;

Please find attached a Metropolitan Planning Organization TIP administrative modification from the Area Plan Commission of Tippecanoe County (Lafayette MPO). The Administrative Modification was requested on January 25, 2012. We concur with this administrative modification and it will be reflected by reference in the 2012-2015 STIP.

We have determined that the administrative modification is: 1) consistent with the transportation plan; 2) the TIP remains fiscally constrained in that federal funding resources are sufficient to support the new or modified projects and 3) conform to state and national air quality standards as required by the Federal Clean Air Act Amendments of 1990.

Please contact me at (317) 232-5292 if you have any questions.

Sincerely,

Larry Buckel
Manager
Office of Transit

CC: Sallie Dell Fahey, Lafayette MPO
    Doug Poad, Lafayette MPO
    Martin Sennett, GLPTC
    Randy Walter, INDOT
    Jerry Halperin, INDOT
    Reggie Arkell, FTA
January 25, 2012
Ref. No.: 2012- 028

Larry Buckel, Manager, Office of Transit
INDOT, Room N955
100 North Senate Avenue
Indianapolis, IN 46204-2249

Dear Larry:

By this letter, I am administratively modifying the FY 2012-2015 TIP per request of CityBus. This amendment programs their 2011 operating and capital projects which were originally programmed in the FY 2011-2014 TIP. I am also administratively amending the FY 2012-2015 TIP to include their 2011 planning projects. Both projects were amended into the FY 2011 & 2012 UPWP on March 2, 2011.

While the projects were originally programmed in CY 2011, the date that will be shown in the TIP will reflect the current fiscal year. A list of projects including detailed information and des numbers is attached.

Since this request programs projects already in a previous TIP and Unified Planning Work Program and no new additional federal funds are requested, the request is fiscally constrained.

The TIP documents will be updated and then placed on the APC web page: www.tippecanoe.in.gov/APC. We will notify you when this occurs. Please call if you have any questions or need additional information.

Sincerely,

Sallie Dell Fahey
Executive Director

cc Randy Walter, INDOT Central Office
Jeanette Wilson, INDOT Central Office
Section 5307 Operating Assistance for CY 2011 (Fiscal Year 2011/2012)
Des Number 1297063

Federal: $1,950,000
Local: $5,094,820
Total: $10,153,500

Section 5307 Capital Expenditures for CY 2011 (Fiscal Year 2011/2012)

1. REPLACEMENT BUS TIRES - $50,000
   Des # 1297064
   With over 1.5 million miles of service operated on annual basis and mileage scheduled to
   increase due to service needs in the community and the Purdue University service area, this
   request constitutes replacement of tires on approximately 50% of the full size coaches. Six tires
   are required for each bus. The expected life of the tires is over one (1) year considering the
   average mileage occurring on each bus annually. Budgeted amount for tires for each unit is
   $1,665. The total budget for tires is $50,000.

2. BUS OVERHAUL
   A. Rebuild up to two (2) Bus Engines - $25,000
      Des # 1297065
      Based on 2010 and similar experience in previous years, CityBus anticipates the need for up to
      two (2) engine rebuilds in 2011 at an average cost of $11,250 each ($50,000 each new).

   B. Rebuild up to four (4) Bus Transmissions - $25,000
      Des # 1297066
      Based on 2010 and similar experience in previous years, CityBus anticipates the need for up to
      four (4) transmission rebuilds. Estimated average cost of each transmission is $6,250.

   C. Rebuild up to twenty Major Bus Components - $25,000
      Des # 1297067
      Based on 2010 and similar experience in previous years, CityBus anticipates the need for up to
      twenty (20) units to be rebuilt in FY 2011 such as turbochargers, alternators, ECM’s, fuel pumps
      etc. Estimated average cost of each unit rebuild is $1,250 per unit for a total cost of $25,000.

3. COMPUTER HARDWARE AND SOFTWARE UPGRADES - $30,000
   Des # 1297068
   A continuous investment must be made in up-to-date computer technology for administrative
   and maintenance employees. Many computer systems need to be replaced or updated every
   two or three years in order for employees and systems to operate efficiently and effectively.
   Estimated cost is $30,000

4. REPLACEMENT SUPPORT VEHICLE - $32,000
   Des # 1297069
   CityBus needs a replacement for the 2001 Dodge van used by operations for shuttling
   drivers to downtown. This vehicle has exceeded the requirements of FTA Circular 9030.1A
   in terms of age for replacement. The proposed budget for this line item is $32,000.
5. MAINTENANCE EQUIPMENT - $5,000  
*Des # 1297070*  
Some maintenance equipment is in need of replacement, and due to new technology, some new equipment is needed to complete the varied types of repairs encountered by technicians. The proposed budget for this line item is $5,000.

6. PASSENGER SHELTERS - $15,000  
*Des # 1297071*  
The need exists for additional shelters on the campus routes where large groups of riders are waiting for the bus and in areas of Lafayette where new routing has occurred. The total budgeted cost will include purchase and installation for approximately $15,000.

7. REHAB BUILDING OVERHEAD DOORS - $25,000  
*Des # 1297072*  
Glass panels and controllers on many of the overhead doors are in need of rehab or replacement after years of use seven (7) days a week. The proposed budget is $25,000.

8. REPLACE OFFICE FURNISHINGS AND CARPETING - $5,000  
*Des # 1297073*  
Some office furnishings are over 35 years old and in need of replacement. The proposed budget for this line item is $5,000.

10. REPLACE WINDOWS/CABINETS OF GLPTC’S LAFAYETTE CHILD CARE BUILDING - $23,000  
*Des # 1297074*  
Due to weathering and continuous use of the windows and cabinets in the building at 218 Ferry St. leased to Tippecanoe Child Care the need exists for replacements. The proposed budget for this line item is $23,000.

11. ARCHITECTURAL & ENGINEERING FOR RIEHLE PLAZA PARKING (MULTI-MODAL IMPROVEMENTS) - $20,000  
*Des # 1297075*  
Architectural and Engineering services will be needed for the re-design of the parking spaces for the Amtrak and Greyhound patrons at Riehle Plaza multi-modal center. The current spaces are needed for the construction of the new transit center. The proposed budget for this line item is $20,000.

12. ACQUIRE TICKET VENDING EQUIPMENT FOR TRANSFER CENTER - $80,000  
*Des # 1297076*  
CITYBUS would like to provide the opportunity for self service Ticketing and Fare card vending to all passengers at Downtown Transfer Center whenever the building is open. This option will provide for additional sales without the cost of staffing the office all the hours the building is open to the public. Estimated cost is $80,000.

13. A & E AND DEMOLITION & CONSTRUCTION BUS STORAGE - $636,996  
*Des # 1297077*  
CityBus operations have grown in size to where additional bus storage is seriously needed to safely manage and store the number of buses in the present location. The project would require an addition to the current building on property currently owned by GLPTC. The budget for A & E work, demo the asphalt, fill the area to required level and construct the expansion of the storage building for this line item is $636,996.
14. PURCHASE OF ONE (1) 40 FT FIXED ROUTE HYBRID BUS - $625,000  
Des # 1297078  
Because of the age and condition of the current buses in the fleet, CityBus desires to replace one (1) full size 40' transit bus. The bus being replaced is over 12 years in age, and meets the guidelines outlined in FTA Circular 9030.1A. The bus being replaced is # 1001. It was manufactured by GILLIG in 1998. The proposed budget for this line item is $625,000.

Section 5307 Planning Assistance for CY 2011 (Fiscal Year 2011/2012)

TASK #101, Des # 1297079  
Mass Transportation Surveillance

Objective  
The purpose of this task is to obtain data on the usage of the transit system in order to better understand the market that CityBus serves. This data will be used for preparing the National Transit Database reports and the service planning and marketing efforts of the transit system.

Scope  
Monitor various routes to determine location of boarding/alighting passengers, fare payment method, and the length of passenger trips.

End Product  
Determine annual totals of unlinked passenger trips, passenger miles, and average fare in order to prepare the annual National Transit Database report.

Budget

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Source: FTA-5307PL  
Total: $7,400.00  
Federal: $5,920.00  
Local: $1,480.00

TASK #102, Des # 1297080  
Transportation Improvement Program

Objective  
The purpose of this task is to develop an annual program of low and high capital intense projects for inclusion in the long-range plan and the TIP document.

Scope  
Review the capital needs of CityBus to determine what projects should be included in the annual TIP report. Meet with community leaders to collect information regarding their needs and projects planned to enable CityBus to better serve the community through efficient and effective use of capital funds.
**End Product**
Annual Transportation Improvement Plan (TIP) document that will outline future capital needs for the transit system.

**Budget**

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