



DRIVEWAY PERMIT

State Form 1945(R6/3-00)

Approved by State Board of Accounts 2000

**STATE OF INDIANA
INDIANA DEPARTMENT OF TRANSPORTATION**

Type of Permit:		Sub-minor Commercial Driveway		Major Commercial Driveway	
<input type="checkbox"/> Private Driveway	<input type="checkbox"/> Minor Commercial Driveway	<input type="checkbox"/> Commercial Driveway	<input type="checkbox"/> Major Commercial Driveway		
Class _____	Class _____	Class _____	Class _____		
District	Subdistrict	Subdistrict telephone number			
Driveway Location:					
				Reference pt. number	
<input type="checkbox"/> Legal description of Parcel is attached (All driveway applications) <input type="checkbox"/> 20 year Certified Title Search or Title Insurance is attached (All commercial driveway applications.)					
Present use of Parcel(s):					
Proposed use of Parcel(s) including adjacent Parcels owned and / or controlled by applicant:					
Bond required		If Yes, Penal Sum		Bond number	
<input type="checkbox"/> Yes <input type="checkbox"/> No		\$ _____			
APPLICATION FEE: (Make check or bank draft payable to "Indiana Department of Transportation")				\$ _____	
SPECIAL PROVISIONS:					
THIS APPLICANT AGREES TO INDEMNIFY, DEFEND, EXCULPATE, AND HOLD HARMLESS THE STATE OF INDIANA, ITS OFFICIALS AND EMPLOYEES FROM ANY LIABILITY DUE TO LOSS, DAMAGE, INJURIES, OR OTHER CASUALTIES OF WHATSOEVER KIND OR BY WHOMSOEVER CAUSED, TO THE PERSON OR PROPERTY OF ANYONE ON OR OFF THE RIGHT-OF-WAY ARISING OUT OF, OR RESULTING FROM THE ISSUANCE OF THIS PERMIT OR THE WORK CONNECTED THEREWITH, OR FROM THE INSTALLATION, EXISTENCE, USE, MAINTENANCE, CONDITIONS, REPAIRS, ALTERATIONS, OR REMOVAL OF ANY EQUIPMENT OR MATERIAL, WHETHER DUE IN WHOLE OR IN PART TO THE NEGLIGENT ACTS OR OMISSIONS (1) OF THE STATE, ITS OFFICIALS, AGENTS, OR EMPLOYEES; OR (2) OF THE APPLICANT, HIS AGENTS, OR EMPLOYEES, OR OTHER PERSONS ENGAGED IN THE PERFORMANCE OF THE WORK, OR (3) THE JOINT NEGLIGENCE OF ANY OF THEM; INCLUDING ANY CLAIMS ARISING OUT OF THE WORKMEN'S COMPENSATION ACT OR ANY OTHER LAW, ORDINANCE, ORDER, OR DECREE. THE APPLICANT ALSO AGREES TO PAY ALL REASONABLE EXPENSES AND ATTORNEY'S FEES INCURRED BY OR IMPOSED ON THE STATE IN THE EVENT THAT THE APPLICANT SHALL DEFAULT UNDER THE PROVISIONS OF THIS PARAGRAPH.					
Signature of permit applicant			Printed name of permit applicant		
Name of company of organization				Telephone number	
Address (number and street, city, state, zip code)					
Inspector			District Regulatory Supervisor		
District Director					

Application number

Road number

County number

Expiration date

Issue date

Permit number

SUBMIT ALL 4 COPIES

State of Indiana
Department of Transportation
GENERAL PROVISIONS

1. All work described in the permit shall be subject to the inspection of the Department of Transportation and the permittee shall adjust or stop operations upon direction of any police officer or authorized Department of Transportation employee.
2. The permit may be revoked at any time by the Department of Transportation at its discretion or for noncompliance with any and/or all provisions of said permit.
3. The permittee shall notify the Department of Transportation Subdistrict five (5) working days preceding the beginning of any work activity.
4. The permittee shall notify the Department of Transportation Subdistrict that the work is complete and this notice is to be provided within seven (7) days from completion of all work on this permit.
5. The permittee shall have the permit complete with drawings and special provisions in their possession during work operations and will show said permit on demand, to any police officer or authorized Department of Transportation employee.
6. The permittee shall pay the Department of Transportation for any inspection costs where it is necessary to assign a Department of Transportation employee to inspect the work. The applicant shall immediately reimburse the State upon receipt of an itemized statement.
7. The permit is valid through the stated expiration date. If work is not completed within the allotted time, the permit is automatically cancelled unless an extension is requested prior to the expiration date and said request is approved by the Department of Transportation. If a permit is cancelled, a new application must be submitted and approved before the proposed work can be accomplished.
8. The permittee shall erect and maintain all necessary signs, barricades, detour signs, and warning devices required to safely direct traffic over or around the part of the highway where permitted operations are to be done so long as the work does not interfere with traffic, in accordance with Section "D" of the Indiana Manual of Uniform Traffic Control Devices.
9. All construction and materials used within the highway right-of-way must conform to the current Department of Transportation "Standard Specifications" with the permittee being considered in the same status as the contractor.
10. Any operations authorized by the permit shall not interfere with any existing structure on the Department of Transportation right-of-way without specific permission in writing from the Department of Transportation. In the event that any buildings, railings, traffic control devices, or other structures are damaged, said cost of the removal and/or damage shall be borne by the permittee.
11. This permit does not apply to any State roads or bridges that are closed for construction purposes, or to any county roads or city streets.
12. Approval of the permit application shall be subject to the permittee obtaining all necessary authorizations from local authorities and complying with all applicable laws. The issuance of the permit shall in no way imply Department of Transportation approval of, or be intended to influence any action pending before a local board, commission, or agency.
13. In accordance with the requirements of Indiana Code 8-1-26, any person "excavating" or "demolishing" (as defined by I.C. 8-1-26-2 and 8-1-26-5) must notify all people who have underground facilities located in the area between two (2) and thirty (30) working days before the work is performed.
14. The permitted operations shall not be performed on Saturdays, Sundays, or during the period beginning at 12:00 Noon on the last weekday (Monday through Friday) preceding and continuing until Sunrise on the day following: New Years Day, Memorial Day, Independence Day, Labor Day, Thanksgiving, and Christmas.
15. In accordance with the notice requirements of Indiana Code 4-22-1-25, any objection to the conditions and provisions of an approved permit must be submitted in writing to the Department of Transportation within fifteen (15) days from the issue date.

STATE OF INDIANA
INDIANA DEPARTMENT OF TRANSPORTATION

**DRIVEWAY PERMIT
SPECIAL PROVISIONS**

1. The permittee shall at all times protect the pavement surface and right-of-way from damage due to the use of heavy equipment, and shall provide and use approved pads, planks or dirt cushion to protect against other damage. Immediately before any section of the highway is to be placed back in use for traffic, the permittee shall remove all excess dirt and sweep the pavement surface to eliminate unnecessary dust hazards.
2. The surface course shall meet Department of Transportation Standard Specifications for smoothness.
3. The sub-grade on which the pavement is to be placed shall be compacted thoroughly prior to placing the pavement.
4. The permittee shall be responsible for the proper replacement of any driveway pipes or sidewalks that are disturbed during the work. Drainage on shoulders, ditches, or otherwise on the right-of-way shall not be obstructed.
5. The permittee shall not disturb nor manipulate any existing traffic control devices. Any damage to a traffic control device shall be repaired immediately at the permittee's expense and by a State Prequalified Contractor. Contact the Signal Technician at the appropriate District Office (see telephone numbers on page 2), five days prior to doing work in the right-of-way for underground appurtenance location.
6. The Indiana Department of Transportation reserves the right to restrict construction activities during morning and afternoon rush hour traffic periods if conditions warrant.
7. **FINISHING**
 - A. Upon direction of the State Inspector, any disturbed vegetation area will be covered by four inches minimum of top soil compacted flush to surrounding earth.
 - B. Ground cover specification shall refer to current "Seeding and Sodding" specifications in the Indiana Department of Transportation Standard Specifications.
8. Work shall be performed in accordance with the approved plans.
9. The interface between existing pavement and new pavement will be prepared as follows:
 - A. Care should be taken when excavating next to existing pavement in order to protect the structural integrity of the pavement.
 - B. The sub-grade in the widened area shall be compacted prior to the placing of the widening material.
 - C. Existing bituminous surface roads should be longitudinally saw cut when adding auxiliary lanes to achieve a tight, clean, uniform connection.
 - D. When concrete auxiliary lanes are constructed, anchor bolts shall be Placed as specified in the Indiana Department of Transportation Standards (5.0 ft. center to center). Driveway radii shall be constructed using Ear Construction as specified in INDOT standards.
 - E. The surface of new auxiliary lanes and existing pavement shall be of homogeneous material.
 - F. Where new pavement meets old pavement, all shoulder material must be removed. The new full depth pavement must meet the old full depth pavement and have a water tight, clean uniform connection.

APPLICATION NUMBER

ROAD NUMBER

COUNTY

EXPIRATION DATE

ISSUE DATE

PERMIT NUMBER

DRIVEWAY PERMIT SPECIAL PROVISIONS CONTINUED

10. Additional auxiliary lanes and tapers should be sloped at ¼"/ft. and aggregate shoulders should be sloped at ¾"/ft. Bituminous shoulders should be sloped at ½"/ft.
11. Relocation, alteration, or addition of appurtenances, necessitated by this permit shall be done as a part of this permit. Indiana Department of Transportation appurtenances may include such items as : underground conduit, signal poles, controllers, signs, light standards, guardrail, etc. Relocation, alteration, or addition of such appurtenances will be accomplished at the applicant's expense.
12. All permanent pavement markings required due to the construction shall be installed by the permittee at the direction of the Indiana Department of Transportation's District Traffic Engineer.
13. All driveways using pipes must have standard flared metal pipe ends.
14. The maximum grade change for a major commercial driveway approach is $\pm 3\%$ and $+ 6\%$ for a minor commercial driveway. Any variation to these maximum grade changes must be clearly indicated on the approved set of permit drawings.
15. All work on highway right-of-way authorized by this permit must be completed within one (1) year after the permit is issued. Once construction authorized by the permit is initiated it must be completed within thirty (30) days, unless otherwise expressly approved as a special condition.
16. The execution of the Access Control Document if required, and all work indicated on the approved permit plans must be completed before the bond can be released.
17. The applicant is responsible for contacting the Indiana Department of Transportation District Office to schedule a pre-construction conference with the District Regulatory Supervisor.
18. All exposed earth surfaces shall be treated for erosion control.

INDOT DISTRICT OFFICES

Crawfordsville District
41 W. 300 N.
Crawfordsville, IN 47933
(765) 362-3700

Fort Wayne District
5333 Hatfield Road
Fort Wayne, IN 46808
(260) 484-9541

Greenfield District
32 S. Broadway St.
Greenfield, IN 46140
(317) 462-7751

LaPorte District
315 E. Boyd Blvd.
LaPorte, IN 46350
(219) 362-6125

Seymour District
185 Agrico Lane
Seymour, IN 47274
(812) 522-5649

Vincennes District
3650 South U.S.41
Vincennes, IN 47591
(812) 882-8330

New Application - Select Permit Type and Permit Code

Please select the type of permit that you would like to apply for. Then select a permit code from the list. The permit code is a more specific description of a permit type.

Permit Type:* Driveway **Permit Code:*** Major Commercial

Permit Type Descriptions

**MAJOR
COMMERCIAL
DRIVEWAY
PERMIT:**

This type of approach connects the highway to the private property used for commercial purposes or to a public property which attracts enough traffic to require auxiliary lane(s), as determined by INDOT. The location for this type can be in either an urban or rural area. It can also be designated as either a class III or IV driveway approach (see section 4 in the Driveway Permit Manual for details).

**MINOR
COMMERCIAL
DRIVEWAY
PERMIT:**

This type of approach connects the highway to private property used for commercial purposes, or to a public property, and which does not attract sufficient traffic to warrant an auxiliary lane (s), as determined by INDOT. The location for this type can be in either an urban or a rural area. It can also be designated as either a class III or IV driveway approach (See Section 4 in the Driveway Permit Manual for details).

**PRIVATE
DRIVEWAY
PERMIT:**

This type access connects the highway to private property having a residence, barn, or private garage, in improved or unimproved condition, used by the owner or occupant of the premises, guests, and necessary service vehicles. The location for this type of driveway can be in either an urban or a rural area. It can also be designated as either a Class I, II, or V driveway approach (See Section 4 In the Driveway Permit Manual for details).

**MAJOR PUBLIC
ROAD
APPROACH:**

This type of approach connects the highway to public right of way in the form of a city street or county road and attracts enough traffic to require auxiliary lane(s), as determined by INDOT.

**MINOR PUBLIC
ROAD
APPROACH:**

This type of approach connects the highway to public right of way in the form of a city street or county roadway.

* denotes a required field

Before submitting an application for a commercial driveway, please review this checklist to see what information will be needed during the application process. Note that all documents that are to be attached are required to be in PDF format. This includes any plans, studies, drawings or forms. For more information on the PDF format, click [here](#).

- 1) The commercial driveway application. During the application process, the system will request information that will automatically populate the driveway application. This will include a description and location of the project as well as applicant and bond information and the company that they represent.
- 2) Driveway plans will need to be attached. The following must be shown on these plans:
 - a) A design of the access points with dimensions sufficiently obvious so a qualified contractor could build from the plans.
 - b) The R/W, centerline, curbs, medians, existing pavement markings, crossovers, ditch lines, existing drains and location of each, drawn at engineer's scale of 1"= 20' /1"=30'.
 - c) Existing lane widths and proposed lane alterations if applicable. NOTE: If lane alignments are altered, full width resurfacing will more than likely be required, from beginning to end of project.
 - d) Line drawing, 500 feet each direction from property line indicating access point and intersections. Drawn at engineer's scale 1"=50'.
 - e) On site drainage - before and after grading must be shown on a grading plan or contoured on the driveway for additional runoff caused by the improvement.
 - f) Side ditch pipes will be a minimum of 15 inches, but drainage should be calculated to determine if larger pipes are required.
 - g) Drives requiring deceleration lanes and tapers must be shown.
 - h) A site plan showing parking area and buildings must accompany this application.
 - i) Proposed traffic control plan.
 - j) All Major Commercial Driveway Applications (access requiring auxiliary lanes) must include cross sections from beginning to end of project.
- 3) Driveway Permit Bond (Form 41523). The bond should be in an amount sufficient to cover all the work proposed in the right of way. If there is a question regarding the amount of the bond, then consult with the permit inspector. Note that the bond and application must bear the same name (Property Owner). You can obtain a blank bond form by clicking [here](#).
- 4) Projects that disturb more than one acre must include a drainage impact study. Projects requiring drainage impact studies must be designed using a 50 year storm with a release rate no more than 10 year predeveloped runoff. Calculations should be performed in a manner that will generate hydrographs. If any local ordinance is more restrictive, then they must be adhered to.
- 5) Power of Attorney. In the file attachment step of creating an application, you will be requested to attach a document (in PDF format) that shows that the agent signing the bond has the authority to sign on behalf of the insurance company. This document needs to be notarized.
- 6) Proof of Ownership - In the file attachment step of creating an application, you will be requested to attach a document (in PDF format) that shows that you have title insurance. All liens, easements or any other encumbrances on the property must be disclosed in this document.
- 7) Legal Description (Warranty Deed) - In the file attachment step of creating an application, you will be requested to attach a warranty deed and a legal description of the property (in PDF format)
- 8) A document (in PDF format) will be required that describes the anticipated traffic that will be generated. Please include the number of vehicles per hour at the peak hour, the number of vehicles per day, and the speed limit. Please review the Driveway Permit Manual [here](#) for details regarding driveway permit application requirements. Note the threshold values in Section 32 to determine if a traffic study will be required.
- 9) Developments with frontages in excess of 400 feet will more than likely be required to relinquish the remaining access rights through an [Access Control Deed.](#))
- 10) Additional documentation or support information may be requested depending upon any unique circumstances that may be revealed during the review process. You will be contacted if additional information is needed.

SECTION 31 : DRAWINGS AND INFORMATION REQUIRED FOR COMMERCIAL MAJOR & MINOR DRIVEWAY APPLICATIONS

The permit application should be accompanied by four (4) sets of clear drawings, no larger than 600 mm X 900 mm (24" X 36") in size, prepared by a registered professional engineer, a registered architect, and/or registered land surveyor showing the following information in detail:

1. Driveways and approaches including dimensions for width, length, angle of intersection radii, and any other measurements necessary to show the geometrics of driveway and approaches drawn to an engineers 1:200 or 1:500 scale (20 or 30 English scale).
2. A rate of slope or grade of pavement for approaches & driveways, and typical cross sections.
3. Type of approach and driveway pavement material (stone, concrete or bituminous pavement including depth of lifts).
4. Existing drainage patterns (including existing contours) and structures, including size and kind.
5. New drainage patterns including the effect on downstream department facilities and private property, and structures including size, kind, invert pipe elevations, and inlet elevations.
6. A separate pavement marking plan showing all existing and proposed pavement markings with details of type, material, color, etc.
7. Width dimensions of highway right-of-way.
8. Width and type of highway pavement.
9. Highway right-of-way and property lines.
10. Development site plan showing parking, interior drives buildings, and other improvements, including distance from right-of-way line to gasoline pumps.
11. The distance to and the design of all drives, intersecting roads, streets, railways, or crossovers within 150 m (500 feet) in each direction on both sides of the highway from the applicant's property lines drawn to engineer's 1:500 scale (50).
12. The posted speed limit on highway and all traffic control equipment serving the highway, including but not limited to signalization devices, lighting, pavement markings, guardrail, and sign structures.
13. Proposed treatment of right-of-way area adjacent to and between approaches.
14. Appropriate symbols such as north arrow, direction of lane travel and direction of drainage flow, and a legend defining abbreviations and graphic representations of existing and new conditions, objects, materials, etc.
15. A legal description of the property to be served by the permit together with a legal description of the adjoining land owned or controlled by the applicant.
16. Traffic control needed during work activity displaying necessary signs, barricades, detour signs, and warning devices shall be provided whenever work is to interfere with normal traffic. Traffic control must be in accordance with the Construction and Maintenance Section of the Indiana Manual on Uniform Traffic Control Devices.

Failure to provide appropriate information will result in delays in processing and possible overdesign due to wrong assumptions.

SECTION 7 : Parties to application; evidence of title

All applications for permits under 120 IAC 2-1 (this rule) shall be made in the name of the owner of the fee simple title. All persons having any interest in the land, including but not limited to mortgagees, lessees, optionors, lien holders, and holders of other encumbrances shall join with the fee simple holder in the application. All such persons shall join in the application, shall sign and consent to the conditions of the application, and shall be bound equally thereafter by the conditions of the permit which may be issued to the permittee.

Title evidence, shall be furnished to support the signatures for driveway permit applications in the following areas:

- (A) All commercial driveway permit applications except those applications involving an existing access with no proposed change in access, use, or character.
- (B) Private driveway permit applications including field access approaches in areas along highways covered by limited access resolutions or on sections of state routes in the biennial highway improvement program.

All other allowable evidence will be at the discretion of the department.

If the applicant submits an application in which the title evidence does not include the signatures of all interest holders and if the application is evaluated in favor of granting the permit, the applicant must submit subsequent title evidence showing that all omitted interest holders have ceased to be interest holders or have by an addendum to the application joined the original applicant on the original application, and such subsequent title evidence or addendum must be submitted before the permit is issued.

SECTION 8 : Statement of purpose and adjacent parcels

All applications for permits shall disclose the present and proposed use of the parcel for which access is requested. Any intended use of the access in conjunction with any adjacent parcel, whether owned by applicants or by others, or to be purchased or sold by the applicant, or others, shall be disclosed in the application. All adjacent parcels owned or controlled by the applicants, whether intended to be used in conjunction with the requested access or not shall be disclosed in the application. These disclosures are required to ensure the public a safe and convenient means of travel consistent with the right of the adjoining landowner to have access as provided by law.

SECTION 12 : Commercial applications; attestation

All applications for commercial purposes shall be signed by a registered professional engineer, a registered architect, and/or registered land surveyor, attesting that the applications as proposed, conform with all department regulations, specifications and standards, except as shall be noted in such attestation.

SECTION 16 : Adjacent tapers

Where the taper of a proposed driveway will create hazardous and erratic traffic movement because of its proximity to adjacent similar taper, the entire area between said tapers must be paved thus forming a continuous full lane between the approaches of which said tapers are a part.



ADDITIONAL DISCLOSURE

State Form 23237 (R3 / 3-00)

Approved by State Board of Accounts, 2000

STATE OF INDIANA
DEPARTMENT OF TRANSPORTATION

Application number

Road number

County number

Expiration date

Issue date

Permit number

FOR OFFICIAL USE ONLY

All persons with an interest in the land and the project, including mortgages, lessees, owners of option, lien holders, and holders of other encumbrances, must join the applicant in this application:

_____, with the following interest in the project:

Name of interest holder - print clearly or type)

consents the conditions of _____

(Name of applicant - print clearly or type)

permit application for _____

and agrees to be bound by the terms and conditions of the permit which may be issued to the applicant.

Signature of interest holder: _____

Address: _____

Telephone number: () _____

ACKNOWLEDGMENT

State of _____, County of _____, SS:

Before me, the undersigned Notary Public in and for the said County personally appeared

(Name of signers, their official capacity and name)

and acknowledged the execution of the foregoing contract this _____ day of _____, 20 _____.

Witness my hand and seal the said last named date.

My Commission Expires _____

Notary Public

County of Residence

SUBMIT ALL 4 COPIES

**INDIANA DEPARTMENT OF TRANSPORTATION
PERMIT SECTION**

CONSULTANT CONSENT FORM

The undersigned, _____, being the applicant requesting permission to perform work on right of way controlled by the Indiana Department of Transportation, hereby authorizes _____ to submit documents and plans necessary for the aforementioned applicant for the purpose of obtaining a permit from the Indiana Department of Transportation (INDOT).

This consent shall:

remain in effect until revoked by the Indiana Department of Transportation or until the work approved under the permit has been accepted by INDOT .

remain in effect until _____.

Applicants Printed Name

Applicants Signature

Company

Date

Mailing Address

City, State, Zip Code

STATE OF INDIANA, COUNTY OF _____, SS:

Subscribed and Sworn to before me this _____ day of _____.

Notary Public

Printed Signature

My Commission Expires:

County of Residence



PERMIT BOND

State Form 415 23 (R4 / 3-00)

Approved by State Board of Accounts, 2000

STATE OF INDIANA
DEPARTMENT OF TRANSPORTATION

Driveway Excavation Pole Line Bridge Attachment Misc. _____

Know all men by these presents that we, the Undersigned _____
(address) _____ as Principal and

(address) _____ as Surety, are
hereby held and firmly bound unto the State of Indiana in the penal sum of _____, for the
payment of which well and truly to be made, we hereby jointly and severally bind ourselves, our heirs,
executors, administrators successors and assigns:

DATED THIS _____.

The conditions of the above obligation are such that, whereas, the above named _____

did on _____ make application for a permit with the State of Indiana for:

_____ which permit is made a part of this bond the same as though set forth herein.

Now, if said _____ (Principal - Applicant) shall well and faithfully do
and perform the things agreed by the _____ (Principal - Applicant)
to be done and performed according to the terms of said permit and to the satisfaction of the Indiana
Department of Transportation, and shall pay all lawful claims of the contractor, vendors and laborers for labor
performed and materials furnished, or other services rendered in the carrying forward, performing and
completing of said permit, (on file with the Department of Transportation), then this obligation shall be void,
otherwise the same shall remain in full force and effect, it being expressly understood and agreed that the
liability of the Surety for any and all claims hereunder except as provided below shall in no event exceed the
penal sum of this obligation as herein stated. In event of noncompliance the surety shall be liable for the
court costs and attorney fees spent in the collection of this bond over and above the penal sum of this
obligation.

IN WITNESS WHEREOF, we hereunto set our hands and seals this _____ day of
_____, 20 ____

Surety
(Attach Power of Attorney)

Principal

State of _____, County of _____ ss:

Personally appeared before me, _____
_____ as Principal and _____

_____ as Surety and each acknowledged the execution of the above bond
this _____ day of _____, 20 ____

Witness my hand and _____ seal the said last named date.

My Commission Expires _____, 20 ____

Notary Public (Written Signature)

I reside in _____ County, _____
(State) Notary Public (Printed or Typed Name)

Bond number

NOTICE OF TERMINATION OF LIABILITY

COMPLIED CANCELLED _____, 20 ____
DATE

Submit all 5 copies

By: _____
PERMIT MANAGER

Application number

Road number

County number

Received date

Issue date

Permit number

Applicants are to complete and submit this form for all bonded permits.

In order to expedite the release of any outstanding liabilities associated with permits issued by **INDOT**, we are requiring that this form be completed and submitted as a part of the permit application/approval process. A bond release will be electronically forwarded to the insurance company listed below after proper compliance with **INDOT** provisions, specifications, design, etc., is observed in form and function.

Name of Insurance Co. _____

Insurance Co. Contact Person Name and E-Mail
Address _____

Insurance Co. Office
Address _____

City _____ State _____ Zip Code _____

Insurance Co. Telephone Number _____

Applicant Name _____

Applicant E-Mail Address _____

office use only

tracking # _____

bond # _____