



INDIANA DEPARTMENT OF TRANSPORTATION

Driving Indiana's Economic Growth

100 North Senate Avenue
Room IGC-N 642
Indianapolis, Indiana 46204-2216
Ph: (317) 232-5214 FAX: (317) 232-5349

Mitchell E. Daniels, Jr.,
Governor
Michael W. Reed, Commissioner

April 28, 2009

Ms. Marisol R. Simon
Regional Administrator
Federal Transit Administration (FTA)
200 West Adams Street, Suite 320
Chicago, IL 60606

Mr. Robert F. Tally, Jr.
Division Administrator
Federal Highway Administration (FHWA)
575 North Pennsylvania Street, Room 254
Indianapolis, IN 46204

RE: FY2008 - FY2001 Indiana State Transportation Improvement Program (INSTIP) Transit Amendment #30

Dear Administrators;

Please find attached Metropolitan Planning Organization TIP amendments which need to be approved and included into the FY 2008 Indiana Transportation Improvement Program. We will reflect by reference the 2009-2013 federal aid projects covered by this approval in our 2008-2011 INSTIP. The amendment resolution number is listed below:

- Fort Wayne MPO (The TIP amendments were approved on April 7, 2009 – see attached minutes)

We have determined that the proposed amendments are: 1) consistent with the transportation plan; 2) the TIP remains fiscally constrained in that federal funding resources are sufficient to support the new or modified projects and 3) conform to state and national air quality standards as required by the Federal Clean Air Act Amendments of 1990.

We request your review and approval of the subject amendment. Please contact me at (317) 232-5292 if you have any questions.

Sincerely,

Larry Buckel
Manager
Office of Transit

CC: Dan Avery, Fort Wayne MPO
Ken Housden, CitiLink
Steve Polito, FTA
Andy Minyo, FTA
Mary Doherty, INDOT
Pam Williamson, INDOT

Northeastern Indiana Regional Coordinating Council



April 27, 2009

Mr. Larry Buckel
Public Transit Section
Indiana Department of Transportation
100 N Senate Ave IGCN 955
Indianapolis, IN 46808

Dear Mr. Buckel,

The Northeastern Indiana Regional Coordinating Council is processing an amendment to the FY2009-12 Transportation Improvement Program to include two six new transit projects for Citilink and the Allen County Council on Aging doing business as Countilink. These projects include operating assistance for the 5311 program, three ARRA projects for the 5311 service, and two CMAQ projects for Citilink. NIRCC has consulted with the Interagency Consultation Group and the agencies concurred with the MPO in finding that the TIP amendment projects are exempt, per 40 CFR 93.126 & 127, and that there is no need to update the conformity analysis or issue a new conformity finding. The amended TIP will be posted on the NIRCC website. NIRCC requests these projects be amended into the INSTIP.

I have attached the amended pages to the Fiscal Year 2009-12 Transportation Improvement Program and the minutes from the Urban Transportation Advisory Board Meeting when the amendments were approved. Please contact Jerry Foust or myself if there is any additional information necessary to complete this amendment. Thank you for your assistance with this matter.

Sincerely,

A handwritten signature in black ink, appearing to read "Daniel S. Avery". The signature is fluid and cursive.

Daniel S. Avery
Executive Director

URBAN TRANSPORTATION ADVISORY BOARD

Minutes: April 7, 2009

The Urban Transportation Advisory Board convened on Tuesday, April 7, 2009, at 1:30 p.m. at 1 West Superior Street, Conference Room, Allen County Highway Department.

The following were present.

Members (voting):

- Member Dave Ross
- Member Terry McDonald
- Member Benjamin Shaffer
- Member Roy Buskirk
- Member Bill Hartman
- Member Tory Richardson
- Member Tom Smith
- Member Bob Kennedy
- Member Pam Holocher
- Member Ken Housden
- Member Linda Bloom
- Member Susan Hoot

The following were not present.

Members (non-voting):

- Member Joyce Newland
- Member Jerry Halperin

Staff members present were Dan Avery, Executive Director, Jeff Bradtmiller, Senior Transportation Planner, Jerry Foust, Senior Transportation Planner and Judy Bennett, Secretary. Mike Thomson, Eli Samaan, Shan Gunawardena, Walt Branson and Ranelle Melton were also present.

Mr. Ross brought the meeting to order. The first item of business was approval of the March 3, 2009, minutes. Mr. Housden moved the minutes be approved. Mr. Buskirk seconded the motion and it carried.

The next item of business was the Progress in Implementing the Present TIP. Mr. Shaffer gave the report for INDOT. He reported that the US 24 Microsurface Surface Treatment from .74 miles east of SR 114 to .54 miles west of I-69 project has been awarded to Pavement Maintenance Systems. Fort to Port Project from just east of SR 101 to .5 mile west of Webster Road award is pending. PRIMCO appears to be the low bidder. The SR 1 added lanes project from I-69 to Tonkel Road is being prepared to get qualified for ARRA funding. The SR 3 added lanes project from Ludwig Road to Dupont Road award is pending. E & B Paving appears to be the low bidder. The US 33 Bridge replacement project over the North Branch of the Benward Ditch is in utility coordination. The SR 14 at Allen/Whitley County Line Road intersection improvement project has been moved from July to September of 2009. The City, INDOT executive staff, and the Attorney General have signed the contract for the Dickie Road improvements. The Hursh Road Bridge over I-69 bridge deck overlay project award is pending. PRIMCO appears to be the low bidder.

Mr. Hartman gave the report for Allen County. He reported that they are preparing the construction engineering agreement on the Aboite Center Road project. They are negotiating the consultant agreement on the Bass Road project. The Bostick Road Bridges over St. Marys River project the environmental approval is pending and then right of way will be initiated. Coverdale Road is in the right of way acquisition phase. The Dawkins Road Bridge is in the right of way acquisition stage. The Flutter Road project is also moving towards the right of way acquisition phase with the right of way engineering underway. The Gump Road project is in design phase and some issues on the proposed trail need to be addressed with Hometown. The Maplecrest Road project right of way acquisition is nearing completion with just a few issues to resolve. The Monroeville Bridge project is just going into the right of way engineering phase. The Spring Street Bridge and Leesburg Road intersection project is in the design phase. The Wabash & Erie Canal Towpath Trail Phase IV design is nearing completion and right of way acquisition is underway.

Mr. McDonald gave the report for New Haven. He reported that a site visit was held for the Moeller Road project. The sidewalk project is progressing nicely and the design is almost complete. The TEA project for the Railroad Depot and trail project is progressing.

Mr. Ross gave the report for the City of Fort Wayne. He reported that the Auburn Road project agreements have been signed and is now a City of Fort Wayne project. The right of way engineering and acquisition will be started. The Covington Road and Dicke Road intersection is moving into design in concurrence with the INDOT project to reconstruct Covington Road over Interstate 69. No change on the Maplecrest Road project from Lake Avenue to State Boulevard but there will be a neighborhood meeting. No change on the Maysville Road and Stellhorn Road intersection project. The St. Joseph Center Road project is under construction with work beginning on the north side of the road. The City will acquire right of way for the Spring Street Bridge over NS Railroad project in partnership with Allen County. The State Boulevard project is under design. The Time Corners traffic improvement project is in the process of being closed out. The evaluation of maintaining traffic on the US 27 Bridge over St. Mary's River while under construction continues. No change on the intersection project at Washington Center Road and Dartmouth Street. Wayne Trace will be bid within the next few weeks.

Mr. Richardson gave the report for the airport. He reported that they are continuing work on their security system project and is approximately fifty percent complete. The work is currently in the terminal. The signage project is almost fully designed and hopefully some stimulus money can be applied to this project. The runway project at Smith Field is about ninety percent complete and may receive stimulus funds. The land use plan for Smith Field is substantially complete and is awaiting FAA approval. The procurement process is underway for some snow removal equipment.

Mr. Housden gave the report for Citilink. He reported that the Downtown Transfer Facility is moving along with the purchase of some land underway and then an Environmental Categorical Exclusion will be prepared. Their formula grants are ready for award. The stimulus grants are under final review and hopefully can be fully obligated later in April. Citilink has pre-award authority and has orders seven hybrid buses that should be ready in eighteen months. They will purchase five access buses with their 2008 grant. Citilink is expanding the Transit Investments for Greenhouse Gases and Energy Reduction grant.

The next item of business was the Transportation Plan – Adoption. Mr. Avery gave this report. He passed out 2030-II Highway and Transit Projects for Fort Wayne, New Haven and Allen County Metropolitan Planning Area. Mr. Avery discussed the various components of the plan and mentioned that at the request explained maps showing existing and proposed bicycle and of the economic development experts, the reconstruction of Adams Center Road from State Road 930 to Interstate 469 has been added. He said that the bike lane projects on Berry Street, Wayne Street, Rudisill Boulevard have been added to the Bicycle and Pedestrian Plan along with the Reed Road on-street bike route. Mr. Avery passed out an Executive Summary for the Air Quality Conformity Analysis for the 2030-II Transportation Plan. He explained that the Interagency Consultation Group that includes various state and federal agencies has reviewed the process and had no comment on the air quality findings. He explained that the 2010, 2020 and 2030 analysis years indicated that mobile emissions would not exceed the emission budgets. He requested approval of the 2030-II Transportation Plan with an Air Quality Conformity Determination in compliance with the National Ambient Air Quality Standard. Mr. Housden moved that the plan be approved with the conformity designation. Mr. McDonald seconded the motion and it passed unanimously.

The next item of business was the American Recovery and Reinvestment Act. Mr. Avery explained that the urban area has 9,341,498 dollars in stimulus funds. He said a group of representatives from the local governments have met on several occasions to discuss the best options for expending the funds. The current Federal-Aid projects were reviewed for eligibility in the stimulus program. The group decided that resurfacing projects were likely the best use of the stimulus funds. Mr. Avery stated that he requested a list of prioritized resurfacing projects for consideration by the Board for implementation utilizing the stimulus funds. He stated that due to the very limited time frame, the projects need to be initiated immediately to ensure they can be ready for contract later this year. Mr. Avery distributed the list of projects and asked for a process to select some projects to advance. The Board reviewed the projects and discussed how to select the projects and distribute the stimulus funds. Mr. Avery reminded everyone that these are maintenance or resurfacing projects and suggested that several projects be selected from each list. Ms. Holocher asked about prioritizing the projects and requested time to develop criteria for this purpose. Mr. Housden suggested that a subcommittee be charged to review and select projects. Mr. Kennedy and Mayor McDonald discussed holding a special meeting to review and select projects. Both mentioned their projects should be modified and priorities adjusted. The board discussed the various options and Mr. Avery stressed the importance of moving quickly. Mr. Shaffer concurred that time was very critical. Mr. Buskirk made a motion to distribute the funds for resurfacing projects by providing 1.8 million dollars to New Haven, and splitting the remaining funds between the City of Fort Wayne and Allen County so each receives 3.75 million dollars. Mr. Smith seconded the motion. The Board discussed some deadlines and agreed that the projects must be substantially complete and submitted to INDOT for review and processing by mid July. The motion passed with one opposition by Ms. Holocher.

The next item of business was Transit Shuttle Service utilizing CMAQ funds. Mr. Housden reported that Citilink has continued working with IPFW and Ivy Tech to work out a contract for a transit shuttle service and pass program. He explained that the students and faculty could ride shuttles on campus free as well as buy passes at a reduced cost to ride the entire transit system. This qualifies for CMAQ dollars because of the trip reduction and congestion relief it will provide. Ivy Tech, IPFW, the housing across from IPFW and the south campus would be included in the free shuttle service. Mr. Branson, Vice Chancellor at IPFW spoke briefly

assuring the Board that this would be very beneficial to the campus. Mr. McDonald moved that this be approved. Mr. Richardson seconded the motion and it passed unanimously.

The next item of business was the FY 2009-2012 TIP Amendments and Modifications. A listing of projects was distributed containing the TIP amendments and modifications. The transit projects included additional JARC funds from INDOT to Citilink, energy efficient upgrades, operating funds, vans and communication equipment for Allen county Council on Aging, and the University Shuttle and Pass Discount Program. The local projects included Covington Road Trail and Johnny Appleseed Park to Shoaff Park Trail. A lighting project and bridge deck overlay on I-69, some scour protection (erosion) and curve correction on US 27 were some of the INDOT projects. Mr. Housden moved that this be approved. Ms. Hoot seconded the motion and it carried.

There being no further business, Mr. Ross adjourned the meeting.

Daniel S. Avery
Executive Director
Northeastern Indiana Regional Coordinating Council

FORT WAYNE - NEW HAVEN - ALLEN COUNTY T.I.P. (FY 09 - FY 12)

DESCRIPTION OF PROJECT PROJECT NUMBER PLANNING SUPPORT	FUND TYPE	EST. COST (\$1000)	YEAR	STATE			PRI- ORITY	LPA
				FEDERAL (\$1000)	PMTF (\$1000)	LOCAL (\$1000)		
*Allen County Council on Aging dba Countilink Operating Funds	FTA Sec. 5311	295.4	2009	76.5		218.9	1	ACCA
		295.4	2010	76.5		218.9	2	ACCA
		295.4	2011	76.5		218.9	3	ACCA
*Allen County Council on Aging dba Countilink Three (3) Type C 12-Passenger Modified Vans	ARRA	150.0	2009	150.0		0.0	1	ACCA
*Allen County Council on Aging dba Countilink Two (2) 12-Passenger Accessable Light Transit Vehicles	ARRA	100.0	2009	100.0		0.0	1	ACCA
*Allen County Council on Aging dba Countilink Digital Communication System	ARRA	46.6	2009	46.6		0.0	1	ACCA
*Citilink University Shuttle	CMAQ	215.9	2009	172.7		43.2	1	Citilink
		447.8	2010	358.1		89.5	2	Citilink
		470.1	2011	376.1		94.0	3	Citilink
		243.7	2012	195.0		48.7	4	Citilink
*Citilink Pass Discount Program	CMAQ	240.0	2009	14.9		225.1	1	Citilink
		480.0	2010	29.9		450.1	2	Citilink
		480.0	2011	29.9		450.1	3	Citilink
		240.0	2012	14.9		225.1	4	Citilink

* Amendment to Project

**Federal Transit Administration
Section 5307 / Section 5309 - Funds**

**Fort Wayne Public Transportation Corporation
FY 2009**

Capital Equipment Purchases (Section 5307 Funds)	
Six (6) Heavy Duty Replacement Buses 35'	\$1,440,000
Four (4) Replacement Minibuses (Body on Chassis)	\$236,800
AVL/Communication Hardware/Subscription Cost	\$19,200
Other Maintenance Equipment	\$40,000
Capital Equipment Purchases (Section 5309 Funds)	
<i>Hybrid Option for Replacement Six (6) Buses (funds requested)</i>	\$960,000
Total Capital Projects	\$3,370,000
Federal Share (Section 5307)	\$1,736,000
Federal Share (Section 5309) ¹	\$960,000
State PMTF	\$0
Local Share	\$674,000
Previously Approved: Additional Operating Funds	
**JARC ⁴	\$775,982
New Freedom ⁴	\$75,827
CMAQ - Transit Awareness ⁵	\$63,542
CMAQ - Fare Free Ozone Alert Days ⁵	\$66,864
CMAQ - Additional Peak Hour Service (1/2 Hour Peak Hour Service) ⁵	\$306,936
CMAQ - Biodiesel Alternative Fuel Cost Differential ⁵	\$57,600
**CMAQ - University Shuttle	\$172,692
**CMAQ - Discount Pass Program	\$14,945
ARRA (American Recovery and Reinvestment Act Funds)	
**Administration and Maintenance Facility Energy Upgrades	\$2,500,000
**Three (3) Light Transit Vehicles (University Circulator Service) ⁶	\$455,000
**Software Upgrade (Trip Planning & AVL) ⁶	\$250,000
ACCA **Three (3) Type C 12 Passenger Modified Vans	\$150,000
**Two (2) 12-Passenger Accessible Light Transit Vehicles	\$100,000
**Digital Communication System	\$46,613
	<u>\$3,501,613</u>
Operating Funds and Preventative Maintenance Expenses	
Capitalization of Maintenance Costs (Section 5307) ²	\$1,468,584
Complimentary Paratransit Costs (Section 5307) ²	\$257,915
Total Operating Funds	\$10,556,711
Federal Share ³	\$1,726,499
State Share	\$1,867,075
Local Share	\$6,963,137

¹ Capital purchase listed for informational purposes only

² Local match provided from property taxes in Operating Budget

³ Capitalization of Maintenance Costs, and Complimentary Paratransit Costs

⁴ Funds shown are the FY 2009 portion of the FY 2008 two-year grant

⁵ Amount shown is final year of remaining funds for the three years of eligibility

⁶ ARRA (American Recovery and Reinvestment Act) Funds

**Federal Transit Administration
Section 5307 / Section 5309 - Funds**

Fort Wayne Public Transportation Corporation

FY 2010

Capital Equipment Purchases (Section 5307 Funds)	
Six (6) Heavy Duty Replacement Buses 35'	\$1,440,000
One (1) Replacement Supervisor Vehicle	\$12,800
One (1) Replacement Maintenance Truck	\$12,800
Computer/ Office Equipment	\$20,000
AVL/Communication Hardware/Subscription Cost	\$19,200
Other Maintenance Equipment	\$40,000
Capital Equipment Purchases (Section 5309 Funds)	
<i>Hybrid Option for Replacement Six (6) Buses (funds requested)</i>	\$960,000
Total Capital Projects	\$3,131,000
Federal Share (Section 5307)	\$1,544,800
Federal Share (Section 5309) ¹	\$960,000
State PMTF	\$0
Local Share	\$626,200
Previously Approved: Additional Operating Funds	
**CMAQ - University Shuttle	\$358,175
**CMAQ - Discount Pass Program	\$29,890
Operating Funds and Preventative Maintenance Expenses	
Capitalization of Maintenance Costs (Section 5307) ²	\$1,527,327
Complimentary Paratransit Costs (Section 5307) ²	\$268,232
Total Operating Funds	\$10,873,412
Federal Share ³	\$1,795,559
State Share	\$1,941,758
Local Share	\$7,136,095

¹ Capital purchase listed for informational purposes only

² Local match provided from property taxes in Operating Budget

³ Capitalization of Maintenance Costs, and Complimentary Paratransit Costs

⁴ Funds shown are the FY 2009 portion of the FY 2008 two-year grant

**Federal Transit Administration
Section 5307 / Section 5309 - Funds**

Fort Wayne Public Transportation Corporation

FY 2011

Capital Equipment Purchases (Section 5307 Funds)		
Four (4) Heavy Duty Replacement Buses		\$960,000
AVL/Communication Hardware/Subscription Cost		\$19,200
Other Maintenance Equipment		\$40,000
Capital Equipment Purchases (Section 5309 Funds)		
<i>Hybrid Option for Four (4) Replacement Buses (funds requested)</i>		\$640,000
Previously Approved: Additional Operating Funds		
**CMAQ - University Shuttle		\$376,083
**CMAQ - Discount Pass Program		\$29,890
Total Capital Projects		\$4,713,904
Federal Share (Section 5307)		\$1,019,200
Federal Share (Section 5309) ¹		\$640,000
State PMTF		\$0
Local Share		\$3,054,704
 Operating Funds and Preventative Maintenance Expenses		
Capitalization of Maintenance Costs (Section 5307) ²		\$1,588,420
Complimentary Paratransit Costs (Section 5307) ²		\$278,961
Total Operating Funds		\$11,199,614
Federal Share ³		\$1,867,381
State Share		\$2,019,428
Local Share		\$7,312,805

¹ Capital purchase listed for informational purposes only

² Local match provided from property taxes in Operating Budget

³ Capitalization of Maintenance Costs and Complimentary Paratransit Costs

**Federal Transit Administration
Section 5307 / Section 5309 - Funds**

Fort Wayne Public Transportation Corporation

FY 2012

Capital Equipment Purchases (Section 5307 Funds)	
Eight (8) Replacement Minibuses (body on chassis)	\$488,000
Rehab/Renovate Administration/Maintenance Facility	\$200,000
Computer/Office Equipment	\$20,000
AVL/Communication Hardware/Subscription Cost	\$19,200
Other Maintenance Equipment	\$40,000
Previously Approved: Additional Operating Funds	
**CMAQ - University Shuttle	\$194,976
**CMAQ - Discount Pass Program	\$14,945
Total Capital Projects	\$959,000
Federal Share (Section 5307)	\$767,200
Federal Share (Section 5309) ¹	\$0
State PMTF	\$0
Local Share	\$191,800
Operating Funds and Preventative Maintenance Expenses	
Capitalization of Maintenance Costs (Section 5307) ²	\$1,651,957
Complimentary Paratransit Costs (Section 5307) ²	\$290,119
Total Operating Funds	\$11,535,602
Federal Share ³	\$1,942,076
State Share	\$2,100,205
Local Share	\$7,493,321

¹ Capital purchase listed for informational purposes only

² Local match provided from property taxes in Operating Budget

³ Capitalization of Maintenance Costs and Complimentary Paratransit Costs

FEDERAL TRANSIT ADMINISTRATION - SECTION 5310 FUNDS

FY 2009
2008 Funding Cycle

1. Community Transportation Network

Two (2) Modified Passenger Vans w/ lift - Type C (Replacement Vehicles)

Total Cost	\$86,000
Federal Share	\$68,800
Local Share	\$17,200

FEDERAL TRANSIT ADMINISTRATION - SECTION 5311 FUNDS

FY 2009 - 2011
Annual Funding Cycle (January to December)

1. Allen County Council on Aging dba Countilink
Transit Operating

Year 2009	Total Cost	\$295,400
	Federal Share	\$76,500
	Local Share	\$218,900
Year 2010	Total Cost	\$295,400
	Federal Share	\$76,500
	Local Share	\$218,900
Year 2011	Total Cost	\$295,400
	Federal Share	\$76,500
	Local Share	\$218,900