



INDIANA DEPARTMENT OF TRANSPORTATION

Driving Indiana's Economic Growth

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Indianapolis, Indiana 46204

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Mitchell E. Daniels, Jr., Governor
Michael B. Cline, Commissioner

December 14, 2010

RE: Notice of Title VI and Disadvantaged Business Enterprise Training Sessions

Dear Recipient,

The Indiana Department of Transportation's (INDOT) Economic Opportunity Division invites you to participate in a two-hour training session on INDOT's Title VI Program and Disadvantaged Business Enterprise (DBE) program. INDOT is offering these training sessions free of charge throughout the year.

The Title VI component will include an overview of the Title VI Civil Rights Act of 1964 (Title VI) and its related laws, a description of the Title VI compliance requirements and explanation of the Title VI enforcement procedures. The Title VI training will begin at 10:00 AM and end at 11:00 AM. **If you attend one of the scheduled Title VI training sessions, you will fulfill the training component of Title VI compliance, which is required of all of entities receiving federal dollars from INDOT.**

The DBE component will include an overview of the Commercially Useful Function (CUF) requirements of the DBE program and explain what INDOT looks for when conducting its CUF reviews. This training is essential to understanding how to properly credit DBE participation on INDOT contracts and ensure compliance with the DBE program. The DBE training will begin at 11:00 AM and end at Noon.

The 2011 training schedule is listed below.

<u>Date</u>	<u>Location</u>
January 19	INDOT Traffic Management Center, 8620 East 21 St. Street, Indianapolis, IN 46219
February 17	Seymour District Office, 185 Agrico Lane, Seymour, IN 47274
March 16	Vincennes District Office, 3650 South US Hwy 41, Vincennes, IN 47591
April 13	Fort Wayne District Office, 533 Hatfield Road, Fort Wayne, IN 46808
September 15	LaPorte District Office, 315 E Boyd Blvd, LaPorte, IN 46352
November 3	INDOT Traffic Management Center, 8620 East 21 St. Street, Indianapolis, IN 46219

Seating is limited so, please register today. You may register online at <http://www.in.gov/indot/div/legal/dbe/> or by telephone at (317) 233-6511. You may register to attend one or both of the hour long sessions. For additional information, please do not hesitate to contact our office.

Very truly yours,

Latosha N. Higgins
Title VI/ADA Program Manager
Economic Opportunity Division