

Request for Proposals Bulletin\_\_\_\_\_

Project\_\_\_\_\_

**AFFIRMATIVE ACTION CERTIFICATION FOR MBE/WBE**

I hereby certify that my company intends to affirmatively seek out and consider certified Minority Business Enterprises (MBEs) and Woman Business Enterprises (WBEs) to participate as part of this proposal. I acknowledge that this certification is to be made an integral part of this proposal. I understand and agree that the submission of a blank certification may cause the proposal to be rejected. I understand and agree that I must meet, or make good faith efforts to meet, **BOTH the MBE and the WBE goals**. If a firm is certified as both a WBE and an MBE, I understand that the firm may only be used to fulfill either the MBE goal or the WBE goal, but not both. I certify that I have consulted the following MBE/WBE website to confirm that the firms listed below are currently certified MBEs and WBEs:

[http://www.in.gov/idoa/files/Certification\\_List\(30\).xls](http://www.in.gov/idoa/files/Certification_List(30).xls)

I certify that contact has been made with the certified MBE/WBEs listed below, and if my company becomes the CONSULTANT, the certified MBE/WBEs have tentatively agreed to perform the services as indicated. I understand that neither my company nor I will be penalized for MBE/WBE utilization anticipated over the goal. After contract award, any change to the firms listed in this Affirmative Action Certification to be applied toward the MBE and WBE goals must have prior approval by INDOT's Economic Opportunity Division.

**SUBCONSULTANTS**

**MBE SUBCONSULTANTS TO BE APPLIED TOWARD GOAL**

<b>Certified MBE Name(s)</b>	<b>Service Planned</b>	<b>Estimated percentage to be paid to MBE*</b>

**MBE SUBCONSULTANTS TO BE USED BEYOND GOAL**

<b>Certified MBE Name(s)</b>	<b>Service Planned</b>	<b>Estimated percentage to be paid to MBE*</b>

**WBE SUBCONSULTANTS TO BE APPLIED TOWARD GOAL**

<b>Certified WBE Name(s)</b>	<b>Service Planned</b>	<b>Estimated percentage to be paid to WBE*</b>

**WBE SUBCONSULTANTS TO BE USED BEYOND GOAL**

<b>Certified WBE Name(s)</b>	<b>Service Planned</b>	<b>Estimated percentage to be paid to WBE*</b>

Estimated Dollar Amount Credited toward MBE Goal: \_\_\_\_\_

Estimated Dollar Amount of Voluntary MBE Work Exceeding Goal: \_\_\_\_\_

Estimated Dollar Amount Credited toward WBE Goal: \_\_\_\_\_

Estimated Dollar Amount of Voluntary WBE Work Exceeding Goal: \_\_\_\_\_

Name of Company: \_\_\_\_\_

By: \_\_\_\_\_ Date: \_\_\_\_\_

\*It is understood that these individual firm percentages and dollar amounts are estimates only and that amounts paid may be greater or less as a result of negotiation of the contract scope of work. My firm will use good faith efforts to meet the overall MBE and WBE goals through the use of these or other certified and approved MBES/WBEs.