



Shut Down Safety Checklist "D"

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JOB NAME

JOB/CONTRACT #		LOCATION	
START DATE	_____	COMPLETED BY	_____
COMPLETION DATE	_____	TODAY'S DATE	_____

At the end of the shift the crew must park all equipment in a safe parking area as pre-designated or as determined by location.

The Traffic Control Team shall begin removing/stacking lane closure devices at the end of the lane closure and work their way back to the arrow board (working against traffic). This maintains the safety of the closed lane for as long as possible.

When the team reaches the arrow board they shall remove the platform used by the placer and hook up the arrow board to the truck or trailer, turn off arrow board and secure for transport back to the designated storage area. All team members will ride inside the cab during the return trip to the designated area. All traffic control devices, tools, and other equipment will be properly shut down and secured.

Equipment and Traffic Control Devices shall be secured in a manner that deters theft and vandalism.

SECURING/PARKING EQUIPMENT

- Behind Guardrail, Barrier Wall, etc.
- Away From Motoring Public By At Least 30'
- Away From Pedestrian Traffic
- Off Site Parking (With Property Owner Permission)
- Behind Barricades Which Are Closed To The Public Or Vehicular Traffic
- Park Facing An Obstacle To Deter Easy Access/Exit
- Block The Equipment By Angling Larger Equipment In A Manner That Prevents Easy Removal Of Smaller Pieces
- Lower all buckets, blades, screeds, etc.
- Shut Off Master Switch, Remove Key, Disconnect Hydraulics, etc.
- Lock All Doors, Engine Cover, Fuel Caps, etc.
- Alert Local Law Enforcement As To Where You Are Working And Parking, If Necessary.
- Remove All Small Equipment To A Storage Unit With Locks.
- Make It As Difficult As Possible For A Thief To Access And Exit With Your Equipment.

SECURING JOB WHEN WORKERS ARE NOT PRESENT

- Assign Person(s) To Conduct Jobsite Inspections
- All Signage In Place - Visible and Functioning As Required.
- No Obstacles That May Impede Or Encroach On The Traveling Public.
- No Edge Of Pavement Drop Offs
- No Pot Holes On Roadway, Intersections Or Driveway Approaches.
- All Castings Are Flush With Pavement Or Tapered To Archive Similar Results
- All Butt Joints Tapered To Accommodate The Public; Motorized And Non-Motorized Vehicles And Foot Traffic.
- Use Delineated Barrels/Barriers To Protect Areas/Edges That Can Not Be Filled Or Tapered.
- Temporary Markings In Place As Required.
- All Jobsite Signage In Place As Required; Barrels/Barricades, Speed Limit Signs, Etc.
- Markings Clearly Define The Safe Route For The Traveling Public, Throughout The Construction Zone.
- Maintain/Check Storm Water Pollution Prevention System

The Supervisor and crew should now have a safe and secure jobsite for the traveling public. The equipment is secured, safe and ready for use when the project resumes production.



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Disclaimer

The Asphalt Pavement Association of Indiana can accept no responsibility for the inappropriate use of this document. Professional judgment and construction experience must be used to properly utilize the principles and guidelines published herein; taking into account available equipment, local materials and project conditions.

All reasonable care has been taken in the preparation of this publication; however, the Asphalt Pavement Association of Indiana can accept no responsibility for the consequences of any inaccuracies, errors or omissions in the printing of these suggested recommendations. APAI members using association documents are cautioned to obtain the advice of competent legal counsel in establishing corporate safety policies and procedures.