STATE OF INDIANA)
)SS:
COUNTY OF [_____])

IN THE [ ] CIRCUIT\SUPERIOR COURT

CAUSE NO. _____-11__-MF-_____

[ ])
)
Plaintiff,)
)
vs.)
)
[ ])
)
Defendant(s).)

S U M M O N S

TO DEFENDANT: (Name)
(Address)

1, You have been sued by the plaintiff named above, in the court identified above.

2. The nature of the suit is to foreclose the mortgage on your home, and the details are stated in the complaint attached to this summons. The complaint also states what the plaintiff requests from the court and the amount demanded, if any, by the plaintiff.

3. To prevent a default judgment from being entered against you, you must file a written response with the court within 20 days from the date you received these documents. If you received this summons and complaint by certified mail, however, the time limit is 23 days. If you do not file a written response, the plaintiff can obtain a default judgment and foreclose on your home.

4. You may be entitled to a settlement conference that will allow you to speak with your mortgage company and discuss alternatives to foreclosure in order to keep your home. If you want a settlement conference, you must request it in writing (and file it with the court) within 30 days after you received this summons and complaint.

5. Keep in mind that the written response to the complaint and the request for the settlement conference are two separate things. If you do not file a written response within 20 days (23 if you received these documents by certified mail) but request a settlement conference, the plaintiff may still obtain a default judgment and foreclose on your home. If you file a written response but do not request a settlement conference, the court may decide you have waived your right to a settlement conference.

DATED:_____ _____(Seal)
[_____] COUNTY CLERK

(The following manner of service of summons is hereby designated.)

X Service by Sheriff - Personal Service and/or Copy
[Plaintiff's Attorney
Address
Telephone]

SHERIFF'S RETURN ON SERVICE OF SUMMONS

I hereby certify and return that I have served this summons:

(1) By delivering a copy of the summons and a copy of the complaint to the defendant, _____, on _____ , 20___, at [address]. **OR**
(2) By leaving a copy of the summons and a copy of the complaint at [address], the dwelling place or usual place of abode of the defendant, _____, on _____, 20___, AND by mailing a copy of the summons to the defendant, _____, at said address on the same date via first class mail.

_____
Sheriff
By:_____, Deputy

CLERK'S CERTIFICATE OF MAILING

I hereby certify that on _____, 20___, I mailed a copy of the summons and a copy of the complaint to the defendant, _____, at [address], the address furnished by the plaintiff, by certified mail, return receipt requested.

Dated:_____ _____
Clerk

CLERK'S CERTIFICATE OF MAILING - ACCEPTANCE BY DEFENDANT

I hereby certify that the attached return receipt was received by me showing that the summons and a copy of the complaint mailed to the defendant, _____, at [address], was accepted by defendant, on _____, 20___.

Dated:_____ _____
Clerk

CLERK'S RETURN ON SERVICE OF SUMMONS BY MAIL
- NOT ACCEPTED BY DEFENDANT

I hereby certify that the attached return receipt was received by me showing that the summons and a copy of the complaint mailed to the defendant, _____, at [address], was returned not accepted by defendant on _____, 20___.

Dated:_____ _____
Clerk

NOTICE

[PLAINTIFF] IS A DEBT COLLECTOR.