
To: Real Estate Department Partners

Notice: **RED-12-59**

From: Real Estate Department- Compliance and Asset Management

Date: December 13, 2012

Re: **2012 Owner Certification Forms Available**

The [2012 Annual Owner Certification forms](#) are now available. All applicable properties must submit the 2012 Annual Owner Certification by January 31, 2013. This also includes finalization of the 2012 tenant events through the online reporting system (www.ihcdaonline.com).

Please note: The only form changed for the 2012 packet is Exhibit D. Submission of the 2012 Owner Certification packet must include this new version of Exhibit D. All other forms are the same as the 2011 packet.

Annual compliance fees have increased from \$22 per unit to \$23 per unit. This was previously announced and included in the 2012 Compliance Manual.

In addition, IHCD has released an ["Online Reporting FAQ" document](#) to assist with common online reporting questions and issues.

