



ATTENTION ALL BORROWERS WHO HAVE REFINANCED THEIR MCC LOAN

If you are interested in having your Mortgage Credit Certificate (MCC) re-issued, please complete the attached MCC re-issuance affidavit and return it with all the necessary documentation.

Please note that there is a fee of a quarter percent (.25%) of your NEW mortgage amount due prior to re-issuance. This must be a certified or cashier's check or a money order made payable to Indiana Housing & Community Development Authority (IHCDA).

NO PERSONAL CHECK WILL BE ACCEPTED!!!!!!!

Due to demand, it may take several weeks to process your new certificate. Please be patient.

If you have any questions, please call (317) 232-7777 or (800) 872-0371 and ask for Single Family.

ADDRESS 30 South Meridian Street, Suite 1000, Indianapolis, IN 46204

PHONE 317 232 7777 **TOLLFREE** 800 872 0371 **WEB** www.ihcda.IN.gov

INDIANA HOUSING & COMMUNITY DEVELOPMENT AUTHORITY

MORTGAGE CREDIT CERTIFICATE

RE-ISSUANCE AFFIDAVIT

THERE ARE IMPORTANT LEGAL CONSEQUENCES TO THIS AFFIDAVIT:

*****READ IT CAREFULLY BEFORE SIGNING*****

(Please print or type)

BORROWER NAME: _____ **SS#** _____

CO-BORROWER NAME: _____ **SS#** _____

TELEPHONE NUMBER (HOME) _____

BORROWER TELEPHONE NUMBER (WORK) _____

CO-BORROWER TELEPHONE NUMBER (WORK) _____

ADDRESS: _____

_____, **INDIANA** _____
(CITY) **(ZIP CODE)**

**THE UNDERSIGNED, DO HEREBY AFFIRM UNDER THE PENALTIES FOR PERJURY
THAT THE FOLLOWING REPRESENTATIONS ARE TRUE AND COMPLETE:**

The property for which we were originally issued a Mortgage Credit Certificate ("MCC") and for which the address is shown above is currently our principal residence. NOTE: If your address has changed for 911 purpose please specify.

Except only for reason of death or divorce (see number 5, attached), we are the same persons to who the existing, original MCC was issued.

We have refinanced our mortgage after December 22, 1992 and a MCC was previously issued. We are requesting that a MCC be re-issued for our new mortgage indebtedness.

We will not use both the original and re-issued MCC and, we will use only the amortization of the Certified Indebtedness rather than the principal balance of our new Mortgage when calculating our annual tax credit.

We are/were not restricted as to which Lender we used to refinance our MCC mortgage loan.

We understand that we will be dealing directly with IHCDA in regards to being issued another MCC Certificate, not the mortgage Lender.

In support of our request that a MCC Certificate be re-issued for our refinanced mortgage loan, we hereby submit to IHCDA the following:

1. This Affidavit together with a **Certified Check, Cashier's Check or Money Order (payable to Indiana Housing & Community Development Authority /IHCDA)** for the re-issuance fee in an amount equal to .25% of your new mortgage loan. (new loan amount x .25% = fee)
2. Copy of the HUD-1 Settlement Statement for the re-financed loan (which has been signed by the Lender and you). (Obtain a copy from the Lender.)
3. Copy of the Mortgage Promissory Note for the **re-financed** loan (which must be signed by you). (Obtain a copy from Lender.)
4. Original or, if lost, a copy of the Mortgage Credit Certificate originally issued to us. **If you have previously had your certificate re-issued you should also include a copy of the re-issued certificate.**
5. If a change from original recipients, copy of Death Certificate or Decree of Divorce.
6. Payoff Statement showing exact principal balance and payoff of old mortgage. (Needed if this is the first time refinanced.)

All of the required documentation must be sent to the address below:

Indiana Housing & Community Development Authority

Attn: MCC Re-Issuance

30 South Meridian Street

Suite 1000

Indianapolis, IN 46204

Borrower Signature

Date Signed

Co-Borrower Signature

Date Signed