



HOUSING OPPORTUNITIES FOR  
PERSONS WITH AIDS  
(HOPWA)

2010 REQUEST FOR PROPOSALS

Please submit proposal to:

Megan Maxwell, Homeless Prevention and Housing Specialist  
Indiana Housing and Community Development Authority  
30 S. Meridian Street, Suite 1000  
Indianapolis, IN 46204

All proposals must be in IHCDA's offices no later than 5pm Friday, March 19,  
2010.

Proposals arriving after 5pm Friday, March 19, 2010 will be rejected.

## SUBMISSION REQUIREMENTS

Submit One (1) hard copy of application forms to IHCDAs office and submit one (1) electronic copy of application forms via email or disk no later than 5pm, Friday, March 19, 2010.

## THRESHOLD CRITERIA

Applicants must meet the following criteria to be eligible for IHCDAs HOPWA funding.

1. Applicant must be a 501(c)3 or 501(c)4 not for profit organization.
2. Applicant must have a DUNS number and provide it on the proposal form.
3. Applicant must have resolved all previous findings with IHCDAs and/or HUD.
4. Applicant may not be on IHCDAs Suspension List.

## GENERAL REQUIREMENTS

Applicant must also agree to the following requirements as set out in this policy.

1. Applicant must have Internet Access with email capability.
2. Applicant must agree to execute contracts/award agreements with IHCDAs to receive funding.
3. Applicant will be required to complete semi-annual and/or annual reports for HUD and IHCDAs.
4. Applicant is required to attend one application webinar. If funded applicant will be required to attend one award webinar.
5. Applicant will submit no more than 12 claims during the program year, by the 20<sup>th</sup> of the month for expenses incurred or paid in the previous month.

**2010 Funds will be allocated based on prior performance, epidemiological data and competitive scores.**

**2010 HOPWA Award term is July 1, 2010- June 30, 2011**

## 2010 ELIGIBLE ACITIVITIES AND DOCUMENTATION

**Rental Assistance:** Ongoing monthly tenant-based rental assistance provided to a household for a period not to exceed 12 months of Reasonable Rent.

**Rental Assistance Program Delivery:** Staff time spent administering the rental assistance line item.

**Short-term Rent, Mortgage and Utility Assistance:** time limited (21weeks) housing assistance in the form of short term rent, mortgage, and or utility assistance designed to prevent homelessness and increase housing stability. Assistance is provided to help homeowners and renters remain in their current place of residence.

**Short-term Rent, Mortgage and Utility Assistance Program Delivery:** Staff time spent administering the short-term rent, mortgage and utility assistance line item.

**Supportive Services:** to be used remove housing barriers and increase self sufficiency.

**Housing Information:** information provided persons and coordinated efforts to expand housing assistance resources.

**Permanent Housing Placement Services:** An eligible supportive service activity, the goal of which is to help establish permanent residence when continued occupancy is expected.

**Short Term Supported Housing Assistance:** A facility that provides short term (not to exceed 60 days) housing assistance to persons who are homeless.

**Resource Identification:** to identify, and develop housing assistance resources for eligible persons.

**Technical Assistance:** to strengthen the management, operation, and capacity of HOPWA grantees, project sponsors, and potential applicants of HOPWA funding.

**Administration:** Providing staff and incidentals involved in providing assistance, subject to the provisions. Amount limited to 7% of the total HOPWA award.

**Facility Based Operating Costs:** operating costs for dedicated HIV/AIDS housing units.