



2007 COMMITTEE PLANS

IGIC Committees are structured to meet the objectives of its Strategic Plan. IGIC is an organization of major stakeholder sectors that use and/or benefit from geographic information. These sectors include local, state, and federal government, surveyors, regional planning commissions, utilities, GIS service providers, universities, not-for-profits, and private business.

IGIC board members strive to represent their sector's interests on committees and to liaise with their broader community sector.

Data Sharing Committee

Duration: Standing Committee

Mission: To provide a blueprint to guide the community of stakeholders on how to build and maintain the IndianaMap. Address policy issues and partnership agreements regarding data access and distribution, data security, and data exchange through an adopted Statewide Data Integration Plan.

Objectives:

- Compile content into the Statewide Data Integration Plan integrating content from the IndianaMap Committee and Workgroups). **Completion date: September 2007**
- Make formal recommendation to the State Geographic Information Officer regarding adoption of the Statewide Data Integration Plan. **Completion date: November 2007**
- Publish to IGIC website draft and final versions of the approved Statewide Data Integration Plan. **Completion date: November 2007 and on-going**
- Develop recommendations to the State Geographic Information Officer for content of the IndianaMap Data Exchange Agreements with input from local and state government. **Completion date: September 2007**
- Assist with execution of data exchange agreements. **Completion date: Ongoing**
- Develop metrics and provide feedback on the status of implementing the Statewide Data Integration Plan. **Completion date: November 2009**
- Provide access to resources and guidance regarding data security and confidentiality. **Completion date: As needed**

Education & Outreach Committee

Duration: Standing Committee

Mission: To educate those that use and benefit from GIS in Indiana (including the public and decision-makers) regarding the use and benefits of geographic information through the development and delivery of educational content.

Objectives:

- Identify and prioritize educational objectives of IGIC and Coalition of Universities for Spatial Information Sciences (CUSIS), including enabling regional GIS users' groups and coordinating with other GIS educational groups. **Completion date: Ongoing**
- Develop a "GIS in Indiana" publication for a general audience that describes the IndianaMap and real-world GIS success stories from Indiana communities and organizations. **Completion date: January 2008**
- In partnership with other organizations, offer monthly educational events and periodic regional road shows. **Completion date: Ongoing**
- Develop and distribute at least five IndianaMap presentations (presenter kits) based on IGIC's driving issues. **Completion date: July 2007**
- Develop a set of policy-maker information packets: marketing materials highlighting successful projects around the state, promoting understanding of GIS use and benefits. **Completion date: November 2007**

Conference Committee

Duration: Standing Committee

Mission: To provide a forum to educate, communicate, and network with our GIS peers in an enjoyable atmosphere. The experience is designed to enhance GIS throughout the state - from novices to highly advanced users - while not endorsing any specific product or design.

Objectives:

- Organize and lead an annual statewide conference that is financially successful. **Completion date: Annual**

Elections Committee

Duration: Ad Hoc Committee operating during elections (September-December)

Mission: To serve the annual IGIC nominations and elections process. Chaired by the Past President.

Objectives:

- Build the annual slate of IGIC nominees from qualified candidates.

- Encourage participation of all members in IGIC leadership roles in a way that promotes geographic distribution.
- Conduct annual elections.

Finance Committee

Duration: Standing Committee

Mission: To identify new and existing income sources and strategies to support IGIC strategic plan objectives (chaired by the IGIC Treasurer).

Objectives:

- Develop and pursue strategies to maintain IGIC operational budget
- Provide strategy and advocacy for funding the IndianaMap
- Develop and pursue strategies, partnerships, and funding opportunities to support IGIC projects

IndianaMap Committee

Duration: Standing Committee

Mission: To provide guidance and structure to workgroups regarding planning, standards, and technical implementation of the IndianaMap; to make formal recommendations to the State Geographic Information Officer regarding adoption of standards (comprised of the chairs of the workgroups).

Objectives:

- Create and maintain templates for framework data plans. **Completion date: August 2007**
- Create and/or maintain templates for standards. **Completion date: August 2007**
- Seek approval of IGIC Board on proposed standards. **Completion date: As needed**
- Present proposed standards to State GIO for adoption. **Completion date: As needed**
- Seek approval of IGIC Board for technical plan for implementation of a statewide framework data exchange. **Completion date: October 2007**

Membership Roster:

Membership comprised of chairs of framework and data integration workgroups.

Framework Workgroups

Workgroups under IndianaMap Committee

(1) Orthophotography, (2) Cadastre, (3) Public land survey system, (4) Elevation, (5) Geodetic control, (6) Boundaries, (7) Waters, (8) Addresses, and (9) Streets*

Duration: Each is a standing workgroup, though activity may fluctuate depending on current projects, funding, and priorities.

Mission: To develop plans, standards, and technical implementation guidance for the IndianaMap framework data layers.

Objectives for each workgroup:

- Develop data standards and identify appropriate standards-based data schema. **Completion date: September 2007**
- Develop plans that include the following: **Completion date: September 2007**
 - inventory of existing data
 - stakeholder data requirements
 - data stewards
 - costs
 - work flow
 - data transfer mechanisms (with support of Data Integration Workgroup)
 - update frequency
 - and maintenance*
- Refine and maintain plans as necessary. **Completion date: Ongoing**
- Develop metrics and review status of framework data implementation as input to the biennial report published by the State Geographic Information Officer. **Completion date: September 2008, ongoing**

Data Integration Workgroup

Workgroup under IndianaMap Committee

Duration: Standing Committee

Mission: To provide technical guidance regarding the integration of framework data from multiple data providers into the IndianaMap.

Objectives:

- Develop a technical plan for implementation of a statewide framework data exchange. **Completion date: September 2007**
- Provide guidance on technical aspects of data integration, interoperability, and statewide data exchange project(s). **Completion date: November 2009**
- Support Framework Workgroups as needed. **Completion date: Ongoing**

Indiana Board on Geographic Names

Workgroup under IndianaMap Committee

Duration: Standing Workgroup (convenes at call of the chair)

Mission: To maintain uniform geographic name usage throughout the state for use by local, State, and Federal government.

Objectives:

- Define and govern appropriate procedures for naming and renaming geographic features. **Completion date: December 2007**
- Provide recommendations to the U.S. Board on Geographic Names regarding Indiana names for official use. **Completion date: Ongoing**
- Review proposed name changes and provide response as requested to the U.S. Board on Geographic Names **Completion date: As needed**

Membership Roster:

This committee is comprised of at least 4 members, but no more than 10. Members include: State Geographic Information Officer as chair, one IGIC Board member, one IGIC general member, and one member appointed by the Indiana Historical Bureau (or similar organization).

Membership Committee

Duration: Standing Committee

Mission: To promote IGIC membership; to provide concrete, identifiable benefits to members; and to expand enrollment.

Objectives:

- Coordinate membership drives.
- Identify, evaluate, expand and communicate member benefits.
- Sustain 5 corporate and 20 institutional members annually

Publicity Committee

Duration: Standing Committee

Mission: To promote statewide GIS and the activities of IGIC to the public, potential stakeholders, and policy makers (utilizing content from the Education and Outreach Committee).

Objectives:

- Create an inventory of newspapers newsletters, and media outlets. **Completion date: November 2007**
- Promote IGIC, statewide GIS, and member activities tied to IGIC. **Completion date: Ongoing**

- Compile and distribute a set of policy-maker information packets: marketing materials highlighting successful projects around the state, promoting understanding of GIS use and benefits. **Completion date: January 2008**

Recognition Workgroup

Workgroup under Publicity Committee

Duration: Standing Workgroup

Mission: To promote statewide GIS and the activities of IGIC to the public, potential stakeholders, and policy-makers utilizing content from the Education & Outreach Committee.

Objectives:

- Identify recognition opportunities and candidates, present awards, and publicize recognitions. **Completion date: Ongoing**
- Structure award nominations to feed marketing content. **Completion date: Ongoing**
- Develop and implement process for annual awards program, including timing of key activities in coordination with the Conference Committee. **Completion date: September 2007**