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## **BOXING PROMOTER'S CHECKLIST**

### **INFORMATION REQUIRED TO BE SUBMITTED TO THE COMMISSION A MINIMUM OF FORTY-FIVE (45) DAYS PRIOR TO PROPOSED EVENT DATE**

- **Application for Permit to Hold a Boxing Event**
  - **Payment of the event permit application fee. (Fee amount is dependent upon venue size.)**
  - **Exhibit 1 - The proposed event type (Professional or Pro-Am) and the anticipated number of professional and amateur boxing bouts at the event.**
  - **Exhibit 2 – Information regarding whether there will be championship professional boxing bout and, if so, sanctioning organization information.**
  - **Exhibit 3 – The preliminary fight card for the event.**
  - **Exhibit 4 – The proposed plan for providing event security.**
  - **Exhibit 5 - The proposed plan for providing medical and accidental death benefit coverage for each professional boxer participating at the event.**
  - **Exhibit 6 - The proposed ticket pricing information including the number of tickets to be made available in each price range for the event and information regarding the promoter's plan to utilize either a ticket printing company or ticket brokerage company.**
  - **Exhibit 7 - The proposed plan for providing medical personnel and equipment for the event.**
    - **the name and license number of the physician (if known)**
    - **the name and contact information of the advanced life support ambulance service (if known)**
    - **name of closest hospital**
    - **distance in road miles between the hospital and the venue**
  - **Exhibit 8 - The proposed plan for providing approved credentialing identifiers at the event.**
  - **Exhibit 9 - A description of any other entertainment at the event.**
  - **Exhibit 10 - The floor plan of the venue showing dressing room locations and fire exits.**

## **EXHIBITS REQUIRED TO BE ON FILE WITH THE COMMISSION BEFORE START OF THE EVENT**

- Exhibit 11 - The signed contract between the promoter and the venue where the event will be conducted.
- Exhibit 12 - A final ticket manifest from the ticket brokerage company or ticket printing company utilized by the promoter which shows the total number of tickets printed in each price range.
- Exhibit 13 - The final information if there will be any championship professional bouts including:
  - Name of sanctioning organization
  - Primary contact person information
  - Final plan for the required drug testing
- Exhibit 14 - The final proposed fight card and the Fight Fax official record for each professional boxer with whom the promoter has an executed contract.
- Exhibit 15 - The signed contract between the promoter and each professional boxer on the final fight card.
- Exhibit 16 - The names and Indiana license numbers of each second, manager and/or trainer participating at the event.
- Exhibit 17 - The name and Indiana license number of the physician hired to be on-site at the event.
- Exhibit 18 - The name and Indiana license number of the announcer for the event.
- Exhibit 19 - The signed contract between the promoter and the ambulance company providing Advanced Life Support ambulance services during the event.
- Exhibit 20 - The time and location of the official weigh-in of professional boxers on the final fight card.
- Exhibit 21 - The final plan for providing event security for the event.
- Exhibit 22 - The final plan to ensure payment of contracted purse amounts to professional boxers participating at the event.
- Exhibit 23 - The final plan to ensure payment of the required amounts to Commission appointed officials and the weigh-in witness for the event.
- Exhibit 24 - The final plan for providing approved credentialing identifiers at the event.
- Exhibit 25 - Laboratory results, not more than five (5) days old, affirming the negative test results for pregnancy for female professional boxers on the final fight card.
- Exhibit 26 - Documentation verifying the promoter has obtained the required medical and accidental death benefit coverage for each professional boxer who is participating at the event.

## **ITEMS REQUIRED TO BE PROVIDED BY THE PROMOTER AT AN EVENT**

- **Weight scale(s) to be used at the official weigh-in of professional boxers on the final fight card for the event.**
- **A boxing ring that meets the size, dimension, setup and safety specifications required by the Commission, including:**
  - **Elevated stools to be used by the boxing judges.**
  - **Three (3) sets of steps (Red Corner, Blue Corner and one (1) Neutral Corner).**
  - **An adequate number of tables and chairs for fighting area apron seating that meet the requirements outlined in the seating area diagram provided by the Commission.**
  - **A roped or fenced barrier between the fighting area apron seating and the seating for spectators.**
- **Boxing gloves to be worn by the professional boxers on the final fight card for the event.**
- **A cleaning solution approved by the Commission to clean up the fighting area between each bout and to clean gloves.**
- **An adequate supply of disposable hygienic gloves to be worn by the referees, the physician and the corner men.**
- **An acceptable means of disposing of items containing blood-borne pathogens.**
- **An adequate supply of bottled water and ice for use by all professional boxers at the event.**
- **The commission approved credentialing identifiers.**

**TICKET INFORMATION REQUIRED TO BE SUBMITTED TO THE COMMISSION WITHIN TEN (10) BUSINESS DAYS AFTER THE COMPLETION OF THE EVENT**

- If the promoter used a ticket brokerage company, the final ticket manifest reflecting a date and time after the event has completed must be submitted.
- If the promoter used a ticket printing company, all unsold tickets and either all ticket stubs collected or a record of tickets validated at the venue with an electronic bar code scanner must be submitted.

**TICKET INFORMATION REQUIRED TO BE SUBMITTED TO THE COMMISSION WITHIN TEN (10) BUSINESS DAYS AFTER BEING SERVED WITH THE TICKET TAX FORM**

- Full payment of the gross gate receipts tax.
- The signed Ticket Tax form.

**INFORMATION REQUIRED TO BE SUBMITTED TO THE COMMISSION WITHIN TEN (10) DAYS AFTER RECEIVING THE COMMISSION'S INVOICE OF ITS ON-SITE REGULATORY EXPENSES FOR THE EVENT**

- Payment of the amount of the Commission's invoice of expenses, in full.

**INFORMATION REQUIRED TO BE SUBMITTED TO THE COMMISSION WITHIN SIXTY (60) DAYS AFTER THE COMPLETION OF THE EVENT**

- The signed Financial Report of Taxes Owed for Television Broadcasting and the accompanying full payment of taxes owed by the promoter, if applicable.

A compilation of the Commission's statutes and administrative rules are available at [www.IN.gov/gaming](http://www.IN.gov/gaming) for your reference.