

Cooper, Jennifer

From: Web Form Poster <lutz33@netzero.net>
Sent: Tuesday, July 19, 2016 11:51 PM
To: IG Info
Cc: Akers, Zachary
Subject: CONFLICTS OF INTEREST - CONTRACTS

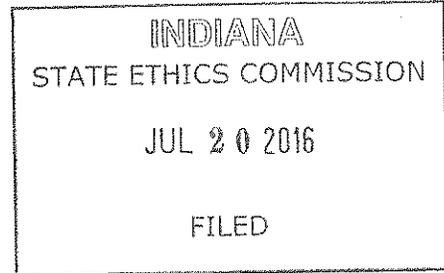
PART 1 - GENERAL INFORMATION

Name (Last): Lutz
Name (First): Jan
Name (Middle): Maria

Office Address: 7910 Preservation Drive
City: Indianapolis
Zip Code: 46278

Title or position within agency: Executive Director Name of agency: Indiana Chapter of National Children's Alliance Office
Telephone: 248-762-5520

Email Address: lutz33@netzero.net



PART 2 - CONTRACT

List the name for each entity (i.e. vendor, contractor, consultant, subcontractor, or subconsultant) in which you have a financial interest that has a contract with a state agency. Also, list the name of the state agency the entity is contracting with (use a different form for each contract) I am the executive director of the Indiana Chapter of National Children's Alliance - membership organization for Children's Advocacy Centers in Indiana. Some of these centers apply for and accept Children's Justice Act monies of which I am a member of that task force.

Entity's business name: No

Entity's business name: No

This contract was:
made after public notice and, if applicable, through competitive bidding

Description(s) of Contract(s): (Describe the type of contract involved and the effective date and term of the contract if reasonably determinable.) I am the executive director of the Indiana Chapter of National Children's Alliance - the support organization for the 25-member children's advocacy centers in Indiana. These centers are eligible to apply for Children's Justice Act funding. The potential for conflict is that I could influence the outcome of the awarded monies. Whenever there is discussion and voting on such matters I excuse myself from the conversations and voting. My role as a member of the task force is that of educator - to ensure others understand the children's advocacy center model. I also serve on the Children's Justice Act Conference Committee helping to plan the event and to help secure speakers of importance and interest to the children's advocacy centers.

Description of the Financial Interest: (Describe in what manner the state officer, employee, or special state appointee expects to derive a financial interest from or otherwise has a pecuniary interest in, the above contract. State the approximate dollar value of the interest if reasonably determinable. Attach extra pages if additional space is needed.) I am the executive director of the Indiana Chapter of National Children's Alliance - the support organization for the 25 member children's advocacy centers in Indiana. These centers are eligible to apply for Children's Justice Act funding. The potential for conflict is that I could influence the outcome of the awarded monies. Whenever there is discussion and voting on such matters I excuse myself from the conversations and voting. My role as a member of the task force is that of educator - to ensure others understand the children's advocacy center model. I also serve on the Children's Justice Act Conference Committee helping to plan the event and to help secure speakers of importance and interest to the children's advocacy centers.

PART 3 - AGENCY CERTIFICATION

Approval of appointing authority (to be completed in the case of a contract for professional services only.) Being the No of No

I hereby affirm that no other state officer, employee, or special state appointee of No is available to perform those services as part of the regular duties of the state officer, employee, or special state appointee.

No No

PART 4 - AFFIRMATION

I submit this statement to the Inspector General pursuant to 42 IAC 1-5-7 (IC 4-2-6-10.5) to disclose my financial interest in a contract with an agency. This contract can be performed without compromising the performance of my official duties and responsibilities as a state officer, employee or special state appointee. I affirm that I do not participate in or have contracting responsibility for the contracting agency. I further affirm that the contract was made after public notice or competitive bidding, if applicable. I also affirm, under penalty of perjury, the truth and completeness of the statements made above and that I am the above named state officer, employee, or special state appointee.

Signed: Jan M. Lutz Date: 07.19.16