

FRONT-END DOCUMENT CERTIFICATION FOR SRF LOANS

I _____, of _____ certify
(Engineer's Name) (Engineering Firm)
that bidding documents for the _____ Project(s) for the
(Project Name)
_____ comply with all bidding requirements of the State
(SRF Applicant)

Revolving Fund (SRF) Loan Programs, the Indiana Finance Authority and the State of Indiana (collectively also called the "State") which include among others the following requirements:

1. **OEE-1** (Certification of Nonsegregated Facilities)
2. **OEE-2** (Notice to Labor Unions or Other Organizations of Workers Nondiscrimination In Employment)
3. **MBE/WBE\DBE Good Faith Effort Worksheet** (available on SRF website)
4. **DBE Packet** (available on SRF website)
5. **DBE Form 6100-2 (DBE Subcontractor Participation Form)**
6. **DBE Form 6100-3 (DBE Subcontractor Performance Form)**
7. **DBE Form 6100-4 (DBE Subcontractor Utilization Form)**
8. **Bidder's List** (available on SRF website)
9. **Davis-Bacon Act** (and related laws and regulations).
 - a) Engineer will fully cooperate with any consultant retained by SRF to assist Engineer to comply with the Davis-Bacon Act and related laws and regulations.
 - b) A copy of the applicable Davis-Bacon wage determination will be included in all contracts and subcontracts for work.
 - c) A copy of the wage determination and the Davis-Bacon poster (WH-1321) will be posted at all times by the contractor and subcontractors at the Project site in a prominent and accessible place where it can be easily seen by workers.
 - d) All contractors and subcontractors working on the SRF Project will agree to complete and submit Certified Weekly Payrolls to the SRF Participant and to SRF, or any consultant retained by SRF for the purpose of labor standards and job reporting services. Certified Weekly Payrolls will be prepared and submitted using Form WH-347 (attached as Attachment A) or in an equivalent format.
 - e) All contracts and subcontracts for work will include terms and conditions similar to those provided in Attachment B.
 - f) All contracts and subcontracts for work will include terms and conditions similar to those provided in Attachment C. A copy of the Davis-Bacon Wage/Fringe Benefit Certification form to be completed and submitted by each Contractor and Subcontractor is included with Attachment D.
10. **Suspension and Debarment.** All contracts and subcontracts for work will include terms and conditions similar to those provided in Attachment E.
11. **Green Project Reserve and Sustainability Incentive.** If U.S. EPA Green Project Reserve (GPR) components are included in this project, all Bidders shall provide the portion of their total bid amount allocated to each GPR component. All solicitations or requests for Bids shall include instructions similar to those provided in Attachment F. Bidders shall be required to provide the bid amount allocated to each GPR component with their Bid using the GPR Bid Breakdown (attached as Attachment G) or equivalent form. Consulting Engineer shall return the GPR Final Bid Summary (attached as Attachment H) to SRF with each Project Contract post-bid documentation.
12. **Nonpoint Source.** If NPS components are included in this project, all Bidders shall include the NPS components in their total bid amount.

Attached and incorporated herein: SRF Front-End Document Certification Addenda, Attachments A-H

Please check one of the following:

- I certify that no land/easement acquisition was required for this project.
- Land/easement acquisition is not yet complete so we are requesting a mutual agreed upon date of _____ to have all acquisition finalized.
- All land acquisition is complete and a letter from the SRF applicant and their attorney is attached certifying compliance with 49 CFR Part 24.

Please check one of the following:

- A construction permit is not required for this project. A summary of the project and drawings are attached.
- A construction permit is required for this project. A permit application has been submitted to IDEM.

Please check the following as applicable:

- GPR components are included in this Project.
If GPR components are included in this Project, one of the below subparts (a, b, c or d) must be checked.
 - a. All the GPR components identified and described in the SRF GPR Checklist dated _____ and approved in the PER (“GPR Checklist”) are incorporated in the bid and contract documents for the Project and are appropriately specified and detailed on the plans and specifications.
 - b. Certain GPR components have been removed from the GPR Checklist.
 - c. GPR components have been added to the contract documents (and appropriately specified and detailed on the plans and specifications) that were not identified or described in the GPR Checklist.
 - d. GPR components identified and described in the GPR Checklist have been modified or altered.

Note: Both items below must be checked and completed if either subpart b, c or d of this section is checked.

- An updated SRF GPR Checklist shall be attached to this Certification that identifies and describes all modifications and variances to the GPR components identified and described in the SRF GPR Checklist approved in the PER including all GPR components that have been subsequently added, substituted or removed.
- The pertinent portions of the contract documents, including the plans and specifications, shall be attached to this Certification that specify and detail the GPR components that have been added, substituted or altered. In the event GPR components have been removed, a specific description of the GPR components that have been removed from the SRF GPR Checklist approved in the PER shall be attached to this Certification.
- Business Case or revised Business Case is attached.

(Engineer Signature)

(Date)

(Engineer’s Seal)