

Frequently Asked Questions FY2017 Grant Application

Q: Does Community Corrections need to apply using this grant application if not applying for the additional 20 million HEA1006 funds?

A: Yes, the base funds must be requested in this grant application under “base funds” for funding to continue after June 30, 2016.

Q: On page 2, “Projected population served if awarded FY2017 grant funding,” is this just a population increase for the additional funding?

A: No, this is projection of all target population (mod/high risk felons) that will be served with this funding during the FY, including current operations or any requests.

Q: On the third page of the application it asks for total number of CTP Participants estimated to be served by the county. Is this an overall projected number for this grant award period?

A: Yes, all information on the “County Data Summary” and “County Re-entry Services” pages pertains to collaboration and data for the county as whole.

Q: Are Work Releases/Residential Centers able to apply for mental health and/or substance abuse treatment that does not qualify under Recovery Works?

A: Yes

Q: If other entities, such as probation or court recidivism reduction programs, are not applying for funding, do I still fill out their section?

A: No, it is not required. Please state “\$0.00” for the total funds requested.

Q: What if more than one entity is applying, i.e. multiple court recidivism reduction programs or probation departments, where do I include their requests?

A: If additional pages are needed for the application or budget, please submit a request to Doccommcorr@idoc.in.gov and we will provide additional pages.

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Q: The grant application is for current operations for Community Corrections, where do the additional requests go?

A: In the budget template, a new narrative has been added in order to reduce pages. All justifications for funding requests will be included under “Expansion and/or New Programs?”

Q: If felons are placed on home detention through community corrections as a condition of probation, do both agencies have to develop and maintain their own case plans (for probation and community corrections)?

A: All assessments, case plans, and policies will be determined at the local level in a collaborative effort and approved by the Advisory Board. All assessments, case planning, and policies must be in accordance with Evidence Based Practices. The department will be able to provide technical assistance on best practices through our training division.

Q: What are the reporting requirements for this grant application?

A: Training and information for reporting requirements will be dispersed through the grant year. A current Procedural Manual is available and may be provided to you and is posted on the IDOC.in.gov website.

Q: Are TANF and CTP (Community Transition Program) included as “Base Funding?”

A: No, TANF grant funds and CTP funds are not included in the base grant amount.

Q: What is the purpose of listing base funding and additional requests separately?

A: This is to be able to clearly and concisely compare and contrast current operations. DOC has past operations on file; however, as needs and populations changes, operations change. It is important to define current operations with each grant cycle.

Q: Do we need an MOU with agencies we refer clients to for programs, treatment, and services?

A: Yes, formal agreements should be in place for information sharing and use of evidence based practices as part of collaborative services.

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Q: If we modify our collaboration plan to include other criminal justice partners do we need to mail and digitally send the new plan with the application?

A: Yes, a collaboration plan is a required document as part of the grant application packet. It is highly recommended for counties to review and update the collaboration plan.

Q: How should the grant be submitted and what is required?

A: A complete grant application packet includes the completed grant application, a completed budget for each request, a collaboration plan, and the approval letters (Advisory Board and County Commissioners). These **MUST** be submitted electronically to DOCcommcorr@idoc.in.gov by 11:59pm on January 31, 2016.

Q: If I currently receive a grant, but it will expire during the grant application year, am I able to apply for funding to continue the program?

A: Yes, expiring grants are not considered supplanting. Please provide supporting documentation and dates of expiration in the justification.