

NOTICE TO BIDDERS

PROJECT BY THE INDIANA FINANCE AUTHORITY
A MINORITY AND WOMEN'S BUSINESS ENTERPRISE PARTICIPATION PROGRAM
BY STATE OF INDIANA DEPARTMENT OF ADMINISTRATION CONSTRUCTION
PROJECT ESTIMATED AT **ONE HUNDRED FIFTY THOUSAND DOLLARS OR ABOVE**

SEALED PROPOSALS FOR: **PARKING GARAGE CONTROLS REPLACEMENT**

Project No.: **WSGSAG 0102-16C**

Will be received by the Indiana Finance Authority, 402 West Washington Street, Room W478, Indianapolis, Indiana 46204, from certified contractors holding a valid Certificate of Qualification with the Certification Board, in accordance with I.C. 4-13.6-4, until **1:31 PM** (local time), on **Tuesday, May 17, 2016**. All bids will be publicly opened and read aloud in the appropriate bid room. The Commission reserves the right to reject any and all bids.

Bids shall be accepted only from bidders who hold a valid Certificate of Qualification* from the State Certification Board, Public Works Division, Department of Administration, according to I.C. 4-13.6 for the following classifications:

- 1542.01 – General Contractors / Institutional
- 1731.01 – Electrical Work in Excess of \$150K
- 1731.03 – Telephone and Communication Equipment and Other Low Voltage
- 1731.06 – Security Systems and Controls

For questions concerning certification, call the Executive Secretary of Certification Board, at (317) 232-3005.

A pre-bid conference and site visit are scheduled for **10:00am**, on **Monday, May 9th, 2016**. Meeting to begin promptly in the **Conference Center, Room 2** located in the Indiana Government Center South Facility at 402 W. Washington Street, Indianapolis. The Engineer (RE Dimond & Associates) will conduct the pre-bid conference and site visit. Attendance at the pre-bid and site visit is highly recommended for all bidders for this project.

Project plans and specifications dated April 18, 2016 may be obtained from: Repro Graphix, Inc. 437 N. Illinois Street, Indianapolis, Indiana 46204, (317) 637-3377, reprographix.com. Printed sets are available for \$80.00 (eighty dollars and zero cents). Potential bidders are asked to provide two (2) checks: One (1) for \$64.00 (sixty-four dollars and zero cents) which is refundable and one (1) for \$16.00 (sixteen dollars and zero cents) which is non-refundable. Electronic sets are also available for non-refundable fee of \$50.00 (fifty dollars and zero cents) plus tax.

The Indiana Finance Authority, in its commitment to minority business development and the mandate of the Governor's Commission of Minority Business Development (I.C. 4-13-16.5), adopts procedures for this project to assure participation of minority owned business enterprises in all appropriate phases of construction of this project. In accordance with 25 IAC 5 1-8, the respondent must submit within the proposal a Minority and Women's Business Enterprise participation plan. Failure to provide the minority and women's business participation plan at the time of proposal submission may result in the disqualification and rejection of the proposal. Please note that IDOA reserves the right to verify all information included on minority and women's business enterprise participation plans before making final determinations of the respondent's responsiveness.

Additionally, the plan must show that there are racial minority owned enterprises and women owned enterprises participating in the contract. The participation can be, but is not limited to, a subcontractor or second tier participation with common suppliers such as office supplies, courier services and/or janitorial services. The respondent submitting an offer must indicate the name of the racial and women owned firms that will participate in the award, a contact name and phone number, the service to be supplied and the specific dollar amount from this contract that will be directed toward each firm.

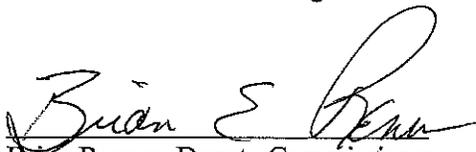
The respondent is expected to demonstrate a good faith effort to meet the participation goal of 7 % for minority participation and 5% for women owned business participation. A good faith effort consists of documenting the effort that was made to achieve the goal. Respondents are encouraged to contact and work with the Minority Business and Women's Enterprise Division of the Indiana Department of Administration to design a plan to meet established goals. The Minority Business and Women's Enterprise Division's website address is as follows: www.in.gov/idoa/minority.

By submission of the proposal, the respondent thereby acknowledges and agrees to be bound by the regulatory processes involving the State of Indiana's Minority and Women's Business Enterprise Program. Questions involving the regulations governing the minority and women's business enterprise participation plan should be directed to:

Minority Business and Women's Enterprise Division
Indiana Department of Administration
402 W. Washington St., Room W469
Indianapolis, IN 46204
(317) 233-6607

Questions concerning bidding procedures may be addressed to the Deputy Commissioner IDOA/IFA, 402 West Washington Street, Room EO 24, Indiana Government Center - South, Indianapolis, Indiana 46204, phone (317) 232-2302. Questions concerning the specifications, plans or remainder of the Bid Documents must be addressed in writing to Mr. John Haley, VP; RE Dimond & Associates, 732 N. Capitol Avenue, Indianapolis, IN 46204 on the Request for Clarification Form (IFA-16) provided in the Bid Documents. The Request for Clarification Form must be received no later than 3:00pm (local time), on **May 9th, 2016**.

All out-of-state corporations must have a certificate of authority to do business in the State, I.C. Title 23. Application forms may be obtained by contacting the Secretary of State at (317) 232-6576 or at the following website address: www.in.gov/sos/business/


Brian Renner, Deputy Commissioner
IDOA/IFA