NOTICE TO BIDDERS

PROJECT BY THE INDIANA FINANCE AUTHORITY

SEALED PROPOSALS FOR: **New Cabins at Turkey Run Inn, Turkey Run State Park**

will be received by the Indiana Finance Authority, at 402 West Washington Street, Room W299, Indianapolis, Indiana 46204 until **2:30 pm** (local time), on **October 2, 2014**. All bids will be publicly opened and read aloud. Indiana Finance Authority (IFA) reserves the right to reject any and all bids.

If the valuation of this project is $150,000 or more, bids shall be accepted only from bidders who hold a valid Certificate of Qualification from the State Certification Board, Public Works Division, Department of Administration, in accordance with 25 Indiana Administrative Code (IAC) 2-4-2 for the following classifications of work:

1542.01 – General Contractors / Institutional

For questions concerning certification, call the Executive Secretary of the Certification Board at (317) 232-3005.

Bidders are required to provide a Bid Bond or certified check with its bid that complies with the requirements contained in the Bidding Documents.

A pre-bid conference and site visit are scheduled for **10:00 am** (local time), on **September 19, 2014** at **Turkey Run Inn, Turkey Run State Park, Marshall, IN**. **Vintage Archonics** ("Designer") will conduct the pre-bid conference and site visit. Attendance at the pre-bid and site visit is highly recommended for all bidders for this project.

Bids must be submitted in accordance with the Bidding Documents. Bidding documents prepared by **Vintage Archonics** will be available at **Eastern Engineering, 1239 North Wells Street, Fort Wayne, IN, 46808; Phone (260) 426-3119**. A complete set of **electronic bidding documents will be available for a deposit of $68.00 which is 100% non-refundable**.

The IFA, in its commitment to minority and women's business development and the mandate of the Governor's Commission of Minority and Women's Business Enterprises, adopts the Indiana Department of Administration M/WBE Participation Policy for Construction Projects (M/WBE Policy) and Minority and Women's Business Enterprises Participation Plan (M/WBE Participation Plan) for this Project. In accordance with 25 IAC 5-1-8 and the M/WBE Policy, each bidder must complete and submit its M/WBE Participation Plan (including its Good Faith Efforts Worksheet if applicable) with its bid using the forms provided with the Instructions to Bidders. Failure to provide a completed M/WBE Participation Plan and Good Faith Efforts Worksheet at the time of bid submission may result in disqualification and rejection of the bid. Please note that IFA and/or the IDOA reserves the right to verify all information included on a M/WBE Participation Plan and Good Faith Efforts Worksheets before making final determinations of the bidder's responsiveness.

Additionally, the M/WBE Participation Plan must show that there are minority owned enterprises and women owned enterprises participating in the contract. The participation can be, but is not limited to, a subcontractor or second tier participation with common suppliers such as office supplies, courier services and/or janitorial services. The M/WBE Participation Plan must indicate the names of the minority and women owned firms that will participate in the award, a contact name and phone number, the work or service to be supplied and the specific dollar amount from the contract to be awarded that will be directed toward each firm.

The bidder is expected to demonstrate a good faith effort to meet the participation goal of 7 % for minority owned business participation and 5% for women owned business participation. A good faith effort consists of documenting the effort that was made to achieve these goals in accordance with the M/WBE Policy. Bidders are encouraged to contact and work with the Minority Business and Women's Enterprise Division of the Indiana Department of Administration to design a plan to meet established goals. The Minority Business and Women's Enterprise Division's website address is: www.in.gov/idoa/minority.

By submission of the bid, the bidder thereby acknowledges and agrees to be bound by the regulatory processes involving the State of Indiana's Minority and Women's Business Enterprise Program. Questions involving the M/WBE Policy and regulations governing the M/WBE Participation Plan should be directed to:

Minority Business and Women's Enterprise Division
Indiana Department of Administration
402 W. Washington St., Room W469
Indianapolis, IN 46204
(317) 233-6607

The IFA, in its commitment to veteran's business development adopts the Indiana Department of Administration IVBE Participation Policy for Construction Projects (IVBE Policy) and Veteran's Business Enterprises Participation Plan (IVBE Participation Plan) for this Project. In accordance with the IVBE Policy, each bidder must complete and submit its IVBE Participation Plan (including its Good Faith Efforts Worksheet if applicable) with its bid using the forms provided with the Instructions to Bidders. Failure to provide a completed IVBE Participation Plan and Good Faith Efforts Worksheet at the time of bid submission may result in disqualification and rejection of the bid. Please note that IFA and/or the IDOA reserves the right to verify all information included on a IVBE Participation Plan and Good Faith Efforts Worksheets before making final determinations of the bidder's responsiveness.

Additionally, the IVBE Participation Plan must show that there are veteran owned enterprises participating in the contract. The participation can be, but is not limited to, a subcontractor or second tier participation with common suppliers such as office supplies, courier services and/or janitorial services. The IVBE Participation Plan must indicate the names of the veteran owned firms that will participate in the award, a contact name and phone number, the work or service to be supplied and the specific dollar amount from the contract to be awarded that will be directed toward each firm.

The bidder is expected to demonstrate a good faith effort to meet the participation goal of 3 % for veteran owned business participation. A good faith effort consists of documenting the effort that was

made to achieve these goals in accordance with the IVBE Policy. Bidders are encouraged to contact and work with the Indiana Department of Administration to design a plan to meet established goals. The Veteran's Business Enterprises Program website address is: www.in.gov/idoa/2862.

By submission of the bid, the bidder thereby acknowledges and agrees to be bound by the regulatory processes involving the State of Indiana's Veteran's Business Enterprise Program. Questions involving the IVBE Policy and regulations governing the IVBE Participation Plan should be directed to:

Veterans Enterprise Division
Indiana Department of Administration
402 W. Washington St., Room W469
Indianapolis, IN 46204
(317) 234-3542

Questions concerning bidding procedures may be addressed to the Director of DNR Engineering, 402 West Washington Street, RM W299, Indiana Government Center South, Indianapolis, Indiana 46204, phone (317)232-4150. Questions concerning the specifications, plans or remainder of the Bid Documents must be addressed in writing to the Director of DNR Engineering DNR/IFA, on the Request for Clarification Form (IFA-16), a copy of which may be obtained from DNR/IFA. The Request for Clarification Form must be received at the Division of Engineering, Department of Natural Resources no later than 10:00 am (local time), on September 22, 2014.

All out-of-state corporations must have a certificate of authority to do business in the State in accordance with IC 23. Application forms may be obtained by contacting the Secretary of State at (317) 232-6576 or at www.in.gov/sos/business/.

Roger Valgent for Dale Gick

Dale Gick, Director of Engineering
DNR/IFA