



# Liberty Behavioral Health Corporation Indiana Sex Offender Management and Monitoring Program Monthly Utilization and Status Report

February 28, 2009

## I. EXECUTIVE SUMMARY

The transition process to New Castle Correctional Facility for all adult male Phase II and Re-entry INSOMM Program staff and services is nearly complete. During the month of February service delivery continued to increase in both quantity and quality, most notably with the resumption of registration and placement classes provided by the INSOMM Program District Re-Entry and Resource Coordinator. These classes were not conducted in the month of January as a result of the move of sex offenders and staff from Miami and Plainfield to New Castle Correctional Facility.

An INSOMM Program Management Committee Meeting was held on February 3, 2009. Several important issues continued to receive the greatest focus of the committee, including further discussion of the IDOC's flagging system for identifying INSOMM Program offenders, the polygraph examination cancellation rate for Phase III offenders, and changes in the IDOC disciplinary process that will impact INSOMM Program offenders.

The INSOMM Program "polygraph sub-committee" met on February 20, 2009. This sub-committee was established in January, 2009 to look at possible methods for increasing Phase III INSOMM Program offender compliance with polygraph examinations. Several ideas were advanced for improving offender compliance during this meeting. Additionally, Ken Whipker, IDOC Parole Director, announced that the Department is presently considering changes relating to juvenile parole, including juvenile sex offenders on parole. These changes could potentially result in fewer juvenile sex offenders being under the Department's parole supervision in the community, and could reduce or eliminate the need for an INSOMM Program Juvenile Services Coordinator. The Juvenile Services Coordinator position was established in 2005, works collaboratively with IDOC parole agents and community treatment providers, and currently manages a caseload of more than 50 juvenile sex offenders across the state.

As a result of the move of INSOMM Program Phase II services for adult males to New Castle Correctional Facility, the polygraph examiner that provided facility based polygraph examinations at Miami and Plainfield Correctional Facilities is unable to continue providing those services at New Castle due to the increased driving distance. Phase II polygraph services were not provided in January and February of this year during the transition process, and the INSOMM Program Director is currently recruiting a new polygraph examiner to provide this service.

Liberty Behavioral Health Corporation INSOMM Program staff members Adam Deming and Melissa Gharst continue to play a central role in the Department's implementation of their CASOM grant. Most noteworthy, INSOMM Program staff, in collaboration with IDOC Staff and other CASOM grant advisory board members, have facilitated the development of a series of Static-99 and Stable 2007 training activities, the purchasing of PPG equipment to be used at New Castle Correctional Facility in Phase II of the INSOMM Program, the training of INSOMM Program staff on PPG assessment, and will provide a series of training conferences to prospective Phase III Network Treatment Providers.

The INSOMM Program was informed on February 27, 2009 that IDOC Director of Mental Health and Behavioral Management, Dr. William Elliott, was no longer with the Department of Correction. Dr. Elton Amos, IDOC Medical Director, and Mr. Alan Finnan, Operational Director of Mental Health, will be the primary points of contact with the INSOMM Program management team and provide DOC oversight of the INSOMM Program moving forward and until further notice.

## II. CONTRACT DELIVERABLES AND PERFORMANCE INDICATORS

### A. Phases I and II and Re-Entry – Facility Based Services

| <b>SCREENING AND ASSESSMENT FOR ADULT MALE OFFENDERS</b> | <b>Total this Month</b> | <b>Fiscal Year Total to Date<br/>10/08 – 2/09</b> | <b>Total Since 07/06</b> |
|--|-------------------------|---|--------------------------|
| Number of Static-99's Completed                          |                         |   |                          |
| ▪ Low Risk   | 20                      | 147   | 957                      |
| ▪ Medium Risk  | 36                      | 239   | 1,647                    |
| ▪ High Risk  | 22                      | 176   | 1,279                    |
| ▪ <b>Total</b>   | <b>78</b>               | <b>562</b>  | <b>3,883</b>             |
| Number of Offenders Screened for Group                   |                         |   |                          |
| ▪ Number Accepting Treatment                             | 64                      | 434   | 3,844                    |
| ▪ Number Refusing Treatment                              | 0                       | 5   | 71                       |
| ▪ <b>Total Screened</b>                                  | <b>64</b>               | <b>439</b>  | <b>3,915</b>             |

| <b>SCREENING AND ASSESSMENT FOR ADULT FEMALE OFFENDERS</b> | <b>Total this Month</b> | <b>Fiscal Year Total to Date<br/>10/08 – 2/09</b> | <b>Total Since 10/07</b> |
|--|-------------------------|---|--------------------------|
| Number of Assessments Completed                            | 1                       | 11  | 15                       |
| Number of Offenders Screened for Group                     |                         |   |                          |
| ▪ Number Accepting Treatment                               | 2                       | 12  | 39                       |
| ▪ Number Refusing Treatment                                | 2*                      | 2   | 2                        |
| ▪ <b>Total Screened</b>                                    | <b>4</b>                | <b>14</b>   | <b>41</b>                |

\*These two offenders were refused to participate in group treatment for unspecified reasons. Code 116 conduct reports were written on these offenders for failure to participate in mandatory facility-based treatment.

| <b>FACILITY-BASED POLYGRAPH TESTING FOR ADULT MALE OFFENDERS</b> |                |                               |                        |                       |                         |   |  |   |
|--|----------------|-------------------------------|------------------------|-----------------------|-------------------------|---|--|---|
| <b>Facility</b>  | <b>Outcome</b> | <b>TEST TYPE</b>              |                        |                       | <b>TESTS COMPLETED</b>  |   | <b>OTHERS REFERRED FOR TESTING BUT TESTS NOT COMPLETED</b> |   |
|  |                | <b>Sexual Offense History</b> | <b>Instant Offense</b> | <b>Special Issues</b> | <b>Total This Month</b> | <b>Fiscal Year Total to Date<br/>10/08 – 2/09</b> | <b>Total This Month</b>                                    | <b>Fiscal Year Total to Date<br/>10/08 – 2/09</b> |
| <b>NCCF</b>  | NDI            | 0                             | 0                      | 0                     | 0                       | 0   |  |   |
|  | DI             | 0                             | 0                      | 0                     | 0                       | 0   |  |   |
|  | Inconclusive   | 0                             | 0                      | 0                     | 0                       | 0   |  |   |
|  | <b>Total</b>   | <b>0</b>                      | <b>0</b>               | <b>0</b>              | <b>0</b>                | <b>0</b>  | <b>0</b>   | <b>0</b>  |
| <b>Other Facilities</b>  | NDI            | 0                             | 0                      | 0                     | 0                       | 0   |  |   |
|  | DI             | 0                             | 0                      | 0                     | 0                       | 7   |  |   |
|  | Inconclusive   | 0                             | 0                      | 0                     | 0                       | 0   |  |   |
|  | <b>Total</b>   | <b>0</b>                      | <b>0</b>               | <b>0</b>              | <b>0</b>                | <b>7</b>  | <b>0</b>   | <b>3</b>  |

NDI = Non-Deception Indicated; DI = Deception Indicated

| <b>RISK-BASED TREATMENT PROGRAMMING FOR ADULT MALE OFFENDERS</b>   | <b>Total this Month</b>      | <b>Fiscal Year Total to Date<br/>10/08 – 2/09</b> | <b>Total Since 07/06</b>          |
|--|------------------------------|---|-----------------------------------|
| Number of Offenders Initiating, but Failing to Complete Treatment <ul style="list-style-type: none"> <li>▪ Low Risk</li> <li>▪ Medium Risk</li> <li>▪ High Risk</li> <li>▪ <b>Total</b></li> </ul> | 0<br>4<br>0<br><b>4**</b>    | 101<br>81<br>82<br><b>264</b>                     | 213<br>419<br>421<br><b>1,053</b> |
| Number of Offenders Currently Enrolled <ul style="list-style-type: none"> <li>▪ Low Risk</li> <li>▪ Medium Risk</li> <li>▪ High Risk</li> <li>▪ <b>Total</b></li> </ul>                            | 0<br>182<br>90<br><b>272</b> |   |                                   |
| Number of Successful Completers <ul style="list-style-type: none"> <li>▪ Low Risk</li> <li>▪ Medium Risk</li> <li>▪ High Risk</li> <li>▪ <b>Total</b></li> </ul>                                   | 0<br>4<br>3<br><b>7</b>      | 63<br>63<br>33<br><b>159</b>                      | 300<br>347<br>217<br><b>864</b>   |

\*\*Three offenders were removed for categorical denial of their committing offenses and one was removed for failure to adhere to his treatment contract). Code 116 conduct reports were written on these four offenders for failure to participate in mandatory facility-based treatment.

| <b>RE-ENTRY UNIT TREATMENT PROGRAMMING FOR ADULT MALE OFFENDERS</b>   | <b>Total this Month</b> | <b>Fiscal Year Total to Date<br/>10/08 – 2/09</b> | <b>Total Since 01/08</b> |
|---|-------------------------|---|--------------------------|
| Number of Offenders Initiating, but Failing to Successfully Participate in Re-Entry Unit Treatment            | 1***                    | 4   | 9                        |
| Number of Offenders Currently Enrolled  | 45                      |   |                          |
| Number of Offenders Who Released to the Community After Successfully Participating in Re-Entry Unit Treatment | 6                       | 166   | 455                      |

\*\*\*This offender was removed for failure to progress in treatment. Code 116 conduct reports were written on these offenders for failure to participate in mandatory facility-based treatment.

| <b>TREATMENT PROGRAMMING FOR ADULT FEMALE OFFENDERS</b>   | <b>Total this Month</b> | <b>Fiscal Year Total to Date<br/>10/08 – 2/09</b> | <b>Total Since 10/07</b> |
|---|-------------------------|---|--------------------------|
| Number of Offenders Initiating, but Failing to Successfully Participate in Treatment            | 0                       | 1   | 5                        |
| Number of Offenders Currently Enrolled  | 23                      |   |                          |
| Number of Offenders Who Released to the Community After Successfully Participating in Treatment | 2                       | 4   | 24                       |

| <b>TREATMENT PROGRAMMING FOR JUVENILE OFFENDERS</b>   | <b>Total this Month</b> | <b>Fiscal Year Total to Date<br/>1/09 – 2/09</b> | <b>Total Since 1/09</b> |
|---|-------------------------|--|-------------------------|
| Number of Offenders Initiating, but Failing to Successfully Participate in Treatment            | 2#                      | 5  | 5                       |
| Number of Offenders Currently Enrolled  | 24                      |  |                         |
| Number of Offenders Who Released to the Community After Successfully Participating in Treatment | 4                       | 4  | 4                       |

#One

of these offenders was removed for behavioral problems and the other was removed from group due to placement in segregation.

| <b>INDIVIDUAL THERAPY SESSIONS FOR JUVENILE MALE OFFENDERS</b> | <b>Total this Month</b> | <b>Fiscal Year Total to Date<br/>1/09 – 2/09</b> | <b>Total Since 1/09</b> |
|--|-------------------------|--|-------------------------|
| Number of Individual Therapy Sessions Conducted                | 24                      | 44   | 44                      |

| <b>TREATMENT GROUPS COMPLETED / CANCELLED (New Castle, Rockville, and Pendleton Juvenile Correctional Facilities)</b> | <b>Total Groups Run this Month</b> | <b>Total Groups Cancelled This Month</b> | <b>Total Groups Scheduled This Month</b> |
|---|------------------------------------|--|--|
| Number of Groups  | 304                                | 87                                       | 391                                      |
| % of This Month's Scheduled Groups  | 78%                                | 22%                                      | 100%                                     |

| <b>REASONS FOR CANCELLED TREATMENT GROUPS</b>  | <b>Number Of Groups</b> | <b>% of the 87 Cancelled Groups</b> |
|--|-------------------------|-------------------------------------|
| Facility / Institutional Reason (No Movement – 48 Groups; Power Outage – 6 Groups; Governor's Visit – 2 Groups; Single Day Facility Schedule Change – 1 Group) | 57                      | 66%                                 |
| Group Counselor on Paid Time Off   | 25                      | 29%                                 |
| Group Counselor Providing Supervision  | 2                       | 2%                                  |
| Group Counselor Writing Completing Static-99's   | 2                       | 2%                                  |
| Group Counselor Error – Count Letter Turned In   | 1                       | 1%                                  |
| <b>Total</b>   | <b>87</b>               | <b>100%</b>                         |

| RE-ENTRY PROGRAMMING FOR ADULT MALE OFFENDERS |                                |   |                   |                                     |   |                   |
|---|--------------------------------|---|-------------------|-------------------------------------|---|-------------------|
|   | PAROLE PLACEMENT AND EDUCATION |   |                   | SEX OFFENDER REGISTRATION EDUCATION |   |                   |
| Facility                                      | Total This Month               | Fiscal Year Total to Date<br>10/08 – 2/09 | Total Since 01/06 | Total This Month                    | Fiscal Year Total to Date<br>10/08 – 2/09 | Total Since 09/06 |
| NCCF  | 28                             | 28  | 28                | 0                                   | 0   | 0                 |
| Other Facilities                              | 0                              | 178                                       | 2,671             | 0                                   | 143                                       | 1,772             |
| <b>Total</b>                                  | <b>28</b>                      | <b>206</b>                                | <b>2,699</b>      | <b>0</b>                            | <b>143</b>                                | <b>1,772</b>      |

| RE-ENTRY PROGRAMMING FOR ADULT FEMALE OFFENDERS |                                |   |                   |                                     |   |                   |
|---|--------------------------------|---|-------------------|-------------------------------------|---|-------------------|
|   | PAROLE PLACEMENT AND EDUCATION |   |                   | SEX OFFENDER REGISTRATION EDUCATION |   |                   |
| Facility  | Total This Month               | Fiscal Year Total to Date<br>10/08 – 2/09 | Total Since 10/07 | Total This Month                    | Fiscal Year Total to Date<br>10/08 – 2/09 | Total Since 10/07 |
| RCF   | 0                              | 0   | 10                | 0                                   | 0   | 21                |
| Other Facilities                                | 0                              | 0   | 0                 | 0                                   | 0   | 0                 |
| <b>Total</b>                                    | <b>0</b>                       | <b>0</b>                                  | <b>10</b>         | <b>0</b>                            | <b>0</b>                                  | <b>21</b>         |

**B. Phase III - Community-Based Services**

| PAROLE TREATMENT PARTICIPATION SUMMARY FOR ADULT OFFENDERS  | Number of Offenders |
|---|---------------------|
| Number of Current INSOMM Adult Parolees Not Enrolled in Community-Based Treatment                 |                     |
| ▪ Unknown Risk  | 1                   |
| ▪ Low Risk  | 3                   |
| ▪ Medium Risk   | 8                   |
| ▪ High Risk   | 14                  |
| ▪ <b>Total</b>  | <b>26</b>           |
| Number of Current INSOMM Adult Parolees Enrolled in Community-Based Treatment                     |                     |
| ▪ Unknown Risk  | 53                  |
| ▪ Low Risk  | 141                 |
| ▪ Medium Risk   | 252                 |
| ▪ High Risk   | 198                 |
| ▪ <b>Total</b>  | <b>644</b>          |
| Number of Current INSOMM Adult Parolees Who Have Successfully Completed Community-Based Treatment |                     |
| ▪ Unknown Risk  | 0                   |
| ▪ Low Risk  | 7                   |
| ▪ Medium Risk   | 6                   |
| ▪ High Risk   | 3                   |
| ▪ <b>Total</b>  | <b>16</b>           |
| <b>Total Current INSOMM Adult Parolees</b>  | <b>686</b>          |

| <b>PAROLE TREATMENT PARTICIPATION SUMMARY FOR JUVENILE OFFENDERS</b>                                 | <b>Number of Offenders</b> |
|--|----------------------------|
| Number of Current INSOMM Juvenile Parolees Not Enrolled in Community-Based Treatment                 | 1                          |
| Number of Current INSOMM Juvenile Parolees Enrolled in Community-Based Treatment                     | 46                         |
| Number of Current INSOMM Juvenile Parolees Who Have Successfully Completed Community-Based Treatment | 4                          |
| <b>Total Current INSOMM Juvenile Parolees</b>  | <b>51</b>                  |

| <b>REASONS FOR NOT BEING IN TREATMENT AMONG ADULT OFFENDERS</b>  | <b>Number Of Offenders</b> | <b>% of the 26 Offenders Not In Treatment</b> |
|--|----------------------------|---|
| Pending Charge / Jail Detainer / Outstanding Warrant / Delinquent / Incarcerated on VOP                      | 8                          | 31%   |
| Financially Unable to Pay or Suspended from Treatment Due to Prior Non-Payment for Services                  | 4                          | 15%   |
| Not Compliant with Treatment Requirements  | 3                          | 12%   |
| Medical Reasons  | 3                          | 12%   |
| No Parole Stipulations   | 3                          | 12%   |
| Unable to Benefit From Treatment (Due To Mental Status / Cognitive Deficits)                                 | 3                          | 12%   |
| Transportation Problems  | 1                          | 4%  |
| Agent and Therapist Decision to Suspend Offender From Treatment Until He Completes Substance Abuse Treatment | 1                          | 4%  |
| <b>Total</b>   | <b>26</b>                  | <b>100%</b>                                   |

| <b>REASONS FOR NOT BEING IN TREATMENT AMONG JUVENILE OFFENDERS</b>           | <b>Number Of Offenders</b> | <b>% of the Offenders Not In Treatment</b> |
|--|----------------------------|--|
| Unable to Benefit From Treatment (Due To Mental Status / Cognitive Deficits) | 1                          | 100%                                       |
| <b>Total</b>   | <b>1</b>                   | <b>100%</b>                                |

| <b>PAROLE POLYGRAPH PARTICIPATION SUMMARY FOR ADULT OFFENDERS</b>   | <b>Total This Month</b> | <b>Fiscal Year Total to Date<br/>10/08 – 2/09</b> | <b>Total Since Program Inception</b> |
|---|-------------------------|---|--------------------------------------|
| Total Polygraphs Scheduled  | 146                     | 704   |                                      |
| <ul style="list-style-type: none"> <li>▪ Polygraphs For Which Offenders Were Unavailable for Testing After Scheduling (Due to Incarceration, VOP, Delinquency, Discharge, Inter-State Transfer, INS Custody, or Deportation)</li> </ul> | 29                      | 147   |                                      |
| <ul style="list-style-type: none"> <li>▪ Polygraphs Cancelled (See Reasons Below)</li> </ul>  | 40                      | 227   |                                      |
| <ul style="list-style-type: none"> <li>▪ Polygraphs Completed</li> </ul>  | 77                      | 330   | 4,979                                |

| <b>PAROLE POLYGRAPH PARTICIPATION SUMMARY FOR JUVENILE OFFENDERS</b>  | <b>Total This Month</b> | <b>Fiscal Year Total to Date<br/>10/08 – 2/09</b> | <b>Total Since Program Inception</b> |
|---|-------------------------|---|--------------------------------------|
| Total Polygraphs Scheduled  | 15                      | 52  |                                      |
| <ul style="list-style-type: none"> <li>▪ Polygraphs For Which Offenders Were Unavailable for Testing After Scheduling (Due to Incarceration, VOP, Delinquency, Discharge, Inter-State Transfer, INS Custody, or Deportation)</li> </ul> | 5                       | 11  |                                      |
| <ul style="list-style-type: none"> <li>▪ Polygraphs Cancelled (See Reasons Below)</li> </ul>  | 5                       | 22  |                                      |
| <ul style="list-style-type: none"> <li>▪ Polygraphs Completed</li> </ul>  | 5                       | 19  | 92                                   |

| <b>REASONS FOR CANCELLED OR MISSED POLYGRAPH APPOINTMENTS AMONG ADULT OFFENDERS</b>   | <b>Number of Offenders</b> | <b>% of the 40 Offenders Who Missed Polygraph Appt.</b> |
|---|----------------------------|---|
| Financial Reason  | 17                         | 43%   |
| No Show / Late to Appt.   | 5                          | 13%   |
| Medical Reasons   | 4                          | 10%   |
| Polygraph Examiner Cancelled (Examiner Was Ill; Examiner Had a Death In the Family; Examiner No Longer Conducting Exams For the INSOMM Program; Examiner Did Not Receive Sufficient Information to Make Question Formulation) | 4                          | 10%   |
| Polygraph Examiner Opted Not to Conduct Exam (Offender Was Uncooperative With Test Procedures; Offender Was Sleep Deprived; Pre-Test Interview Took Too Long, So Physiological Testing Had to be Postponed to a Later Date)   | 3                          | 8%  |
| Containment Team Decision to Cancel and/or Reschedule the Exam (Exam Rescheduled to an Earlier Date – 3 Offenders)  | 3                          | 8%  |
| Parole Agent Decision to Cancel and/or Reschedule the Exam – (Exam Scheduled Too Close to Offender's Anticipated Discharge Date)  | 1                          | 3%  |
| Therapist Decision to Cancel and/or Reschedule Exam (Therapist Requested That This Exam be Cancelled and Rescheduled to a Later Date to Enable the Time Slot for This Exam to Be Assigned to a Higher Risk Offender)          | 1                          | 3%  |
| Offender Does Not Have Stipulations For Polygraph Testing   | 1                          | 3%  |
| District Re-Entry and Resource Coordinator (DRRC) Error (DRRC Failed to Inform INSOMM Program Administrative Staff of the Appointment and, Consequently, Notification Was Not Sent to the Examiner, Agent, or Offender)       | 1                          | 3%  |
| <b>Total</b>  | <b>40</b>                  | <b>100%</b>   |

| <b>REASONS FOR CANCELLED OR MISSED POLYGRAPH APPOINTMENTS AMONG JUVENILE OFFENDERS</b>   | <b>Number of Offenders</b> | <b>% of the 5 Offenders Who Missed Polygraph Appt.</b> |
|--|----------------------------|--|
| Containment Team Decision to Cancel and/or Reschedule the Exam (Exam Pushed Back to a Later Date So That It Would Occur Six Months From His Most Recent Exam)                      | 1                          | 20%  |
| No Show / Late to Appt.  | 1                          | 20%  |
| Polygraph Examiner Cancelled (Examiner Was Ill)  | 1                          | 20%  |
| Parole Agent Decision to Cancel and/or Reschedule the Exam (Offender is Out of State Offender and His Home State Would Not Pay For Polygraph)                                      | 1                          | 20%  |
| District Re-Entry and Resource Coordinator (DRRC) Decision to Cancel and/or Reschedule Exam (Exam Cancelled Due to Impending IDOC Policy Changes Pertaining to Juvenile Offenders) | 1                          | 20%  |
| <b>Total</b>   | <b>5</b>                   | <b>100%</b>  |

| <b>PAROLE-RELATED MEETINGS PERTAINING TO THE MONITORING OF ADULT OFFENDERS</b> | <b>Total This Month</b> | <b>Fiscal Year Total to Date<br/>10/08 – 2/09</b> | <b>Total Since Program Inception</b> |
|--|-------------------------|---|--------------------------------------|
| Offenders Reviewed in Containment Meetings                                     | 491                     | 2,347   | 30,720                               |

| <b>PAROLE-RELATED MEETINGS PERTAINING TO THE MONITORING OF JUVENILE OFFENDERS</b> | <b>Total This Month</b> | <b>Fiscal Year Total to Date<br/>10/08 – 2/09</b> | <b>Total Since Program Inception</b> |
|---|-------------------------|---|--------------------------------------|
| Offenders Reviewed in Containment Meetings  | 29                      | 165   | 713                                  |

| <b>RECURRENT TRAININGS PROVIDED BY INSOMM PROGRAM STAFF MEMBERS</b>           | <b>Total This Month</b> | <b>Fiscal Year Total to Date<br/>10/08 – 2/09</b> |
|---|-------------------------|---|
| IDOC New Employee Orientation Training  |                         |   |
| ▪ Number of Meetings  | 0                       | 2   |
| ▪ Number of Participants  | 0                       | 17  |
| Parole Agent Training For The Supervision of Adult and Juvenile Sex Offenders |                         |   |
| ▪ Number of Meetings  | 0                       | 3   |
| ▪ Number of Participants  | 0                       | 22  |

| ONE-TIME TRAININGS PROVIDED BY INSOMM PROGRAM STAFF MEMBERS   | Total This Month | Fiscal Year Total to Date<br>10/08 – 2/09 |
|---|------------------|---|
| Training for INSOMM Program Counselors at NCCF on Use of the Adult Program Management Screen in OIS <ul style="list-style-type: none"> <li>▪ Number of Meetings</li> <li>▪ Number of Participants</li> </ul>  | 1<br>8           | 1<br>8                                    |
| Training for Hamilton County Community Corrections Staff Providing an Overview of the INSOMM Program and Risk Assessment Tools for Sex Offenders <ul style="list-style-type: none"> <li>▪ Number of Meetings</li> <li>▪ Number of Participants</li> </ul> | 0<br>0           | 1<br>15                                   |
| Training for GEO Staff at NCCF Providing an Overview of the INSOMM Program <ul style="list-style-type: none"> <li>▪ Number of Meetings</li> <li>▪ Number of Participants</li> </ul>   | 0<br>0           | 6<br>500                                  |
| HIPPA Compliance Training for All INSOMM Program Staff <ul style="list-style-type: none"> <li>▪ Number of Meetings</li> <li>▪ Number of Participants</li> </ul>   | 0<br>0           | 1<br>35                                   |
| Static-99 Training for INSOMM Program Counselors at MCF <ul style="list-style-type: none"> <li>▪ Number of Meetings</li> <li>▪ Number of Participants</li> </ul>  | 0<br>0           | 1<br>6                                    |
| Training for IDOC Staff and Other Contractual Employees at MCF Providing an Overview of the INSOMM Program <ul style="list-style-type: none"> <li>▪ Number of Meetings</li> <li>▪ Number of Participants</li> </ul>                                       | 0<br>0           | 1<br>40                                   |

### III. QUALITY IMPROVEMENT

During the past month, efforts to improve the quality of services provided by the INSOMM Program have focused most heavily on the following areas:

- **Community Treatment Quality Assurance** – The INSOMM Program conducted a quality assurance audit on a Network Treatment Provider Agency in Columbus on February 16<sup>th</sup>. Results from the audit were rated as Provisionally Acceptable. The primary feedback that was given emphasized the need to ensure that (a) Initial Evaluation Reports and Bi-Annual Progress Reports are submitted to the INSOMM Program main office in a timely fashion and (b) that these reports be completed on the new INSOMM Program standard forms. The next Network Treatment Provider Quality Assurance Audits are scheduled to occur at agencies in Indianapolis and Attica on March 18 and March 19, 2009, respectively.
- **Polygraph Quality Assurance:** Materials from three polygraph examinations conducted by INSOMM Program Network Polygraph Examiners were received at the INSOMM Program Main Office in February 2009. Audits will be conducted on these materials in March.
- **INSOMM Program Recidivism Analyses** – A meeting was held in early February to further discuss issues pertaining to the implementation and maintenance of a new database for tracking INSOMM Program offender information for future recidivism analyses. The INSOMM Program Director, Clinical Director, Quality Assurance and Research Coordinator, and two Clinical Team

Leaders attended this meeting. Based on the discussion from this meeting, decisions were made about how to gather the information that will ultimately be entered into this database. In this regard, specific forms were developed for use by INSOMM Program staff in Phase I and Phase II for gathering the desired information. A plan for how and when to implement use of these forms will be discussed at the upcoming INSOMM Program Quality Assurance / Quality Improvement Meeting on March 6, 2009.

#### **IV. PERSONNEL / HUMAN RESOURCES**

Currently, the INSOMM Program has four counselor vacancies, and one District Coordinator (Parole District 8) position vacancy. A total of twelve interviews for these vacant INSOMM Program positions were conducted in February, and additional interviews will continue into March.

The INSOMM Program is pleased to announce that it has hired a new Assessment Specialist in the month of February. Heather O'Neil, Psy.D., will begin working with the INSOMM Program on March 9, 2009 in the capacity of Assessment Specialist at the New Castle Correctional Facility.

#### **V. GOALS AND UPCOMING EVENTS**

Goals for the month of March, 2009 include the following:

- Recruit for, interview, and fill all open INSOMM Program staff positions.
- Schedule Phase III Network Treatment Provider audits to be conducted in April of this year.
- Make final decisions regarding speakers and venue for the Annual INSOMM Program Training Conference.

Upcoming events for the INSOMM Program include:

- Dr. Deming and Cari Rezman will meet with Superintendent Lori Harshbarger at Logansport Juvenile Correctional Facility on March 3, 2009 to discuss the potential role for INSOMM Program staff at that facility for screening juveniles, upon intake, for the STEP Program at Pendleton Juvenile Correctional Facility.
- An INSOMM Program Management Committee Meeting is scheduled for Tuesday March 4, 2009 at 10am. The meeting will be held at the Indiana Government Center.
- INSOMM Program Network Treatment Provider audits will take place on March 18 and 19, 2009 at the offices of two treatment providers.