



SPECIFICATIONS FOR STATE FORM

State Form 47253E (R/2-00)

Ship to:

AUDITOR OF STATE
200 W WASHINGTON ST RM 240
INDIANAPOLIS, IN 46204

| | | | | |
|--|------------------------|---|----------------------------|---------------------|
| Print request number 0000001738 | Purchase Order number | Agency account number 10470 / 546018 / 2015 | | |
| Date of request 09/23/14 | Date of Order | Delivery date required 10/23/14 | | |
| State Form number 42212 | Revision R10 | Date (month, year) 1-12 | Quantity 200,000 | Unit EACH |
| Form title CHILD SUPPORT WARRANT (STOCK) | | | | |
| State agency/division AUDITOR OF STATE | | | | |

| | |
|--|--|
| Type of order | |
| <input type="checkbox"/> New | <input type="checkbox"/> Copy changes |
| <input checked="" type="checkbox"/> No changes | <input type="checkbox"/> Specifications change |
| Type of form | Composition / Artwork |
| <input checked="" type="checkbox"/> Single (cut) sheet | <input type="checkbox"/> All artwork provided |
| <input type="checkbox"/> Padded sheets | <input type="checkbox"/> Mock-up provided |
| <input type="checkbox"/> Book[let] | <input checked="" type="checkbox"/> Construction diagrams provided |
| <input type="checkbox"/> Card | <input type="checkbox"/> Photocopies provided |
| <input type="checkbox"/> Envelope | <input checked="" type="checkbox"/> Sample(s) provided |
| <input type="checkbox"/> Label | <input type="checkbox"/> Vendor to compose |
| <input checked="" type="checkbox"/> Warrant / Check | <input type="checkbox"/> Vendor to shoot * |
| <input type="checkbox"/> | <input type="checkbox"/> Proof(s) required |
| | <input checked="" type="checkbox"/> Printed samples req'd |

| PG or PT | PAPER | | COLOR | WT. (Basis) | TYPE / GRADE | INK | | | PERFORATIONS | | PUNCH / DRILL | | | PRINT | | MARGINAL WORDS | | | |
|----------|---------------|---------------|-------|-------------|----------------|--|---|--|--------------|----------|---------------|-------------|------|--------------|--------------|----------------|-------|----------|--|
| | LEFT TO RIGHT | TOP TO BOTTOM | | | | Face 1 <input type="checkbox"/> STD <input type="checkbox"/> PMS | Face 2 <input type="checkbox"/> STD <input checked="" type="checkbox"/> PMS | Backer <input type="checkbox"/> STD <input type="checkbox"/> PMS | MARGIN | EXTRA | POS. | NO. OF HOLE | DIA. | CTR. TO CTR. | HEAD TO HEAD | HEAD TO RIGHT | COLOR | POSITION | |
| | 8.5" | 11" | WHITE | 24# | CONSERVATOR FF | BLACK ** | ** | BLACK ** | | 6 *** | 2 *** | | | | | | | X | |

| | | | | | |
|--|---|--------------------------------------|---|---------------------------------|--|
| <input checked="" type="checkbox"/> NUMBERING | <input checked="" type="checkbox"/> See diagram for position / size | First number | Last number | Ink Color | <input checked="" type="checkbox"/> GUARANTEED (No Missing or duplicate nos.) |
| <input type="checkbox"/> STATIC | <input checked="" type="checkbox"/> CONSECUTIVE | **** | **** | RED | <input type="checkbox"/> SORT & LIST ALL MISSING NUMBERS (No duplicate numbers) |
| <input type="checkbox"/> MICR | <input type="checkbox"/> MODULUS | | | | |
| <input type="checkbox"/> BINDERY | <input type="checkbox"/> See diagram for positions / sizes | | | | |
| Type of fastening / binding | <input type="checkbox"/> Wraparound | Padding * | Position of fastening | <input type="checkbox"/> Saddle | Quantities |
| <input type="checkbox"/> Glue | <input type="checkbox"/> Staple | <input type="checkbox"/> Open end | <input type="checkbox"/> Upper left corner | <input type="checkbox"/> Top | ___ Sheets per pad |
| <input type="checkbox"/> Sew | <input type="checkbox"/> Pad * | <input type="checkbox"/> Triad | <input type="checkbox"/> Upper right corner | <input type="checkbox"/> Bottom | ___ Sets per book |
| <input type="checkbox"/> Spiral | | <input type="checkbox"/> Index cover | <input type="checkbox"/> Other: | | |

| FORMS USAGE/ENTRY OF VARIABLE DATA | | | |
|--|--|---|---|
| <input type="checkbox"/> TYPEWRITER | <input type="checkbox"/> COMPUTER PRINTER | <input type="checkbox"/> BY HAND | <input type="checkbox"/> MACHINE SPACING |
| Make | Make | Who Completes | HORIZONTAL (Pitch) |
| | | | <input type="checkbox"/> 10 Characters-per-inch |
| | | | <input type="checkbox"/> 12 Characters-per-inch |
| Model | Model | Under What Conditions | VERTICAL (Line Space) |
| | | | <input type="checkbox"/> 6 Lines-per-inch |
| | | | <input type="checkbox"/> 8 Lines-per-inch |

PACKAGING

POLYWRAPPED TO PREVENT PAPER CURLING IN 500'S; 2,500 PER CARTON; PACK CARTONS LOWEST NUMBER ON BOTTOM, ON SKIDS LOWEST NUMBER ON BOTTOM; ALL CARTONS MUST BE SEALED WITH TAMPERPROOF TAPE LIKE "TAMPER VU" BY SEALCRAFT OR APPROVED ALTERNATE IN MOISTURE PROOF CARTONS.

SPECIAL INSTRUCTIONS

VENDOR/PRINTER MUST COMPARE SPECIFICATIONS AND SAMPLE BEFORE PRINTING. IF THERE IS ANY DISCREPANCY, CONTACT THE SPECIFICATION WRITER BELOW.

** Warrant is 8.5" x 11" pressure seal cut sheet - Z fold; self-mailer cohesive printed on 24# Conservator FF white paper or approved alternate that is compatible with Kodak HD150 laser printer and pressure sealed compatible with Formax 2090 Pressure Folder Sealer. The center or check portion of the form has iridescent printing of red, white, and blue with drop-out State Seal background, artificial watermark, SEClipse or approved functional equivalent, and 2/1 (hidden word, black, and iridescent printing on face; black). The text on the warrant itself should be in black ink. The top portion of the form is for remittance information, while the bottom third is for address and postage as a mailer. Face of warrant has microprinted border lines. Form has red bleed-through (penetrating ink for numbering) consecutive document control numbers on front and back of top portion and on the face of the warrant. 2 red numbers on face, 10 digits max (includes alpha prefix); the control number is alpha-numeric that starts with constant letter "C" plus nine digits. See construction diagram.

** Backer of form has dark gray laid lines security features for the top portion, Authorization for Direct Deposit form on the bottom, and stub removal instruction on top portion only. The reverse side of the check portion has endorsement area and "ORIGINAL DOCUMENT" on gray screen reverse printing or approved alternate. See construction diagram.

*** Form has two vertical perforations, .5" from both sides for tear off, and six horizontal perforations. See construction diagram.

**** Control document first and last number to be provided by agency after bidding and when job is granted to the vendor.

Check must meet ANSI standards.

Recycled Paper Required: Yes, content % No

| | | |
|--|---------------------------------|---|
| Specifications Written By: Sarah Bundy | Date Written 09/25/14 | For additional information, telephone: (Between 8 A. M. and 4:30 P. M.) (317) 232-2900 |
|--|---------------------------------|---|

CONSTRUCTION DIAGRAM FOR INDIANA STATE FORMS

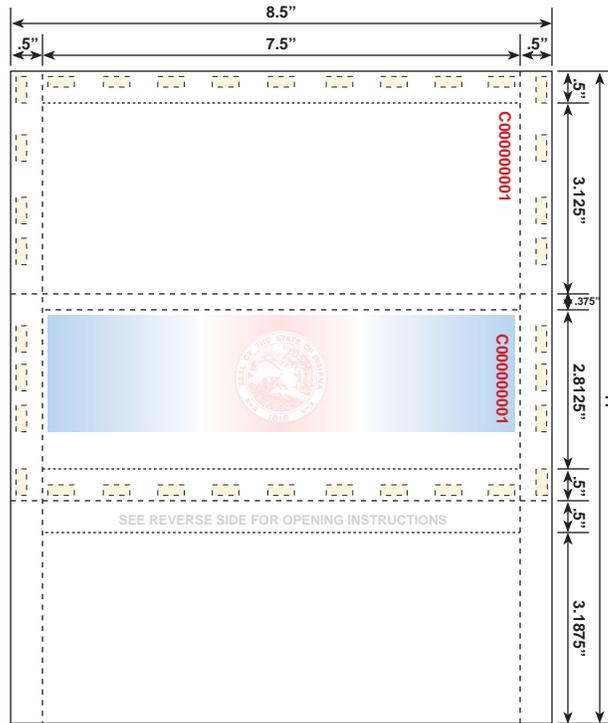
State Form 123 (R2 / 4-92)

| | |
|--|--|
| Form title CHILD SUPPORT WARRANT (STOCK) | |
| State Form number 42212 | Date (month, day, year) Page <u>2</u> of <u>2</u> |

Construction diagram viewed from Edge Surface view Cover or booklet construction

* Note: Diagram not to scale.

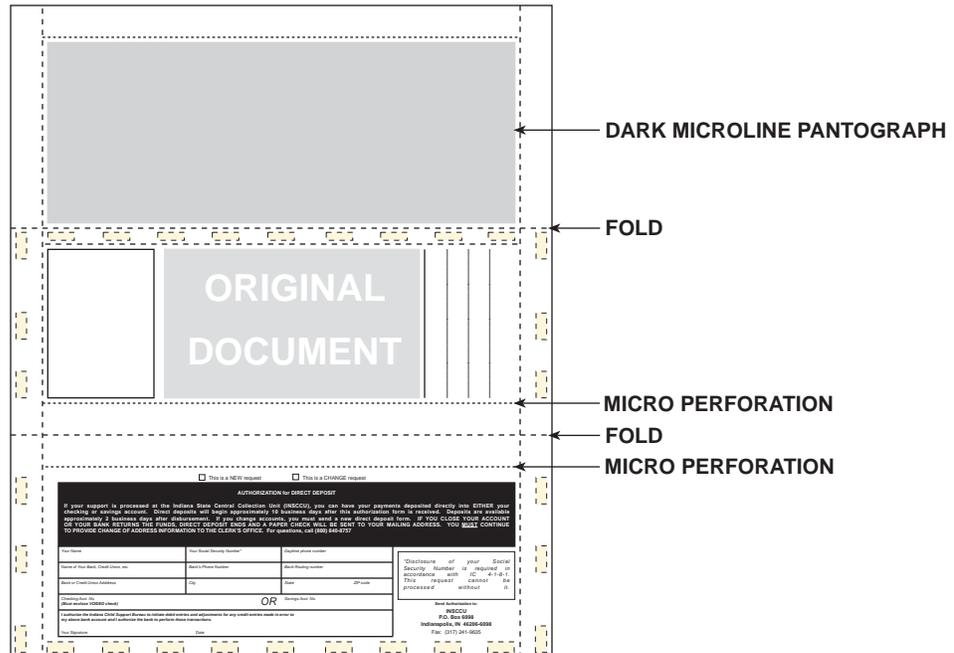
FRONT



Construction diagram viewed from Edge Surface view Cover or booklet construction

* Note: Diagram not to scale.

BACKER



LEGEND

- PAPER
- CARBON
- SPOT GLUE
- CRIMP
- LINE HOLE
- SOLID GLUE LINE
- PERF - EE, E, M, H, HH