

**Quantity Purchase Agreement
With The State Of Indiana**

Qty Purchase Agreement QPA Number 0000000000000000000011247B	Page 1 of 2
Requisition Nbr.: Archival Supplies	
Effective Date: 02/01/2015	
Expiration Date: 03/31/2017	
Agency Number:	
Facility: ASA10-009	
Vendor ID: 0000083399	
Vendor Telephone Nbr: 315-634-8302	
Name Of Contact Pers: DANA KNAPP	
Contact Email: DANA.KNAPP@GAYLORD.COM	
FAX Number:	

Vendor: GAYLORD BROS, INC.
Remit to: PO BOX 4901
SYRACUSE NY 13221-4901

Name and Address of Vendor: GAYLORD BROS, INC.
PO BOX 4901
SYRACUSE NY 13221-4901

In accordance with your bid, submitted in response to the above referenced solicitation, the Vendor agrees that the Indiana Department of Administration, Procurement Division, has the option to purchase the items listed below under the terms of this agreement. The Vendor agrees to charge these prices for any products ordered on any QPA release received after the expiration of the QPA but issued prior to the expiration date. The quantity listed herein is an estimate of the requirements. The state may order substantially more or substantially less pursuant to the terms of this agreement. **Orders are to be delivered only upon receipt of properly approved Quantity Purchase Award Release.**

Line Number	Quantity	UNIT	Article and Description	Unit Price
This is a Quantity Purchase Agreement for ARCHIVAL SUPPLIES for all State Agencies.				
The QPA is affective until expiration of 3.31.2017.				
Vendor Contact: Dana Knapp dana.knapp@gaylord.com				
IDOA Vendor Manager: David Brandon-Friedman dbrandonfriedman@idoa.in.gov 317.234.0067				
1	99,999,999.00	RO	00000000100168580 Film, Encapsulation, Polyester, Clear Archival, 40"x100' Rolls, .004 Gauge*, Will Not Discolor, Damage or Adhere to Materials, Melinex #LC401003 or approved equal	79.4800
2	99,999,999.00	RO	00000000100086501 Film, Encapsulation, Polyester, Clear Archival, 40"x100' Rolls, .003 Gauge, Will Not Discolor, Damage or Adhere to Materials, Gaylord # 401003 or approved equal.	68.9900
3	99,999,999.00	RO	00000000100168581 Tape, double sided, polyester, 415 series, scotch, 3M, 1/4" x 36 yards Gaylord #6265A	6.5300
4	99,999,999.00	RO	00000000100168582 Tape, double sided, polyester, 415 series, scotch, 3M, 1/2" x 36 yards #6263A	9.7900
5	99,999,999.00	PK	00000000100086502 Board, Binder, Davey, Grey, Unbuffered, Acid-Free, Minimum pH 7.0, 30"x41", .098 Thickness, Gaylord # LC-263898A or approved equal. 15/PK	59.2400
6	99,999,999.00	PK	00000000100086504 Board, Binder, Davey, Grey, Unbuffered, Acid-Free, Minimum pH 7.0, 30"x41", .070 Thickness, Grain Long, Gaylord # LC-263874A or approved equal. 20/PK	65.1300
7	99,999,999.00	PK	00000000100086503 Board, Binder, Davey, Grey, Unbuffered, Acid-Free, Minimum pH 7.0, 30"x41", .088 Thickness, Gaylord # LC-263888A or approved equal. 17/PK	99.6700
8	99,999,999.00	PK	00000000100068598 File Folders, Archival, Acid-Free, Lignin-Free, Legal size, 9.625 x 14.75, 100/PK one(1)inch full cut reinforced tab, cream Gaylord # RF9114	21.9900
9	99,999,999.00	PK	00000000100086493 Board, Corrugated, B Flute, Single Wall, 40"x60", Acid-Free, Lignin-Free, pH 8.0-9.5, 3% Calcium Carbonate Buffer, 25/pk, Gaylord #CB4040	174.5900
10	99,999,999.00	PK	00000000100086492 Board, Corrugated, E Flute, Single Wall, 40"x60", Acid-Free, Lignin-Free, pH 8.0-9.5, 3% Calcium Carbonate Buffer, 25/pk, Gaylord # EFCB4040	199.9500
11	99,999,999.00	PK	00000000100068597 File Folders, Archival, Acid-Free, Lignin-Free, Letter size, 9.625 x 11.75, 100/PK one(1)inch full cut reinforced tab, cream. Gaylord # RF9111	21.3200
12	99,999,999.00	EA	00000000100168588 Oversize storage boxes, acid free, lignin free, 3% calcium carbonate buffered, PH 8-9.5, metal edge reinforcements, 60 Pt barrier board, Blue-grey, 24 1/2" x 20 1/2" x 3, Gaylord PB24203S	9.2600

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Line Number	Quantity	UNIT	Article and Description	Unit Price
13	99,999,999.00	EA	000000000100086497 Case,Storage,Document,Letter Size,Pull Strings,Hinged Lid, Flip Top, 10 1/4" H x 12 1/4" W x 5" D, Acid-free; Lignin-free, Minimum pH 8.0-9.0, 3% Calcium carbonate buffer, Meets ISO 14523 Standards, Gaylord # D12105.	4.8400
14	99,999,999.00	EA	000000000100127971 Case, Storage, Document, Legal Size, Pull Strings, Hinged Lid, 15.25" x 2.5" x 10.25", Sulfur Free, Minimum pH of 8.5, 3% Calcium Carbonate Buffer Throughout, Lignin Free, Meets ISO 14523 Standards, Galord # 10360AB or approved equal.	4.5200
15	99,999,999.00	EA	000000000100086496 Case,Storage,Document,Legal Size,Pull Strings,Hinged Lid,15.25"x5"x10.25",Sulfur Free,Minimum pH of 8.5,3%Calcium Carbonate Buffer Throughout,Lignin Free,Meets ISO 14523 Standards, Gaylord #10360AB or approved equal.	4.7600
16	99,999,999.00	BX	000000000100168586 Envelope, Non-adhesive or ungummed flaps, acid free, lignin free, 3% calcium carbonate buffered, PH 8-9.5,100/PK color cream, 11.5" x 15.5 Gaylord # FF1115	50.4000
17	99,999,999.00	BX	000000000100168587 Envelope, Non-adhesive or ungummed flaps, acid free, lignin free, 3% calcium carbonate buffered, PH 8-9.5, 100/BX color cream, 10" x 13 Gaylord # FF1013	34.4300
18	99,999,999.00	BX	000000000100168584 Envelope, Non-adhesive or ungummed flaps, acid free, lignen free, 3% calcium carbonate buffered, PH 8-9.5, 100/BX, color cream, 7" x 10 Gaylord # FF710	27.3700
19	99,999,999.00	BX	000000000100168583 Envelope, Non-adhesive or ungummed flaps, acid free, lignin free, 3% calcium carbonate buffered, PH 8-9.5,100/BX, color cream, 6" x 9". Gaylord #FF69	24.0700
20	99,999,999.00	BX	000000000100168585 Envelope, Non-adhesive or ungummed flaps, acid free, lignin free, 3% calcium carbonate buffered, PH 8-9.5,100/BX color cream, 9" x 12 Gaylord # FF912	29.5100

The following UN/CEFACT Unit of Measure Common Codes are used in this document:
 BX Box
 EA Each
 PK Package
 RO Roll

Signature of Purchasing Officer	Typed Name	Signature Of Approval Office Of the State Attorney General	
	Date Signed	Typed Name	Date Signed
Authorized Signature	Indiana Department Of Administration Procurement Division 402 West Washington Street, Rm W468 Indianapolis, Indiana 46204 Telephone: (317) 232-3150		