

*Skyway Concession Company LLC  
205 North Michigan Avenue, Suite 2510  
Chicago, Illinois 60601  
312-552-7101  
Fax: 312-552-7130*

## **REQUEST FOR PROPOSAL**

TO: Bid/Proposal Manager

FROM: Ryan D. Olsen, PE  
Infrastructure Program Director

DATE: October 18, 2013

SUBJECT: **Calumet High River Bridge – Structural Steel Rehabilitation  
Construction Services for Structural Steel Improvements**

Invitation for Bids (IFB)  
 Request for Proposals (RFP)

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### **Overview:**

Skyway Concession Company LLC intends to enter into a contract to have the Calumet High River Bridge – Structural Steel Rehabilitation project performed on the Chicago Skyway. Prospective bidder will submit a price quotation to Skyway Concession Company, LLC as per the works described on the project.

### **Scope of Project:**

The work involves structural steel improvements consisting of cleaning, painting and repair of structural steel elements on the structure.

### **Location:**

Spans 6-4, 6-5 and 6-6 of the Calumet High River Bridge.

**1.0 INSTRUCTIONS:**

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**1.1 SUBMIT OFFERS TO:**

Skyway Concession Company LLC

Attn: Ryan D. Olsen, PE

Email: [rolsen@chicagoskyway.org](mailto:rolsen@chicagoskyway.org)

**LABEL BID/PROPOSAL CONTAINER:**

Project Title: Calumet High River Bridge – Structural Steel Rehabilitation Project

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**1.2 DUE DATE & TIME FOR SUBMISSION:**

**Date:** November 8, 2013

**Time:** Noon (CST)

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**1.3 SUBMITTALS:** Submit all proposals electronically.

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**1.4 OFFER FIRM TIME:**  21  Days from Opening

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**1.5 SECURITY:** Offer \$  N/A  Performance \$  N/A

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**1.6 VENDOR CONFERENCE/SITE VISIT:**  X  Yes   No  
**Mandatory Attendance:**  X  Yes   No

*While no group site visit is planned, interested contractors must visit the site prior to submitting a bid. (Bids must clearly state that the contractor has visited the site and thoroughly understands the site conditions.)*

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**1.7 PROJECT CONTACT:**

**Attn:** Skyway Concession Company LLC  
**Title:** Ryan D. Olsen, PE  
**Email:** Infrastructure Program Director  
**Phone:** [rolsen@chicagoskyway.org](mailto:rolsen@chicagoskyway.org)  
(312) 552-7101

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**1.8 CRITERIA FOR EVALUATION AND AWARD**

The SCC will evaluate how well each proposal meets our requirements in terms of “responsiveness” to the specifications. Consideration will be given based upon the best price, best product, and best service.

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**2.0 SPECIFIC TERMS AND CONDITIONS**

The specifications for this proposal consist of minimum quality and appropriate physical and performance characteristics. Bids which do not meet the minimum specifications may be considered non-responsive.

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**2.1 IDOT and CDOT REFERENCES**

Contractors should list any similar projects completed with IDOT or the City of Chicago.

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**2.2 RESERVATION**

The Skyway Concession Company LLC reserves the right to reject any or all proposals.

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**2.3 PAYMENT OF TOLLS**

The firm shall be required to pay the full amount of tolls, if any, incurred by it during the duration of the contract. Said tolls will not be refunded by Skyway Concession Company.

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**2.4 COMPLIANCE WITH APPLICABLE LAW**

The firms must warrant that it shall comply with all Federal, State, and local laws, statutes, ordinances, rules and regulations – including, but not limited to, best industry practices.

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**2.5 WAGE RATES**

The firm will be required to pay all of their employees the prevailing wage rate as ascertained by the City of Chicago. (or its successors).

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**2.6 SUBCONTRACTING/JOINT VENTURES       X  Allowed         Not Allowed**

The Skyway Concession Company intends to contract with one entity per contract and that one entity shall be contractually responsible for performance. Assignments for subcontracting are allowable, but information or assignees and subcontractors will be required prior to finalization of a contract. For any joint venture to be acceptable, one vendor must take full contractual responsibility for the obligation.

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**2.7 EQUAL OPPORTUNITY AND M./W.B.E. PROGRAM**

Skyway Concession Company is committed to providing fair and representative opportunities for minorities, women and M./W.B.E.s in all contracts related to the Skyway. Neither Skyway Concession Company nor its Contractors shall discriminate on the basis of race, color, religion, sex or national origin in the award and performance of contracts related to the Skyway. Furthermore, affirmative action will be taken, consistent with sound procurement policies and applicable Law, to ensure that M./W.B.E.s are afforded a fair and representative opportunity to participate in Skyway Concession Company’s contracts related to the Skyway.

The required percent of participation for M./W.B.E. participation – as certified by the City of Chicago - in contracts related to the Skyway shall be:

1. M.B.E.s at least 25% of annual dollar value of all contracts
2. W.B.E.s at least 5% of annual dollar value of all contracts

The above listed M / WBE participation is a requirement – not a goal. **To determine progress towards meeting the contracting goal, the Skyway needs to distinguish work being done by City of Chicago certified M./W.B.E. businesses. Please describe the means in which you will comply with this goal within your proposal.**

2.8 **CHICAGO RESIDENCY REQUIREMENTS:**

The project shall comply with Section 2-92-330 of the Chicago Municipal Code regarding residential preference requirements. As such, the total hours worked on the project shall be performed by at least 50% of actual residents of the City of Chicago.

**All proposals shall state they meet the Residential Preference Requirements and document how those requirements will be met.**

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2.9 **WORK LIMITS**

Contractor shall perform work within the Chicago Skyway right-of-way limits. Bridge work may require restriction or closures on local roadways or railroad right-of-way to complete the work. Contractor is responsible for coordinating with all local government agencies, railroads, utilities, etc needed to perform the work – including obtaining permits, access, permission etc.

With exception of maintenance of traffic control at local roadways, contractor shall keep vehicles, materials, and staging to within property maintained by the Chicago Skyway Concession Company LLC (SCC) or else obtain authorization from the property owner.

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2.10 **APPLICATION FOR PAYMENT**

a. Contractor shall submit to the SCC a monthly invoice for the work performed within the pay period. The invoice should be received by the SCC no later than the 25<sup>th</sup> of each month to ensure timely processing. A waiver of lien and a “Sworn Statement of Contractor and Subcontractor to Owner” shall accompany all invoices.

b. Invoices must contain the following:

- i. Project Title
- ii. Contractor name and address
- iii. Invoice number
- iv. Invoice beginning and ending date
- v. Date of submission

c. Invoice must be itemized as follows:

- i. Items description
- ii. Quantity
- iii. Unit of Measure
- iv. Unit Cost
- v. Quantity for current invoice
- vi. Total cost of item to date

d. All line items must be identical to the schedule of pay items

e. Upon request, the contractor must support the quantities with data substantiating their correctness.

f. The SCC processes invoices once a month. Failure to submit an invoice in a timely fashion will delay payment.

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2.11 **PERMITS AND OTHER RELATED DOCUMENTS**

Unless stated otherwise in the contract documents, contractor shall obtain, at no cost to the SCC, all permits, right-of-access, easements, etc to perform the work. (i.e utilities, railroad, local, state, and / or federal) Copies of all of these documents shall be provided to the SCC within sixty (60) days of receipt. Contractor shall notify the SCC immediately if permit applications are denied and provide all correspondence with railroad, utilities, local, state, and / or federal agencies.

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2.12 **SALES TAX**

The SCC is subject to sales tax. The contractor shall be responsible for paying all sales tax on all goods and services liable for sales tax. The contractor shall include the sales tax in the unit prices of the various pay items.

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2.13 **SCHEDULE AND CONTRACT COMPLETION DATE**

Upon award of contract, the selected contract shall submit a detail schedule and completion date. As weather allows Skyway Concession Company LLC aims to begin some work in 2013 and complete by June 30, 2014.

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2.14 **SUBCONTRACTOR FORM AND USE**

Contractor shall submit to the SCC for approval all Subcontractor contracts. The Contractor shall complete and return to the SCC a fully executed subcontractor form for each subcontractor. Work cannot begin until the SCC has approved each subcontractor form.

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2.15 **INSURANCE**

Contractor shall submit a bid to include the insurance coverage shown in the sample contract.

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2.16 **AS-BUILT DRAWINGS**

Contractor shall submit a complete set of As-built drawings.

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**3.0 SCOPE OF SERVICES**

The work involves structural steel improvements consisting of cleaning, painting and repair of structural steel elements as detailed in the plans and specifications prepared by URS.

**4.0 PROPOSAL FORMAT AND CONTENT**

All proposals must be prepared in a comprehensive manner as to content, but there is no need for expensive binders, color displays, or other promotional materials that are not germane to the proposal.

- ◆ Submit bids electronically.
- ◆ Proposal shall identify the MBE and WBEs needed to meet the MBE / WBE goals listed above.
- ◆ Proposal shall include a schedule with firm dates for the project.

# **Appendix A**

**Drawings  
(See email attachment)**

## **Appendix B**

**Specifications  
(See email attachment)**

# **Appendix C**

## **Bid Documents**

# Calumet High River Bridge – Structural Steel Rehabilitation

## Proposal Sheet

The unit prices submitted for the Calumet High River Bridge – Structural Steel  
The submitted price includes all labor, equipment and material to complete the work as specified.

Date: \_\_\_\_\_

Contractor: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Are you certified as a WBE of the City of Chicago?     Yes     No

Are you certified as a MBE of the City of Chicago?     Yes     No

### Bid Contact Person

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Telephone: \_\_\_\_\_

Fax: \_\_\_\_\_

Cell: \_\_\_\_\_

E-mail: \_\_\_\_\_



**Subcontractors**

Subcontractor Name

WBE  
Percent

MBE  
Percent

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**Calumet High River Bridge  
Structural Steel Rehabilitation  
Bid Sheet**

Item Number	Pay Item	Units	Quantity	Unit Price	Total
1	Steel Repair Detail 1	Each	1		
2	Steel Repair Detail 2	Each	1		
3	Steel Repair Detail 3	Each	1		
4	Steel Repair Detail 4	Each	2		
5	Steel Repair Detail 5	Each	1		
6	Steel Repair Detail 6	Each	1		
7	Mobilization	LS	1		
8	Traffic Control & Protection	LS	1		
				Total	

Note: Costs for items not specifically listed in the Bid Sheet shall be included within the bid items provided.

Contractor: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

## **Appendix D**

**Sample Contract**  
**(See email attachment)**