

Governor's Commission on Minority and Women's Business Enterprises

Quarterly Public Commission Meeting
Indiana Government Center South, Conference Room A
Monday, December 9, 2013 | 1:10 p.m.

Meeting Minutes

I. Call to Order

Chairman Jamal Smith called the meeting to order Monday, December 9, 2013 at 1:10 p.m.

II. Roll Call

Jessica Thayer took roll call – those members present were:

Jamal Smith Chairman	Jessica Robertson Indiana Department of Administration Commissioner	Terrie Daniel Minority and Women's Business Enterprises Deputy Commissioner	Derrick Casson Indiana Department of Transportation Representative
Jesse Moore Northern Representative	Alfonso Vidal Southern Representative	Sylvia Trotter Central Representative	Lani Chuang Southern Representative
Robin Shackelford House Representative			

III. Establish quorum

Quorum was established for the meeting.

IV. Adoption of Past Minutes

The September 9, 2013 meeting minutes were adopted.

Mr. Jesse Moore moved to adopt the September 9, 2013 meeting minutes. Mr. Alfonso Vidal seconded the motion. The motion passed and the September 9, 2013 Governor's Commission on Minority and Women's Business Enterprises meeting minutes were adopted.

V. Welcome remarks and Chairman's Update

a. Welcome Terrie Daniel

Terrie Daniel is the new Minority and Women's Business Enterprises Deputy Commissioner in the Indiana Department of Administration.

VI. Deputy Commissioner's Report

Terrie Daniel provided the Deputy Commissioner's report on the Minority and Women's Business Enterprises' overview through the last quarter. She discussed the 2015 Disparity Study and her goals to streamline their reporting efforts, improve visibility of their progress, establish community relationships across the state and streamline the certification and business development processes.

Luther Taylor provided the Minority and Women's Business Enterprises certification overview. He introduced the certification team members, reviewed the memorandum of agreements that help streamline the certification process and discussed the certification repository and available workshops.

Debbie Ervin provided the Minority and Women's Business Enterprises business development and compliance overview. She introduced the business development and compliance team members, reviewed

the purpose of her department and discussed the Division's outreach calendar and strategic partnerships. Ms. Ervin also presented an update with the program's compliance monitoring.

VII. INDOT DBE Program Update

Derrick Casson presented the Indiana Department of Transportation DBE program update. His report included an overview of their certification numbers for the quarter and the progress on the Ohio River Bridges project.

VIII. New Business

There is an appeal that has been moved up to the commission. The commission will hold a hearing to determine whether the Division's decision was correct. The commission will put together a panel of three commissioners to act on behalf of the commission as a whole and schedule the hearing as soon as possible.

IX. Public Comments

No comments

x. Adjourn

Mr. Jesse Moore moved to adjourn the December 9, 2013 meeting. Ms. Sylvia Trotter seconded the motion. The motion passed and Chairman Smith adjourned the December 9, 2013 meeting at 2:35 p.m.