

## Governor's Commission on Minority and Women's Business Enterprises

Quarterly Public Commission Meeting  
Indiana Government Center South, Conference Room A  
Monday, March 11, 2013 | 1:09 p.m.

### Meeting Minutes

#### I. Call to Order

Chairman Jamal Smith called the meeting to order Monday March 11 at 1:09 p.m.

#### II. Roll Call

Jessica Thayer took roll call – those members present were:

Jamal Smith, Chairman	Heather Kennedy	Jesse Moore	Felecia Roseburgh
Sarah Taylor	Sylvia Trotter	Alfonso Vidal	Robert Wynkoop

#### III. Establish Quorum

Quorum was established for the meeting after additional commission members arrived after roll call was taken.

#### IV. Adoption of Past Minutes

Ms. Sarah Taylor moved to adopt the December 10, 2012 minutes. Mr. Jesse Moore seconded the motion. The motion passed and the December 10, 2012 Governor's Commission on Minority and Women's Business Enterprises meeting minutes were adopted.

#### V. Welcome remarks and Chairman's Update

##### a. Supplier Diversity Briefing

Capabilities and project requirements have been finalized for the Supplier Diversity Briefing. Bid documents should be released Friday, March 15 and were to be collected for about two weeks.

##### b. Acknowledgement – Dr. Rae Pearson

Dr. Rae Pearson resigned after fulfilling a full term as a commissioner of the Governor's Commission of Minority and Women's Business Enterprises.

##### c. MWBE Appeal – TLG Distributing, LLC

The Governor's Commission on Minority and Women's Business Enterprises was presented an appeal for the Women Business Enterprise Certification Application of TLG Distributing, LLC. The MWBE Division denied certification for the company. Attorney Brandon Clifton will be handling the case and the information for the appeal.

The application for certification was filed in October 2011 and was denied certification in April 2012 on the basis of ownership, control, and affiliation. A hearing was held in August 2012 by the ALJ, who determined that certification should be withheld, but limited their findings to ownership and control and did not expand on the affiliation issue. A panel will review the ALJ's determinations and will decide whether or not to withhold certification for the company.

#### VI. Deputy Commissioner's Report

Deputy Commissioner Felecia Roseburgh presented the Deputy Commissioner's Report for the MWBE Division.

The MWBE Division's Operational Focus for 2012 was Improved customer service, Full integration of the Pay Audit System, Expanded use of technology, Launching a MWBE branding and marketing strategy, Leveraging partnerships for success.

The MWBE Division's Tentative Good to Great Operational Focus for 2013 is: continued high customer service levels, getting 90% of prime contractors reporting spend into the Pay Audit System, begin 2015 Disparity Study Project, and additional projects per IDOA Good to Great Operations Plan.

There were 2,541 certified MWBE firms in FY2013 as of Jan. 31, 2013 (4.83% increase from FY2012).

There were 478 MWBE certification/recertification applications in FY2013 as of Jan 31, 2013 (20.4% increase from FY2012).

The MWBE Division's average days to render decision for certification for FY2013 were 25 days as of Oct 31, 2012.

There were 335 Active Contracts with MWBE spend in the Pay Audit System as of February 26, 2013.

\$3.93B in Active Contracts had MWBE Participation as of February 26, 2013.

\$2.3B / 58.55% of Active Contracts had Spend Reported in the Pay Audit System as of February 26, 2013.

## **VII. INDOT DBE Program Update**

Heather Kennedy from the Indiana Department of Transportation (INDOT) presented the INDOT DBE Program Update.

INDOT has 602 certified DBE's. They have processed 123 files from January - March 10, 2013.

For 17 years INDOT has been hosting their Supported Services Program, Entrepreneurial Development Institute (EDI), for construction contractors. The program is in process at this time.

INDOT will be participating at a Certification Workshop in South Bend, IN and will be working on creating a partnership with IDOA's MWBE program for upcoming events.

For the Ohio River Bridges project, INDOT is currently conducting the final audit, and should have everything finalized by the end of March.

## **VIII. New Business**

Ms. Felecia Roseburgh suggested the commission or division should consider doing something to acknowledge the 30<sup>th</sup> year of Indiana's Minority and Women's Business Enterprises program. Ms. Roseburgh and the MWBE team will present a proposal at the next commission meeting June 10.

Ms. Taylor suggested the commission do something to recognize commission member Pearson's commitment to the commission and her resignation. Chairman Smith and the commission members agreed to work on the project.

Mr. Moore proposed having a discussion on possibly moving the quarterly meeting around the state at the next meeting. The conversation will be added to the agenda of the June 10 meeting. Ms. Roseburgh will provide pros and cons of moving the Governor's Commission on Minority and Women's Business Enterprises quarterly meeting around the state.

**IX. Public Comments**

Ms. Dawn Davis from Details and Associates

Mr. Ricky Clark from Diversity Focus Today

Ms. Sandra Matthews from Evansville, Indiana

**X. Adjourn**

Chairman Smith adjourned the March 11 meeting at 2:23 p.m.