

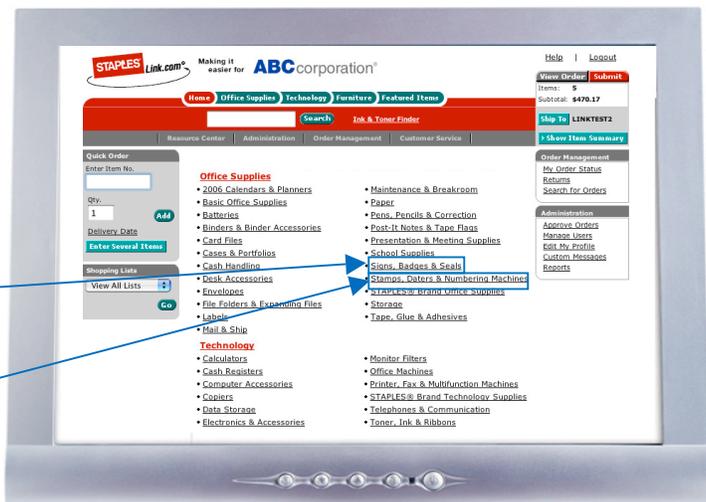
Benefits of Ordering Stamps and Nameplates through StaplesLink.com

- Custom stamp/nameplate orders are now electronically processed and can be added in with your supply orders
- Stamps, nameplates, badges, signs and embossing seals are available for customization
- Approximately 400 products to choose from
- Available through regular Search and Catalog Browse
- Can be added to Shopping Lists

Placing a Stamp and Custom Order Through StaplesLink.com

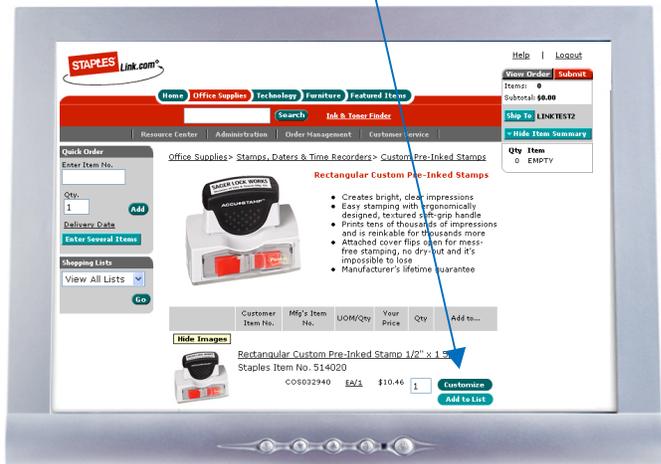
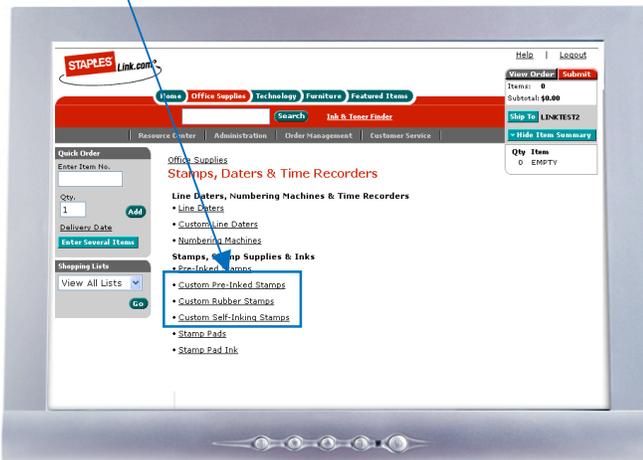
Click on **“Signs, Badges & Seals”** for these custom items.

Click on the **“Stamps, Daters & Numbering Machines”** link for those custom products.



Select the product you would like to customize including, **“Custom Line Daters,” “Custom Pre-inked Stamps,” “Custom Rubber Stamps”** and **“Custom Self-Inking Stamps.”**

After finding the product of your choice, select the **“Customize”** button to tailor the stamp's print. This will begin the customization process.



Quick-Reference Guide for Ordering Custom Stamps/Nameplates

Customizing Stamps

Choose a sample or saved layout and you will be presented with a page with three tabs including, “**Edit Basic Options**,” “**Edit Font and Text Size**,” and “**Add and Edit Graphics**.”

Edit Basic Options Tab

Allows you to:

- Add/edit text
- Select text color
- Select border

Edit Font and Text Size Tab

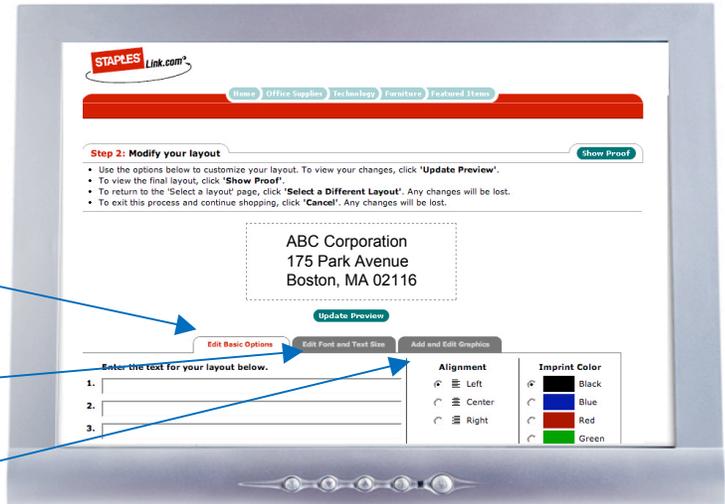
Allows you to:

- Edit text font and size (optional)

Add and Edit Graphics Tab

Allows you to:

- Add graphics from the library or upload a new graphic

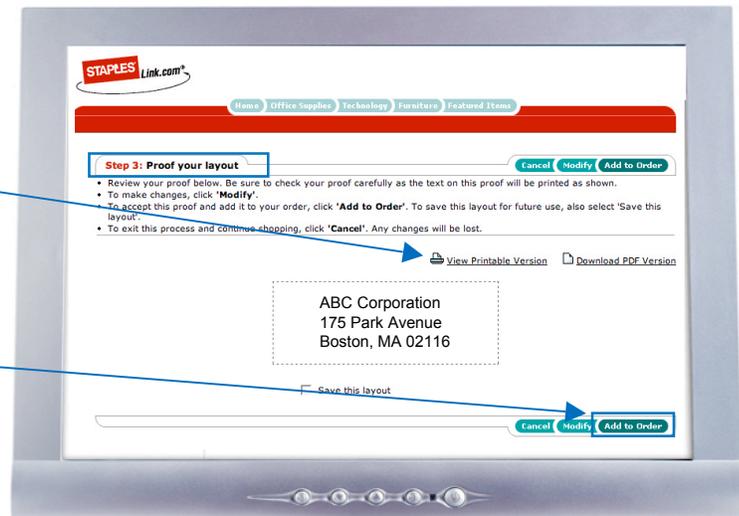


Proofing Your Layout

On the “**Proof Your Layout**” page, you can review your proof, “**View Printable Version**” or “**Download PDF version.**” Select “**Modify**” if you would like to make edits. Check the “**Save this Layout**” box to save the layout for future use.

Select “**Add to Order**” if you have completed reviewing and are ready to complete your order (this will direct you back to the StaplesLink.com® order page).

Continue to add your regular supplies in with your stamp order.



CS1205

that was easy.®