



STATE OF INDIANA

DEPARTMENT OF ADMINISTRATION
Minority and Women's Business Enterprises Division

Mitchell E. Daniels Jr., Governor

Indiana Government Center South
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Indianapolis, IN 46204
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Governor's Commission on Minority and Women's Business Enterprises Monday, March 10, 2007 MINUTES

The Governor's Commission on Minority and Women's Business Enterprises met on March 10, 2007 at 1:00 pm in the Government Center South, Conference Room A, Indianapolis, IN

Handouts

The Minority and Women's Business Enterprises (MWBE) staff distributed several handouts to the commissioners prior to the start of the meeting.

Roll Call

Commission members present:

Angela Faulkner, Faulkner Strategies
Bill Harmon, Harmon Construction
Tony Kirkland, Office of Governor Mitchell E. Daniels
Rae Pearson, Alpha Rae Personnel
Martha Kenley for Karl Browning, Commissioner INDOT, (non-voting)
Mike Madrid, Highway Safety
Lisa Spalding for Nate Feltman, Indiana Economic Development Corporation
Sarah Taylor, eGov Partners
Sylvia Trotter, Trotter Construction
Gilbert Velez, G&M Training & Services, LLC.

Commission members absent:

Jean Breaux, Indiana State Senator
Cleo Duncan, Indiana State Representative
Marcia Duncan, Faulkner Strategies
Carrie Henderson, Commissioner, Indiana Department of Administration
Carolene Mays, Indiana State Representative

Call to Order

The meeting was called to order at 1:12 p.m. by Chairman Kirkland. Quorum was established.

Welcome

Chairman Kirkland welcomed the Commission members and attendees and asked everyone to sign-in before leaving the meeting.

Adoption of Minutes:

Commissioner Harmon moved, Second by Commissioner Velez, to approved and adopt the minutes from the December 10, 2007 meeting. The motion was unanimously passed.

New Business

The following reports were presented by the staff of the Minority and Women's Business Enterprises Division (see handouts):

- a. Deputy Commissioner's Report, Deputy Commissioner Claudia Cummings
- b. Utilization Report, Deputy Commissioner Claudia Cummings
 - i. Commissioner Taylor inquired about the utilization report and the follow up procedures of companies who aren't compliant; Deputy Commissioner Cummings explained the audit and compliance process and that companies that are found to be in non-compliance are subject to sanctions of up to 10% withholding of payment.

Commissioner Faulkner asked about a formal review process for compliance with time frames specific to the contract; Commissioner Kenley noted the payment system will track part of the data needed.

- c. Certification Report, Stacy Shew, Deputy Director of Certifications and Operations
- d. Outreach Update, Nicole Hawkins, Outreach Manager

Goal Setting

- Deputy Commissioner Cummings provided an overview of our current utilization goals and the bid evaluation process. (See handouts). Considering the current legal review of the 2006 disparity study, it was suggested that the goals for the 2007-08 year remain the same for the 2008-09 fiscal year. Commissioner Taylor made a motion to that effect, second by Commissioner Trotter. Discussion then took place regarding goal setting. Commissioner Velez declared his support to keep the goals same.
- Chairman Kirkland commented on the availability of work in the State of Indiana due to such projects as major moves and major opportunities and the convention center expansion. Commissioner Faulkner then stated her support for keeping the goals the same and reiterated her great commendations of the Bucher and Christian 2006 Disparity Study despite the confusion regarding the legal direction. Commissioner Pearson agreed and commented on the need to ensure the audit trail for compliance concerns is clear.
- Chairman Kirkland restated the goals and called for a vote pending the outcome of the legal review and the disparity study review. The Commission voted unanimously to maintain the current utilization goals for the 2008-09 fiscal year.
- Commissioner Pearson commended Rep. Bill Crawford for his work on HB 1566.

Business Structure Revision and Certification Considerations

- Deputy Commissioner Cummings and Deputy Director Shew presented this report. (See handout).

Public Comments

- Jesse Moore, Supplier Diversity Director for Purdue University, inquired about the basis of HB 1566 and the inclusion of state institutions as to whether it was an actual disparity study or statistical analysis. Deputy Commissioner Cummings stated that the legal review will include the universities and the division will be reaching out to the university community to ensure that the bill is fully implemented. Mr. Moore went on to state the need for the State to define the exclusions for the required utilization reports for the Universities. Mr. Moore stressed Purdue's interest in welcoming the standardization of a utilization report for all state supported universities.
- Kathy Carrier of Brilljont Technologies thanked Deputy Commissioner Cummings for her hard work over the past 3 years.

Adjournment

Commissioner Harmon moved that the meeting be adjourned at 2:33 p.m. Second by Commissioner Velez.

Respectfully submitted,
Nicole Hawkins,
Commission Secretary