



## STATE OF INDIANA

Mitchell E. Daniels Jr., Governor

DEPARTMENT OF ADMINISTRATION  
Office of the Commissioner

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DATE: September 15, 2009

TO: All State Institutions

FROM: Mark W. Everson, Commissioner, IDOA *MWE 9/15/09*  
Christopher A. Ruhl, State Budget Agency *CAF 9/14/09*

SUBJECT: Reduction In State Mileage Reimbursement Rate

On July 1, 2008, the Indiana state mileage reimbursement rate was increased from \$0.40 per mile to \$0.44 per mile. This increase recognized the impact of sharply higher gas prices at the time. Fuel prices have since declined and remain significantly below costs experienced at the time of the reimbursement increase. Effective October 1, 2009, the mileage reimbursement rate will be reduced to the previous level of \$0.40 for each business mile driven.

This change will be reflected in the Travel Management Circular. If you have any questions, please do not hesitate to call Minnie Hoskins (State Travel Coordinator) at 317-232-4258 or your Budget Analyst at 317-232-5610.