



**INDIANA ENVIRONMENTAL STEWARDSHIP PROGRAM  
ANNUAL PERFORMANCE REPORT**

State Form 53475 (R4 / 3-16)  
INDIANA DEPARTMENT OF ENVIRONMENTAL MANAGEMENT  
ENVIRONMENTAL STEWARDSHIP PROGRAM

Indiana Department of Environmental Management  
Office of Program Support  
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Please use this form if you are a member of the Indiana Environmental Stewardship Program (ESP) to report on progress toward objectives and targets AND certify ESP requirements continue to be achieved. Indiana ESP facilities must submit an Annual Performance Report (APR) by April 1<sup>st</sup> of every year, for each calendar year in which the entity has been a member for at least three (3) full months. Membership terms are renewed every four (4) years through submitting your APR. Your APR should be reviewed and signed by a senior manager at your facility prior to submittal. Once signed, e-mail the APR to [IDEM at esp@idem.IN.gov](mailto:esp@idem.IN.gov). Please do not include any confidential business information in your annual performance report. **Public access laws require IDEM to make the APR publicly available**, which may include posting all portions of your report on the Indiana ESP Web site. If you have any questions, please contact IDEM at [esp@idem.IN.gov](mailto:esp@idem.IN.gov) or (800) 988-7901.

**SECTION A FACILITY INFORMATION**

Name of facility  
Raytheon Intelligence, Information and Services (IIS)

Name of parent company (If applicable)  
Raytheon Company

Street address (number and street)  
6125 E 21st Street

City / State / ZIP code  
Indianapolis/ IN/ 46219

Web site of Facility/Company  
[www.raytheon.com](http://www.raytheon.com)

**CONTACT INFORMATION**

Name of Contact (Mr. / Mrs. / Ms. / Dr.) Mr. Larry Bryan		Title EHS Manager
Telephone number (317) 306-7447	FAX number ( )	E-mail address <a href="mailto:larry_e_bryan@raytheon.com">larry_e_bryan@raytheon.com</a>
Mailing address (if different from facility address)		
City / State / ZIP Code		

**REPORTING PERIOD**

Reporting period dates (mm/dd/yyyy – mm/dd/yyyy)  
01/01/2015 - 12/31/2015

1a. Is this the fourth Annual Performance Report of your membership term?  
 Yes—If yes, answer question 1b.  
 No—If no, skip to the "Change in Information" section of this report.

1b. Do you wish to renew your Indiana Environmental Stewardship Program membership?  
 Yes—If yes, please complete all sections of this annual report.  
 No—If no, please complete all sections of this annual report except for Section F.

**CHANGE IN INFORMATION**

In your ESP application and, perhaps, in previous annual performance reports, you described what your facility does or makes. Have there been any changes or additions to your facility's list of products or activities?

Yes—If yes, please describe them: \_\_\_\_\_

No

**SECTION B PUBLIC OUTREACH AND PERFORMANCE REPORTING**

<b>Why do we need this information?</b> IDEM needs to know how environmental information was shared with the public.	<b>What do you need to do?</b> Describe how the facility has shared and plans to share environmental information.
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Please briefly describe the activities that your facility conducted during this reporting period to interact with the community on environmental issues and to report publicly on its environmental performance. The site conducted an EHS Awareness day. Representatives from local agencies come to Raytheon and set up displays to allow employees to ask questions and get information from these agencies about environmental issues at work and at home. We also generated an annual EHS calendar, which the children or grandchildren of Raytheon employees submitted EHS drawings in a contest with prizes going to everyone that participated. The calendars were made available to all employees. Raytheon conducts an Earth Day event distributing tree sapling to employees along with representatives from various agencies such as the IDNR. Employee could win items such as a rain barrel, vegetable seeds, worm compost made on-site as part of the site's Earth Day activities. Additionally, this facility submitted its annual ESP performance report for 2014.

Please indicate which of the following methods your facility plans to use to make its ESP Annual Performance Report available to the public. Please check as many as appropriate.

Web site (http://www. \_\_\_\_\_ )  Open house  Meetings  Press releases  Other Available Upon Request

**SECTION C**

**ENVIRONMENTAL MANAGEMENT SYSTEM ASSESSMENT**

**Why do we need this information?**

Facilities need to have implemented an EMS that meets certain criteria and use an ISO 14001 EMS Lead Auditor at least every 36 months to assess the EMS.

**What do you need to do?**

Answer the following questions about your EMS.

1. What is the most recent date that an ISO 14001 EMS Lead Auditor performed an EMS assessment at your facility? August 2013

2. Name, title, and organization of ISO 14001 EMS Lead Auditor who conducted the most recent EMS assessment: Aaron Miller, Sr. Project Manager, Wilcox Environmental

3. Is the date of the most recent EMS assessment performed by an ISO 14001 EMS Lead Auditor within the past 36 months?

- Yes—If yes, skip to Question 4.
- No—If no, please have your ISO 14001 EMS Lead Auditor complete and sign the following checklist, indicating whether or not your EMS meets the listed criteria for ESP membership:

- Yes  No Evidence of senior management support, commitment, and approval.
- Yes  No A written environmental policy directed toward compliance, pollution prevention, and continuous improvement.
- Yes  No Identification of the environmental aspects at the entity.
- Yes  No Prioritization of the environmental aspects and a determination of those aspects deemed significant considering, at the minimum, environmental impacts and applicable laws and regulations.
- Yes  No Established priorities, and environmental objectives and targets for continuous improvement in environmental performance and for ensuring compliance with applicable environmental laws, regulations, and permit conditions. Objectives and targets must go beyond current legal requirements and specify the environmental media, types of pollution to be prevented or reduced, implementation activities, and projected time frames.
- Yes  No An established community outreach mechanism that includes identifying and responding to community concerns; informing the community of important matters that affect the community; and reporting on the EMS, including reporting to the public on the environmental policy and significant aspects.
- Yes  No Incorporation of environmental and pollution prevention planning in the development of new products, processes, and services and modifications of existing processes.
- Yes  No Evidence of clear responsibility for implementation, training, monitoring, EMS maintenance, taking corrective action, and ensuring compliance with applicable environmental laws, regulations, and permit conditions.
- Yes  No Documentation of the implementation procedures and the results of implementation.
- Yes  No Appropriate written EMS procedures.
- Yes  No An annual evaluation of the EMS with written results provided to senior management and affected employees.

Signature of ISO 14001 EMS Lead Auditor

Date (month, day, year)

4. Were any deficiencies found during the most recent EMS assessment?

- Yes—If yes, describe any deficiencies found and the corrective action taken to address each deficiency: See response to question 13 below.
- No

5. What type of protocol was used to perform the independent EMS assessment?

- ISO 14001:2015 Certified audit
- ISO 14001:2004 Certified audit
- ESP Independent Assessment Protocol
- Other (please specify): \_\_\_\_\_

6. Is the EMS certified to a recognized standard?

- Yes—If yes, what standard does the EMS follow (please provide a copy of the most recent certificate)?
  - ISO 14001:2015
  - ISO 14001:2004
  - Responsible Care EMS
  - Responsible Care 14001

No

**SECTION C**

**ENVIRONMENTAL MANAGEMENT SYSTEM ASSESSMENT  
CONTINUED**

7. When was the last Senior Management review of your EMS completed?  
Month / Year: 06/2014  
Who headed the review (name and title)? Raytheon EHSS Corporate Audit Team - Paul Zybert Corporate Director of EHSS
8. When did your facility last conduct an internal or corporate environmental compliance audit? Do not include inspections or site visits by regulatory organizations.  
Scope of the compliance audit: Corporate Protocols - Environmental protocols were waived based on exceptional performance in the last corporate audit in November 2010 and being a member of good standing with ESP and Partners for Pollution Prevention  
Month(s) / Year(s): June 2014  
Who conducted the audit(s) (e.g., facility staff, corporate, third party)? Raytheon EHS Corporate Audit Team
9. Explain the emergencies experienced within the facility during the past year. Were the applicable emergency and contingency plans detailed in the EMS effective? What changes, if any, have been made to your facility's emergency or contingency plans?  
No emergencies were experienced.
10. Has your facility corrected all instances of potential environmental non-compliance and EMS non-conformance identified during your audits and other assessments?  
 Yes—If yes, briefly summarize corrective actions taken and other improvements made as a result of your EMS assessment(s) or compliance audit(s).  
Electronic Document Controls were revised to be less cumbersome in 2013.  
 No—If no, please explain your plans to correct these instances.  
Environmental aspects and impacts spreadsheet was revised to include a soldering operation in 2013

**SECTION D**

**ADDITIONAL INFORMATION**

**Why do we need this information?**

This information will help IDEM to effectively manage the Environmental Stewardship Program.

**What do you need to do?**

Answer the questions as completely as possible.

1. In addition to ESP, please list environmental awards received or voluntary programs participated in during the past twelve months.  
2015 Governor's Awards for Environmental Excellence in Environmental Stewardship In 2015. Raytheon also received the Liberty Mutual Gold Safety Excellence Awards was presented for Safety Excellence. Maintained as a member of the Partners for Pollution Prevention and the Central Indiana Clean Air Partnership, 2015 Energy Star and EPA's Waste Wise - Indianapolis is an active participant in both programs.
2. Has your facility taken advantage of any ESP incentives? If so, please describe the implementation process and list additional benefits IDEM should consider.  
The site took advantage of the program to discuss an application to our air permit.
3. If your facility was not registered to the ISO 14001 standard prior to becoming an ESP member, has ESP helped you to pursue registration? If so, how has ESP been instrumental in achieving registration?  
Raytheon, has an internal corporate environmental health and safety management system (EHSMS) that it adheres to manage all operations.

**SECTION E**

**ENVIRONMENTAL IMPROVEMENT INITIATIVE RESULTS**

**Why do we need this information?**

Facilities need to share the results of the environmental improvement initiative that was pursued during the reporting period. IDEM needs to report cumulative program reduction results.

**What do you need to do?**

Reference Section F for "Category" and "Indicator" options to complete this section. Summarize your facility's progress on achieving the initiative you identified in the application or last year's APR. For assistance, please call (800) 988-7901 or email [esp@idem.IN.gov](mailto:esp@idem.IN.gov).

**Initiative #1**

Category 1: _____	Baseline (indicate measurement unit)	Current (indicate measurement unit)	Cost Savings
Indicator 1: _____			

Calendar year	2014	2015	NA
Actual quantity (per year)	0 Acres	2 Acres	NA
Production unit (select one)	Earned Labor Hours Other -- specify (e.g. Gallons, length, etc.)	Production units	Production lbs.
Production Quantity	NA	NA	NA
Normalization factor (Current year production ÷ Baseline year production) NA			
Normalized quantity (Actual Current year quantity ÷ Normalizing factor) NA			
Briefly describe <i>how</i> you achieved improvements for this environmental initiative or, if relevant, any circumstances that delayed progress. This environmental improvement correlates with Raytheon's initiatives to reduce energy through fuel consumption and greenhouse gases, which are aspects of Raytheon's EMS goals. The land and habitat conservation will reduce fuel and emission from ground maintenance as the conservation area matures. This initiative also represents one of the ESP environmental improvement categories which Raytheon Indianapolis intent is to build awareness and employee participation through internal Raytheon organizations.			

**SECTION E ENVIRONMENTAL IMPROVEMENT INITIATIVE RESULTS CONTINUED**

**Initiative #2**

Category 2: _____ Indicator 2: _____	Baseline (indicate measurement unit)	Current (indicate measurement unit)	Cost Savings
Calendar year			
Actual quantity (per year)			
Production unit (select one)	Earned Labor Hours Other -- specify (e.g. Gallons, length, etc.)	Production units	Production lbs.
Production Quantity			NA
Normalization factor (Current year production ÷ Baseline year production)			
Normalized quantity (Actual Current year quantity ÷ Normalizing factor)			
Briefly describe <i>how</i> you achieved improvements for this environmental initiative or, if relevant, any circumstances that delayed progress.			

**Initiative #3**

Category 3: _____ Indicator 3: _____	Baseline (indicate measurement unit)	Current (indicate measurement unit)	Cost Savings
Calendar year			
Actual quantity (per year)			
Production unit (select one)	Earned Labor Hours Other -- specify (e.g. Gallons, length, etc.)	Production units	Production lbs.
Production Quantity			NA
Normalization factor (Current year production ÷ Baseline year production)			
Normalized quantity (Actual Current year quantity ÷ Normalizing factor)			
Briefly describe <i>how</i> you achieved improvements for this environmental initiative or, if relevant, any circumstances that delayed progress.			
1. Briefly describe the <i>impacts or wastes</i> eliminated resulting from the environmental initiative(s). If multiple initiatives, please indicate which specifically. <b>The impacts</b> connected to the land and habitat conservation would be the reduction in consumption of energy (fossil fuels), emission to the air (greenhouse gas) and noise emissions. Additionally, education, communication and beautification for the local community.			
2. Are there other best management practices (BMPs) you can share correlating to your initiative(s)? Initiatives like this helps to grow employee awareness and involvement towards meeting our corporate sustainability activities.			

3. If the objectives and targets associated with the environmental improvement initiative(s) were not attained, please verify continued progress toward the environmental initiative(s). If multiple initiatives, please indicate which specifically. The results of this improvement will be delayed as the land and habitat area matures. At such time, we will be able to better quantify the reduction in fuel and emission from the ground maintenance activities.

4. Please provide a narrative summary of progress made toward *qualitative, significant* EMS objectives and targets, if any. Raytheon continues to expand the conservation area with additional tree planting through employee involvement events. These events, such as Earth day, where Raytheon provides tree sapling to its employees, any remaining sapling are then planted to expand the conservation efforts.

5. Please list any state, U.S. EPA, or other partnership programs to which you are reporting this data (e.g., Energy Star, Project XL).  
None.

6. Is your entity willing to share the environmental improvement initiative(s) and its best management practices (BMPs) at the ESP Annual Meeting and/or a Partners for Pollution Prevention quarterly meeting or conference?  Yes  No

**SECTION F ENVIRONMENTAL IMPROVEMENT INITIATIVE**

**Why do we need this information?** Facilities need to show they are committed to improving their environmental performance.

**What do you need to do?** Refer to the Environmental Performance Table and answer the following questions.

1. Select the appropriate boxes in the following table to indicate the **category and indicator(s)** that represents the environmental improvement initiative selected by your facility. For the category and indicator selected, list the **baseline year** (e.g., 2015) and the **future year** (e.g., 2016). Next, list the **baseline annual quantity** (e.g., 5 tons) and **future annual quantity** (e.g., 2 tons) you are committing to achieve by the end of the future year.

Category	Indicator	Baseline Year 202016	Future Year 202017	Unit
<input type="checkbox"/> Material Procurement	<input type="checkbox"/> Recycled content			Pounds, tons
	<input type="checkbox"/> Hazardous/toxic components			Pounds, tons
<input type="checkbox"/> Suppliers' Environmental Performance	<input type="checkbox"/> Specify indicator: _____			As specified for the particular indicator
<input type="checkbox"/> Material Use	<input type="checkbox"/> Materials used			Pounds, tons
	<input type="checkbox"/> Hazardous materials used			Pounds, tons
	<input type="checkbox"/> Ozone depleting substances used			CFC-11 equivalent pounds
	<input type="checkbox"/> Total packaging materials used			Pounds, tons
<input type="checkbox"/> Water Use	<input type="checkbox"/> Total water used			Gallons
<input checked="" type="checkbox"/> Energy Use	<input checked="" type="checkbox"/> Electricity	85kWh	50 kWh	kWh / MWh, Btu / MMBtu
	<input type="checkbox"/> Steam			kWh / MWh, gallons, ft <sup>3</sup>
	<input type="checkbox"/> Natural gas			Btu / MMBtu
	<input type="checkbox"/> Diesel			Gallons
	<input type="checkbox"/> Propane / LPG			Btu / MMBtu, gallons
	<input type="checkbox"/> Gasoline			Gallons
	<input type="checkbox"/> Solar			kWh / MWh
	<input type="checkbox"/> Wind			kWh / MWh
	<input type="checkbox"/> Landfill gas			Btu / MMBtu
	<input type="checkbox"/> Combined heat and power			kWh / MWh, Btu / MMBtu
<input type="checkbox"/> Other: _____			_____	
<input type="checkbox"/> Land and Habitat	<input type="checkbox"/> Land and habitat conservation			Square feet, acres
	<input type="checkbox"/> Community land revitalization			Square feet, acres
<input type="checkbox"/> Air Emissions	<input type="checkbox"/> Total GHGs			MTCO2E
	<input type="checkbox"/> VOCs			Pounds, tons
	<input type="checkbox"/> NOx, SOx, PM <sub>2.5</sub> , PM <sub>10</sub> , or CO			Pounds, tons
	<input type="checkbox"/> Air toxics			Pounds, tons
	<input type="checkbox"/> Odor			European Odour Units
	<input type="checkbox"/> Radiation			Curies, Becquerels
	<input type="checkbox"/> Dust			Pounds, tons
<input type="checkbox"/> Discharges to Water	<input type="checkbox"/> COD or BOD			Pounds, tons
	<input type="checkbox"/> Toxics			Pounds, tons
	<input type="checkbox"/> Total suspended solids			Pounds, tons
	<input type="checkbox"/> Nutrients			Pounds, tons of N or P

	<input type="checkbox"/> Sediment from runoff			Pounds, tons
	<input type="checkbox"/> Pathogens			MPN/ml, CFU/ml
<input type="checkbox"/> Non-hazardous Waste <input type="checkbox"/> Hazardous Waste	<input type="checkbox"/> Landfill			Pounds, tons
	<input type="checkbox"/> Incineration			Pounds, tons
	<input type="checkbox"/> Reused/recycled off-site			Pounds, tons, gallons
	<input type="checkbox"/> Other: _____			Pounds, tons, gallons
<input type="checkbox"/> Noise	<input type="checkbox"/> Noise			dBA
<input type="checkbox"/> Vibration	<input type="checkbox"/> Vibration			Inches per second
<input type="checkbox"/> Products	<input type="checkbox"/> Expected lifetime energy use			kWh / MWh, Btu / MMBtu
	<input type="checkbox"/> Expected lifetime water use			Gallons
	<input type="checkbox"/> Expected lifetime waste to air, water, or land from product use			Pounds, tons
	<input type="checkbox"/> Waste to air, water, or land from disposal or recovery			Pounds, tons

If you need assistance filling out the form, please contact the ESP program manager at either [esp@idem.in.gov](mailto:esp@idem.in.gov) or 1-(800) 988-7901.

**SECTION F**

**FUTURE YEAR ENVIRONMENTAL IMPROVEMENT INITIATIVE**

**CONTINUED**

2. If the environmental improvement initiative(s) will be *qualitative* in nature, please describe. NA
  
3. What activities or process changes do you plan to undertake at your facility to accomplish your initiative (e.g., technology changes in a particular process line, employee training)? Process line change to eliminate equipment false loading
  
4. Does this initiative address a significant aspect in your EMS?
  - Yes
  - No—If no, please explain why you believe this indicator should be included as an environmental improvement initiative: This environmental improvement correlates with Raytheon's initiatives to reduce energy through fuel consumption, which is an aspects of Raytheon's EMS goals. As budget become available certain planned improvements are completed.

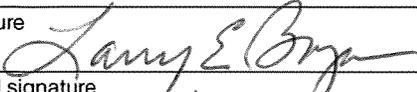
**CERTIFICATION AND PLEDGE**

On behalf of (name of facility) Raytheon IIS Indianapolis

I certify that the information contained in this Annual Performance Report and attachments is accurate to the best of my knowledge and that this facility is, to the best of my knowledge and based on reasonable inquiry, currently in compliance with all applicable federal, state, and local environmental requirements, or has a corrective action program in place to attain compliance.

We, Raytheon IIS Indianapolis, commit to maintaining the principles and goals outlined in our Environmental Management System for our facility's Indiana Environmental Stewardship Program status. We agree to strive for full compliance with all regulations promulgated by the U.S. EPA, state, or local jurisdictions. We agree to promote the Indiana Environmental Stewardship Program and to share our success stories with other facilities. We understand that we must meet the requirement of implementing one (1) new, independent environmental improvement initiative each year of membership (for a total of four (4) initiatives), that the Annual Performance Report must be submitted to IDEM by April 1<sup>st</sup> of each year, and that we must reapply to the Indiana Environmental Stewardship Program every four (4) years.

I understand that the information provided in this Annual Performance Report will be public record. I am the senior facility manager or authorized facility signatory, and fully authorized to execute this statement on behalf of the corporation or other legal entity whose facility is submitting this Annual Performance Report.

Signature 	Date (month, day, year) 05/13/2016
Printed signature <u>Larry E. Bryan</u>	Title EHS Manager