



Indiana CLEAN Community Challenge Annual Performance Report

State Form 53116 (R / 3-09)
Indiana Department of Environmental Management
CLEAN Community Challenge

Indiana Department of Environmental Management
Office of Pollution Prevention and Technical Assistance
100 North Senate Avenue IGCS W041
Indianapolis, IN 46204-2251
Telephone: (800) 988-7901
FAX: (317) 234-6573
www.cleancommunities.IN.gov

The Indiana CLEAN Community Challenge Annual Performance Report should demonstrate progress toward objectives and targets AND certify CLEAN Community Challenge requirements continue to be achieved. The Annual Performance Report should include the status of projects committed to in your community's original application, results of completed projects, and assurance that an annual Quality of Life Plan review was conducted by your community. Indiana CLEAN Communities must submit an Annual Performance Report two months after the anniversary of their CLEAN Community designation date.

Please do not include any confidential community or business information in your Annual Performance Report. Public access laws require IDEM to make the Annual Performance Report publicly available, which may include posting all portions of your report on the Indiana CLEAN Community Challenge Web site.

Your Annual Performance Report should be reviewed and signed by a senior manager at your community prior to submittal. Once signed, fax or mail the report to IDEM. If you have any questions, please contact the CLEAN Community Challenge Program Manager at 800-988-7901.

COMMUNITY INFORMATION

Name of Community Richmond
Street Address (number and street) 50 North 5 th Street
City, State, ZIP Code Richmond, IN 47374
Web site www.richmondindiana.gov

CONTACT INFORMATION

Name of Contact Scott Zimmerman
Title City Planner
Telephone number 765/983-7343
FAX number 765/962-7024
E-mail address szimmerman@richmondindiana.gov
Mailing Address (number and street) 50 North 5 th Street
City, State, ZIP Code Richmond, IN 47374
Reporting Period Dates (month, day, year) April 24, 2010 – April 23, 2011
If this is your third Annual Performance Report, do you wish to renew your Indiana CLEAN Community Challenge designation? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
If yes, your community will need to provide five new objectives and targets in the Continual Environmental Improvement section of this report. NEW OBJECTIVES HAVE YET TO BE ESTABLISHED.

ENVIRONMENTAL MEDIA ACTIVITIES

Please identify the five objectives and targets in your Quality of Life Plan and describe the baseline measurement, the progress made during the past year, future plans for achieving each target, and any cost savings experienced as a result of the target.	
Environmental Media Activity #1	
Objective Air Emissions	
Target Reduce Sanitation Department fuel consumption by 10%	
Baseline	Progress Made
2008 Baseline 31,782 gallons gas 110,391 gallons diesel 2009 Consumption 33,701 gallons gas 116,159 gallons diesel	4/24/2010 – 4/23/2011 Consumption 30,281 gallons gas 109,519 gallons diesel Hurdles overcome <i>Enforcing NO IDELING policy</i>

Upcoming Plans to Achieve Target	Cost Savings
Continued trash truck route efficiency	Unclear due to gas price fluctuation
<p>If this is your third annual performance report, please provide the final results of this activity. If the objective and target were not achieved in the three year designation period, provide a description of why the objective and target was not met.</p> <p>Ultimately reduced consumption by changing routes of trash trucks once local road work was completed.</p>	

Environmental Media Activity #2	
Objective Electricity used for outdoor lighting	
Target Reduce electrical consumption of City-owned outdoor lighting by 10%	
Baseline	Progress Made
The 2008 baseline provided by Richmond Power & Light was 1000 Kwh. At the end of the project the usage rate was 100 Kwh.	4/24/2010 -- 4/23/2011 Consumption consistent with 2009 Richmond Power & Light has changed street lights and traffic signals. Hurdles overcome <i>creating reporting process</i>
Upcoming Plans to Achieve Target	Cost Savings
No further action is planned	The cost savings was estimated on an annual basis from \$120,000 down to \$30,000.
<p>If this is your third annual performance report, please provide the final results of this activity. If the objective and target were not achieved in the three year designation period, provide a description of why the objective and target was not met.</p> <p>Target was met by replacing light bulb types.</p>	

Environmental Media Activity #3	
Objective Electricity use in the City Building	
Target Reduce electrical consumption in the City Building and the Sanitary District Building	
Baseline	Progress Made
805,580 Kwh used in 2008	Calendar year <i>2010</i> Progress made <i>April 24 - December 31</i> 505,650 Kwh used. Down from 507,360 Kwh previous period. Continued replacing incandescent bulbs with compact florescent Calendar year <i>2011</i> Progress made <i>January 1 - April 24</i> 298,220 Kwh used. Down from 349,920 previous period. Continued replacing incandescent bulbs with compact florescent Hurdles overcome <i>getting staff to surrender personal electric appliances</i>
Upcoming Plans to Achieve Target	Cost Savings
No further action is planned.	Cost went from \$50,000 annual to \$43,000 annual.
<p>If this is your third annual performance report, please provide the final results of this activity. If the objective and target were not achieved in the three year designation period, provide a description of why the objective and target was not met.</p> <p>This program helped us focus on making internal changes which reduced our electrical consumption.</p>	

Environmental Media Activity #4	
Objective Office Paper	
Target Reduce volume of solid paper waste sent to the landfill.	
Baseline	Progress Made
For 2008, 5468 lbs. were recycled. For 2009, 1919 lbs. were recycled.	<p>Calendar year 2010 Progress made April 24 - December 31 989 lbs. of paper were recycled.</p> <p>White paper is now shredded and bagged by resident of out-patient from state hospital</p> <p>Calendar year 2011 Progress made January 1 - April 24 507 lbs of paper were recycled.</p> <p>Emphasis was placed on removing white paper from the trash stream.</p> <p>Hurdles overcome networking of printers and copiers</p>
Upcoming Plans to Achieve Target	Cost Savings
None	No information is available through purchasing.
<p>If this is your third annual performance report, please provide the final results of this activity. If the objective and target were not achieved in the three year designation period, provide a description of why the objective and target was not met.</p> <p>No possible reporting process identified through Purchasing Office, however, City significantly reduced white-paper output by City staff</p>	

Environmental Media Activity #5	
Objective Recyclables	
Target Achieve a 30% reduction in solid waste going to the landfill from the City Building and the Sanitary District Office	
Baseline	Progress Made
<p>326 lbs. of glass, plastic and metals were recycled in 2008</p> <p>325 lbs. of glass, plastic and metals were recycled in 2009</p>	<p>Calendar year 2010 Progress made April 24 - December 31 474 lbs. of glass, plastic and metals were collected.</p> <p>Transients informed they could not salvage from City recycling dumpsters.</p> <p>Recyclables are now separated, weighed and sent to the recycling center by senior citizen through ABEL program.</p> <p>Calendar year 2011 Progress made January 1 - April 24 805 lbs. of glass, plastic and metals were collected.</p> <p>Transients informed they could not salvage from City recycling dumpsters.</p> <p>Hurdles overcome keeping transients out of dumpsters</p>

Upcoming Plans to Achieve Target	Cost Savings
Regular changing of signs on recycling bins to discourage trash	
<p>If this is your third annual performance report, please provide the final results of this activity. If the objective and target were not achieved in the three year designation period, provide a description of why the objective and target was not met.</p> <p>Program significantly increased recycling of glass, plastic and metals through the City Building.</p>	

ANNUAL EMS AUDIT

Summarize the results of the Annual EMS Audit your community performed on the Quality of Life Plan. Areas needing improvement in Quality of Life Plan boil down to getting city employees to better support plan goals. This will be corrected by personal requests by Mayor Hutton.

COMMUNITY AND BUSINESS OUTREACH

Briefly describe the information presented to the community and businesses to keep residents informed of important issues related to the community's environmental performance, including how the status of Quality of Life Plan objectives were relayed to the community. The CLEAN City goals have been discussed at Richmond City Council meetings, at Earth Day and through the local TV network program called Environmentally Speaking.

CONTINUAL ENVIRONMENTAL IMPROVEMENT

If this is your third Annual Performance Report and your community desires to continue membership as an Indiana CLEAN Community, please provide five new objectives and targets your community will commit to during the next three year designation period, otherwise skip to the next section. **NEW GOALS BEING DEVELOPED. MAYOR WANTS TO CONTINUE DESIGNATION.**

ADDITIONAL INFORMATION

Please provide the following additional information.

- List environmental awards received or voluntary programs participated in during the past twelve months (include information about each particular program).
Participated in Earth Day at IU East; coordinated one Earlham College students for environmental activities; 3rd place winner in the national municipal Cans for Cash program.
- Has your community taken advantage of any CLEAN benefits? If so, please describe which benefits were used, the implementation process, and ideas for additional benefits IDEM should consider.
No benefits received at this time
- Is your community pursuing ISO 14001 EMS certification? If yes, how has the Indiana CLEAN Community Challenge program been instrumental in achieving ISO 14001 EMS certification?
NO
- Explain the measured or perceived results from receiving, documenting, and responding to external communication and its effect on Quality of Life Plan objectives and targets?
We have not had public input based on the QLP.
- Explain the emergencies experienced within the community during the past year. Were the applicable emergency and contingency plans detailed in the Quality of Life Plan effective? What changes, if any, have been made to your community's emergency or contingency plans?
No emergencies occurred which tested the QLP.
- How have community residents and businesses reacted to your community participating in the Indiana CLEAN Community Challenge?
Two volunteers helped at Earth Day.
- According to the measurement program developed and implemented by your community to measure Quality of Life Plan success, is your community's Quality of Life Plan successful? Why or why not? If not, what changes will be made to ensure continual environmental improvement and future Quality of Life Plan success?
It is difficult to maintain interest in the program over a three year period.

CERTIFICATION AND PLEDGE

I certify that the information contained in this Annual Performance Report and attachments is accurate to the best of my knowledge and that this local government is, to the best of my knowledge and based on reasonable inquiry, currently in compliance with all applicable federal, state, and local environmental requirements, or has a corrective action program in place to attain compliance.

We, The City of Richmond, Indiana, commit to maintaining the principles and goals outlined in our Quality of Life Plan for our local government's Indiana CLEAN Community status. We agree to strive for full compliance with all regulations promulgated by U.S. EPA, the state, and/or local jurisdictions. We agree to promote the Indiana CLEAN Community Challenge and to share our success stories with other communities. We understand that the Annual Performance Report must be submitted to the local government and IDEM and that we must reapply to the Indiana CLEAN Challenge every three years.

I understand that the information provided in this Annual Performance Report will be public record. I am the highest-ranking community official or I have been fully authorized by the highest-ranking community official to execute this statement on behalf of the local government submitting this Annual Performance Report.

Signature <i>Sally Hutton</i>	Title <i>Mayor</i>	Date (month, day, year) <i>6/22/11</i>
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Please submit your CLEAN Community Challenge Annual Performance Report to:

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CLEAN Community Challenge Program Manager
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Indianapolis, IN 46204-2251
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