



Indiana CLEAN Community Challenge Annual Performance Report

State Form 53116 (01-09)
Indiana Department of Environmental Management
CLEAN Community Challenge

Indiana Department of Environmental Management
Office of Pollution Prevention and Technical Assistance
100 North Senate Avenue IGCS W041
Indianapolis, IN 46204-2251
Telephone: (800) 988-7901
FAX: (317) 234-6573
www.cleancommunities.IN.gov

The Indiana CLEAN Community Challenge Annual Performance Report should demonstrate progress toward objectives and targets AND certify CLEAN Community Challenge requirements continue to be achieved. The Annual Performance Report should include the status of projects committed to in your community's original application, results of completed projects, and assurance that an annual Quality of Life Plan review was conducted by your community. Indiana CLEAN Communities must submit an Annual Performance Report two months after the anniversary of their CLEAN Community designation date.

Please do not include any confidential community or business information in your Annual Performance Report. Public access laws require IDEM to make the Annual Performance Report publicly available, which may include posting all portions of your report on the Indiana CLEAN Community Challenge Web site.

Your Annual Performance Report should be reviewed and signed by a senior manager at your community prior to submittal. Once signed, fax or mail the report to IDEM. If you have any questions, please contact the CLEAN Community Challenge Program Manager at 800-988-7901.

| COMMUNITY INFORMATION | |
|--|---------------------------|
| Name of Community | Town of Brownstown |
| Street Address (number and street) | 120 West Walnut St |
| City, State, ZIP Code | Brownstown, Indiana 47220 |
| Web site | |
| CONTACT INFORMATION | |
| Name of Contact | David Willey |
| Title | Clerk-Treasurer |
| Telephone number | 812-358-5500 |
| FAX number | |
| E-mail address | |
| Mailing Address (number and street) | 120 West Walnut Street |
| City, State, Zip Code | Brownstown, Indiana 47220 |
| Reporting Period Dates (month, day, year) | 10-1-10 thru 10-1-11 |
| If this is your third Annual Performance Report, do you wish to renew your Indiana CLEAN Community Challenge designation? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No | |
| If yes, your community will need to provide five new objectives and targets in the Continual Environmental Improvement section of this report. | |

| ENVIRONMENTAL MEDIA ACTIVITIES | |
|---|---|
| Please identify the five objectives and targets in your Quality of Life Plan and describe the baseline measurement, the progress made during the past year, future plans for achieving each target, and any cost savings experienced as a result of the target. | |
| Environmental Media Activity #1 | |
| Objective SOP for Sewage and Sludge Spills | |
| Target | Create workable SOP for Waste Water Treatment Plant employees |
| Baseline | Progress Made |
| Basic SOP – not current | Calendar year 10-1-09 Progress made |
| | Calendar year 10-1-10 Progress made 1.1, 1.2, 1.3 |
| | Hurdles overcome |
| Upcoming Plans to Achieve Target | Cost Savings |
| Finish plan, implement training | N/A |
| If this is your third annual performance report, please provide the final results of this activity. If the objective and target were not achieved in the three year designation period, provide a description of why the objective and target was not met. N/A | |

| Environmental Media Activity #2 | |
|---|---|
| Objective SOP for Chemical Spills – Fire Department | |
| Target Create workable plan for handling chemical spills | |
| Baseline | Progress Made |
| Review and modify current procedures | Calendar year 2009 Progress made |
| | Calendar year 2010 Progress made 2.1, 2.2, 2.3, 2.4 |
| | Hurdles overcome |
| Upcoming Plans to Achieve Target | Cost Savings |
| Finish plan, implement training | |
| If this is your third annual performance report, please provide the final results of this activity. If the objective and target were not achieved in the three year designation period, provide a description of why the objective and target was not met. N/A | |

| Environmental Media Activity #3 | |
|---|--|
| Objective Municipal and Festival Recycling | |
| Target Provide recycling at all town-sponsored events | |
| Baseline | Progress Made |
| No recycling program in place in public areas | Calendar year 2009 Progress made |
| | Calendar year 2010 Progress made 3.1, 2.2, 3.3, 3.4, 3.5 |
| | Hurdles overcome Making policy known to all sponsoring groups |
| Upcoming Plans to Achieve Target | Cost Savings |
| Plan implemented – recycling at all town sponsored activities | None, supplies and services were provided by the Jackson County Recycling District |
| If this is your third annual performance report, please provide the final results of this activity. If the objective and target were not achieved in the three year designation period, provide a description of why the objective and target was not met. N/A | |

| Environmental Media Activity #4 | |
|---|--|
| Objective Universal Waste Recycling | |
| Target Recycle all fluorescent bulbs and batteries used by the Town of Brownstown | |
| Baseline | Progress Made |
| All universal waste is now being discarded in the trash and sent to the landfill | Calendar year 2009 Progress made |
| | Calendar year 2010 Progress made 4.1, 4.2, 4.3, 4.4, 4.5 |
| | Hurdles overcome Change of habits |
| Upcoming Plans to Achieve Target | Cost Savings |
| Continue to remind department heads of commitment | None, collection and recycling cost were provided by Jackson County Recycling District |
| If this is your third annual performance report, please provide the final results of this activity. If the objective and target were not achieved in the three year designation period, provide a description of why the objective and target was not met. N/A | |

| | |
|---|---|
| Environmental Media Activity #5 | |
| Objective Study to determine feasibility of using liquid de-icer | |
| Target Determine if the use of liquid de-icer could be justified financially | |
| Baseline | Progress Made |
| The Town now uses sand only to combat icy streets. Because new equipment would need to be purchased to apply the liquid de-icer and the budget does not allow for new equipment at this time, this project has been deemed non-feasible. | Calendar year 2009 Progress made |
| | Calendar year 2010 Progress made Study complete |
| | Hurdles overcome |
| Upcoming Plans to Achieve Target | Cost Savings |
| Target achieved | N/A |
| If this is your third annual performance report, please provide the final results of this activity. If the objective and target were not achieved in the three year designation period, provide a description of why the objective and target was not met. N/A | |

ANNUAL EMS AUDIT

Summarize the results of the Annual EMS Audit your community performed on the Quality of Life Plan. We have been successful in the implementation of 4 of our 5 selected activities.

COMMUNITY AND BUSINESS OUTREACH

Briefly describe the information presented to the community and businesses to keep residents informed of important issues related to the community's environmental performance, including how the status of Quality of Life Plan objectives were relayed to the community. Reports were made to the community via newspaper articles at the beginning of the project and regular reports to the Town Board and Chamber of Commerce.

CONTINUAL ENVIRONMENTAL IMPROVEMENT

If this is your third Annual Performance Report and your community desires to continue membership as an Indiana CLEAN Community, please provide five new objectives and targets your community will commit to during the next three year designation period, otherwise skip to the next section.
N/A

ADDITIONAL INFORMATION

Please provide the following additional information.

- List environmental awards received or voluntary programs participated in during the past twelve months (include information about each particular program).
N/A
- Has your community taken advantage of any CLEAN benefits? If so, please describe which benefits were used, the implementation process, and ideas for additional benefits IDEM should consider.
None yet
- Is your community pursuing ISO 14001 EMS certification? If yes, how has the Indiana CLEAN Community Challenge program been instrumental in achieving ISO 14001 EMS certification?
No
- Explain the measured or perceived results from receiving, documenting, and responding to external communication and its effect on Quality of Life Plan objectives and targets?
The support from the community and the EMA has been very encouraging.
- Explain the emergencies experienced within the community during the past year. Were the applicable emergency and contingency plans detailed in the Quality of Life Plan effective? What changes, if any, have been made to your community's emergency or contingency plans?
None
- How have community residents and businesses reacted to your community participating in the Indiana CLEAN Community Challenge?
Residents have actually asked if they are allowed to take products to the landfill that can be recycled. They take the commitment very seriously.
- According to the measurement program developed and implemented by your community to measure Quality of Life Plan success, is your community's Quality of Life Plan successful? Why or why not? If not, what changes will be made to ensure continual environmental improvement and future Quality of Life Plan success?
Yes, this community is very environmentally aware and are proud of the town's commitment to improve its environmental performance.

CERTIFICATION AND PLEDGE

I certify that the information contained in this Annual Performance Report and attachments is accurate to the best of my knowledge and that this local government is, to the best of my knowledge and based on reasonable inquiry, currently in compliance with all applicable federal, state, and local

environmental requirements, or has a corrective action program in place to attain compliance.

We, Town of Brownstown, commit to maintaining the principles and goals outlined in our Quality of Life Plan for our local government's Indiana CLEAN Community status. We agree to strive for full compliance with all regulations promulgated by U.S. EPA, the state, and/or local jurisdictions. We agree to promote the Indiana CLEAN Community Challenge and to share our success stories with other communities. We understand that the Annual Performance Report must be submitted to the local government and IDEM and that we must reapply to the Indiana CLEAN Challenge every three years.

I understand that the information provided in this Annual Performance Report will be public record. I am the highest-ranking community official or I have been fully authorized by the highest-ranking community official to execute this statement on behalf of the local government submitting this Annual Performance Report.

| | | |
|-----------|-------|----------------------------------|
| Signature | Title | Date (<i>month, day, year</i>) |
|-----------|-------|----------------------------------|

Please submit your CLEAN Community Challenge Annual Performance Report to:

*IDEM-OPPTA
CLEAN Community Challenge Program Manager
100 North Senate Avenue
MC 64-00 IGCS W041
Indianapolis, IN 46204-2251
FAX: 317-234-6573*