

Statement of Qualifications Evaluation Form

Rating 0-4

0	1	2	3	4
Poor	Fair	Average	Good	Excellent
<i>Inferior quality, bad</i>	<i>Lacking in some aspects but not others</i>	<i>Median, slightly better than fair</i>	<i>Suitable, adequate, skillful</i>	<i>Superior quality, first-class</i>

Weight 1-5

1	2	3	4	5
<i>Of least importance to the project</i>	<i>Slightly important to the project</i>	<i>Average importance to the project</i>	<i>Important to the project</i>	<i>Very important to the project</i>

Owner/Community: _____

Rate Consultant: _____

1. Quality of the firm's Statement of Qualifications in relationship to the information requested
NOTES:

Your rating Weight Total
_____ X _____ = _____

2. Firm's individual team members' qualifications
NOTES:

Your rating Weight Total
_____ X _____ = _____

3. Firm's experience in projects that are similar to your project
NOTES:

Your rating Weight Total
_____ X _____ = _____

4. Firm's familiarity with local conditions, needs, and requirements
NOTES:

Your rating Weight Total
_____ X _____ = _____

5. Firm's familiarity with various funding sources
NOTES:

Your rating Weight Total
_____ X _____ = _____

6. References

Your rating Weight Total
_____ X _____ = _____

NOTES:

Form Completed By: _____ Total Score: _____

**** When evaluating proposals from an RFP please add the cost of services in as an additional item to evaluate.**