

INDIANA DATA AND COMMUNICATIONS SYSTEM

COMMITTEE MEETING

September 3, 2002

The IDACS Committee met on Tuesday, September 3, 2002 at 10:30 a.m., at the Warren Township Library, with the following members in attendance:

Major Fred Pryor	Gerald Gagne
Major Daniel Meek	Don Kottowski
F/Sgt. Raymond Benn	David Mollenkopf
Deborah Cook	Cindy Snyder
Mike Dearing	Harold Williams
Sheriff Tom Debaun	

Advisory members present: Sergeant John Clawson
Sergeant John Richards
Carrie Hampton

Chairman Fred Pryor called the meeting to order at 10:30 a.m., with a quorum.

OPENING COMMENTS

None

CORRECTIONS/ADDITIONS TO MINUTES OF THE DECEMBER 4, 2001 MEETING

Cindy Snyder made a motion to approve the minutes of the last meeting, seconded by Gerald Gagne. The motion passed unanimously.

OLD BUSINESS

IDACS/NCIC 2000 Update

Mr. Dave Smith, the Project Manager, was not attending this meeting; so Chairman Pryor gave a synopsis of the IDACS 2000 upgrade, followed by a few questions and comments from Committee members.

FAX - IDACS/NCIC System Data

Mr. Dearing re-capped the discussion at the last meeting regarding some of the stipulations for a Resolution to be put in place for faxing IDACS/NCIC System Data. Mr. Dearing referred to an Interstate Identification Index (Triple I) information sheet from the FBI that was distributed to everyone. There is a section titled, "**May I Use A Facsimile Machine To Transmit Criminal**

History Records?" It reads, "Yes, providing that both agencies involved have an NCIC Originating Agency Identifier authorized to receive criminal history information. Not all facsimile machines are monitored continually, so it is important to notify the receiving agency by telephone prior to transmitting the information. This notification ensures proper retrieval of information and serves to verify the authenticity of the receiving agency."

The Chairman opened a discussion on the wording for placing a new Resolution into effect. After a considerable amount of discussion, the subject was deferred to the next meeting on December 3, 2002.

NEW BUSINESS

New Agencies/Additional Terminals

After receiving favorable recommendations from the System Security Officers and the System Coordinator, the following, new terminal agencies and additional terminals have been approved.
(See the enclosed attachments to the minutes).

Terminal Operators Approved

After receiving favorable recommendation from the System Coordinator, the Chairman approved ten (10) IDACS operators with an arrest record. The decision was based on there being no felony convictions.

Quality Control Messages

Mr. Dearinger had distributed a handout on this issue, also. The problem is we are sending out Quality Control Messages where NCIC will remove a record from file and it remains in IDACS. The record is most generally removed because of a "Locate", so we know there has been a recovery or apprehension outside of Indiana. The agency places the "Locate" on the record and NCIC removes it. IDACS does not have the capability currently to identify that record and remove it automatically. This has been an on-going problem for a long period of time and those responsible for sending out Quality Control messages have asked if there was anything the Committee could do to cause

these agencies to comply once the Quality Control Message is sent to remove the record from the system. Mr. Dearinger said we can compile a canned message where the agencies only need to fill in the blanks.

The message would be addressed to the Coordinator, labeled "Quality Control", give them the information, provide the "Locate" placed with the ORI, give the date that the record was purged by NCIC, that the record is still in IDACS, and failure to clear record from IDACS will result in sanctions being imposed.

Chairman Pryor asked Mr. Dearinger if he was asking the Committee to adopt the format he stated. Mr. Dearinger said this was a suggestion to help with the problem; the people responsible for sending the messages out to all the agencies need some kind of assistance in the matter.

The Chairman stated this is an issue of integrity, especially when the agency has been told they have a "bad record". When these instances are found, they should be sent a Notice of Violation.

Tom Debaun suggested the word "is" be inserted between "record" and "still" on the example format given out that Mr. Dearinger was talking about.

Sgt. Clawson expressed concerns and suggested doing some training and emphasis in the newsletter to the Coordinators and extend to them a period of time before we start the sanctioning process. Sgt. Clawson suggested a three (3) month period before sanctioning.

Chairman Pryor suggested that during the three (3) month period, those agencies having high instances be contacted or visited by the Security Officers and reminded that this is sanctionable and it will happen in the future, if they continue to ignore the messages.

Cindy Snyder made a motion that the Committee wait until January 1, 2003 before making this sanctionable, seconded by Harold Williams. Passed Unanimously.

IDACS Coordinator Report

Mr. Dearinger reported the DataMaxx representative would be here Monday,

September 9, 2002. He will be giving himself, the IDACS Trainers and staff an overview on the use of the new Certification and Training System.

Tuesday, September 10, 2002 is the date NCIC will be here for the audit.

Gerald Gagne asked about training on the new system, would it be done before or after it comes on-line. Mr. Dearing explained they would have side training for agencies as they are ready to come on-line. There may be five (5) or six (6) agencies trained at a time. Hopefully this will be before going on-line, but there will be some instances they may be on-line before receiving training.

Mr. Gagne asked if this would be a "Train the Trainer" situation. Mr. Dearing said "yes" it would be, the resources are not available to train individually. The Chairman added that for those who choose to use the DataMaxx client that we are offering, it is pretty intuitive and if anyone has any Windows experience, they will pick up on it quickly. Those who will deal with interfaces, that are not using the client, such as a CAD vendor, then the CAD vendor will need to write the interface and they will have to do the training, because we won't know how that system will look.

Mr. Dearing said he would check, there might be a tutorial that the Coordinator can use to do their training.

Chairman Pryor announced it looks like the NCIC Audits would be going to a tri-annual audit, every three (3) years instead of two (2) years. Approval will not be until after the first of the year.

IDACS Security Officer's Reports

Sgt. John Clawson issued no Notice of Violations because of the short time span since the last Committee Meeting on July 18th.

Sgt. John Richards also issued no Notice of Violations during this time.

AREA REPRESENTATIVE'S REPORTS

Area I Harold Williams stated the last meeting was held May 29th, with twenty-five (25) people present, representing fifteen (15) agencies. Their election was held and Mr. Williams

impact

was re-elected. NCIC 2000 was discussed and how it will
the agencies with funding and budget requests.

Area II

November.

in to

Cindy Snyder Cindy Snyder reported they have not held
a Fall meeting yet, it will be scheduled in October or
Ms. Snyder asked if agencies should be getting letters
get started on the process for the new system.

Area III
25th

there is

the IDACS

Certification

experience

new

Gerald Gagne said their next meeting would be September
in Evansville at the Aztar Hotel. Mr. Gagne asked if
a requirement for a minimum amount of time working on
system before going to a three (3) day training class?
Mr. Dearing said he thought in the Training &
Section it recommends a minimum of forty (40) hours
on the system before going to class. Also, that is why
operators are given six (6) months to be certified.

Area IV
will

November.

Deborah Cook had nothing to report. Their next meeting
be scheduled for the latter part of October or early

Area V

David Mollenkopf had nothing to report and their Fall
meeting has not been scheduled yet.

OTHER NEW BUSINESS

None

GENERAL DISCUSSION

None

AUDIENCE QUESTIONS/COMMENTS

Clay Carter asked about a new code for Protective Orders on Triple I.
He was
told the new code was listed in the IDACS Newsletter. IDACS Trainer,
Vivian
Nowaczewski, was in the audience and gave Mr. Carter a copy of the
newsletter.

Chairman Pryor brought forth the issue of new agencies requesting
joining the
system. We would like to stop any agencies attempting to come on-line
using

the old system and all agencies that would make a request to be a new terminal agency, would have to do so under the criteria of the new system when it is available. Gerald Gagne made a motion of the statement by Chairman Pryor and Deborah Cook, seconded the motion. Motion passed unanimously.

Sgt. Clawson asked if Purpose Code "D" is still being used by agencies. Mr. Dearinger said it was set up for Civil Courts, so it will need to be researched. Purpose Code "C" is used for Protective Order entries.

ADJOURNMENT

Tom Debaun made a motion to adjourn the meeting.

There being no further questions or comments, the Chairman called adjournment to the meeting. **Next meeting will be Tuesday, December 3, 2002, (10:30 a.m.) at the Warren Township Library on East 21st Street.**