

Indiana State Historic Records Advisory Board

Minutes – September 23, 2014

Indiana State Archives

I. Call to Order

Meeting called to order at 10:00 a.m. by State Coordinator Jim Corridan.

Roll Call

Present: Jim Corridan, Tom Krasean, Phil Bantin, John Newman, Wes Wilson

Guests Present: Ted Cotterill, James Porter

II. Approval of Agenda

Motion to approve Agenda. Newman – Krasean. Motion carried.

III. Next Meeting Date

To be determined, sometime in November, 2014.

IV. Approval of Minutes

Minutes from June 13, 2014.

Newman amendment: Franklin County records found in sacks may have been contaminated.

Elizabeth Hague at the Indiana State Archives advised, records are being processed.

Motion to approve minutes of June 13, 2014 as amended. Bantin – Wilson. Motion carried.

V. State Coordinator's Report

1. Introduction of new SHRAB intern, James Porter.

2. 2015 State Board Programming Grant

Corridan explained change in format of grant and what is funded by the grant. Indiana may be able to receive max due to reduced competition for grant. Bantin noted the importance of outreach and advocacy as outlined in the grant proposal. Grant was submitted August 25, 2014.

3. Indiana State Archives

A. Corridan reported on progress with respect to a new Indiana State Archives facility. The effort has been supported by the Governor's Office and discussed during the State budget planning process.

B. ICPR continues its inventory of the State Archives. Some documents are not government material or are past-retention. An appraisal exercise may be necessary which could reduce volume. Phase one is complete, inventorying microfilm in the vault and making it available to the public. Phase two will include the cleanup of inventory crosscheck references. Phase three is to add bar coding and to label all holdings.

4. Digital Archives

The new Indiana-hosted Digital Archives is up and running with 1.2 million records currently online.

5. Ancestry.com Agreement

ICPR's contract with Ancestry.com has been finalized. Under the agreement, Ancestry will digitize birth, death and marriage records for 1913-2005 and provide complete set of images to the State Archives. The agreement provides for a State Archives license to allow on-site research at no cost.

6. Archives Month

The 2014 Indiana Archives Month poster was presented. Changes will be made prior to publication. Once finalized, the poster will be viewable via shrab.IN.gov.

7. Ancestry Day

Indiana will host Ancestry Day on June 9, 2015 at the Marriott on Shadeland Avenue in Indianapolis. We expect 1,200 attendees. Ancestry will provide event presenters.

8. 2015-16 Biennial Budget

ICPR is lobbying for an increase in its forthcoming base budget to address currently unmet needs and existing statutory responsibilities.

VI. Old Business

John Newman – records of Franklin County Government totaled from 170 to 220 gunny sacks. Four volunteers went through the sacks and are now processing the materials. Not all are government records.

VII. New Business

1. Survey of Indiana Repositories

A draft survey was sent to historical records repositories in Indiana at the end of September. We expect feedback by end of October and will distribute the final product electronically in November.

2. Electronic Records Grant

A new grant is available to state governments from the NHPRC for electronic records efforts. We believe we will partner with other states with the goal of allowing greater access for local governments to a robust e-records repository.

3. Strategic Planning for SHRAB

The SHRAB hopes to build off of the survey. The Board discussed the formulation of two plans – one drafted by ICPR and the other by the Board.

VIII. Adjournment

Meeting adjourned 11:45 a.m.