

Indiana State Historic Records Advisory Board
Minutes – September 30, 2011
Indiana State Library, Room 425

Call To Order

Meeting Called to Order at 10 a.m. by State Coordinator Jim Corridan

Roll Call

Present: Jim Corridan, Phil Bantin, Curt Witcher, Tom Krasean, Wes Wilson

Absent: Stephen McShane

Guests Present: Ted Cotterill, Jennifer Harrison

Next Meeting

Tentatively scheduled December 9, 2011.

Approval of June Minutes

Discussion about whether to approve SHRAB minutes of 6/29/2011.

Curt Witcher suggested the format of minutes be changed to topics and results rather than a transcription of proceedings. Approval of the June minutes was deferred to the next meeting.

State Coordinator's Report

Training and SNAP Grants

Corridan: The August SHRAB workshops were postponed due to low enrollment. SHRAB has now coordinated with SIA to co-sponsor their fall workshop on Oct. 7 at DePauw. Another workshop is planned for March on preservation.

NHPRC

Corridan: We submitted a SNAP grant for the 2012 cycle for SHRAB and mini-grants. Rep. Jacob Javitz from Utah has introduced a bill to eliminate NHPRC, but bill had no co-sponsors. Recently NHPRC received \$1 million appropriation from the House, but \$5 million from the Senate. The President recommended \$5 million. The way NHPRC is structured they allocate half of funding on papers or collections, such as presidential papers. The other half goes to archives. About \$1 million goes to SNAP grants. Our SNAP grant is used for SHRAB, workshops, an intern [and mini grants].

SNAP Grant Review

Corridan: Mini-grants 6 x 5000 or \$30,000 with half cost sharing, which brings the value of funding up to \$60,000. These mini-grants can be assessments or digitization; we tried to make the scope broad. We had four applicants last year, four this year.

Intergovernmental Preparedness for Essential Records (IPER) Workshops

Corridan: We sent notices out to county clerks and court houses. We think it's important to run this emergency training. It's funded by FEMA. There are two parts, it takes two days. These will be webinars, probably broadcast from the State Library. Someone from FEMA, also Elizabeth Hague will speak.

Digital Archives, CoSA & Electronic Records

Corridan: The state will apply for a grant to fund an electronic archivist position. Will likely be a three-year grant. Hopefully afterwards the state will be able to continue the position. Digital archives program has been very successful. We've made an IMLS (Institute of Museum and Library Services) grant funds application. We should learn if we received grant next week. If not received, funding for digital archives program will need to come from LSTA (Library Services and Technology Act) grants.

Brian Howey's political report has given his archives and papers to the state, which involves 15-20 years of Indiana's political history. Some of the records are available digitally.

Indiana's State Records Center is the fourth largest record center in the U. S. The question is asked if we were keeping too much. Closing and consolidations of government pushed a lot of papers to us very quickly in the last few years. Some departments keep their records locally. But other departments are moving records to us. During the last five years our backlog has grown. Toll road workers stayed-on to help with the backlog.

State records management team working with ORACLE, a module they have to activate. Our records module will be controlled by ICPR, will give us more control of what is kept and destroyed. One side says we should keep less data. Pressure to keep costs down.

OLD BUSINESS

Hoosier History Digitization grants

Cotterill:

Scott County – SHRAB is having trouble getting what's needed from the county. Corridan observed in this case there's nothing SHRAB can do.

Board response. The county could resubmit, but they would have to implement the program by Mar. 31, 2011. Could be looked at on Dec. 9

Floyd County – A vote was taken, the grant was approved.

Franklin County – A vote was taken, the grant was approved.

State Archives Building

Corridan: ICPR met with deputy chief staff, discussed capital expenditures. Not going to be able to commit much funding for capital improvements in the next year. However a new roof is being put on the state archives building right now.

NEW BUSINESS

Archives Month Poster

Corridan: This year's theme is the Civil War. Submissions were shown, discussed and photos chosen for the archives month poster.

The meeting was adjourned at 11:50 a.m. by State Coordinator Jim Corridan.