The meeting of the Residence Commission was held on June 3, 2013 at the Governor’s Residence.

Commission members in attendance were:

Nancy Lawton

Carol Stephan

Shelley Triol

Jane Wainwright

Phyllis Garrison

Simona Hasten

This represented a quorum of Commission members.

Also in attendance were:

Brenda Gerber, Chief of Staff to First Lady Karen Pence

Marilyn Fernandez, Deputy Chief of Staff to First Lady Karen Pence

Charlotte Baker, IDOA Designer

First Lady Karen Pence

Phyllis Garrison, Vice Chairman, brought the meeting to order at 11:25 a.m.

The group reviewed and unanimously approved the Agenda for the meeting.

The Commission's first agenda item was to approve the minutes of the May 13, 2013, meeting. The Commission voted and unanimously approved the minutes.

New Business:

1. Brenda Gerber informed the group that the Chase bank account needed $100 in additional funds to cover checks and other administrative costs. She is investigating.
2. Status update on patio furniture – Carol Stephan has submitted a grant to the Governor’s Public Building Foundation for the balance of the patio furniture, which includes the pillows. The amount of the grant was for $24,349.00.
3. Drapes – the grant for the balance of the drapes has been submitted. The total was $3,234.95. The down payment for the drapes had come from the Governor’s Residence maintenance fund.
4. Tablecloths/linens. Shelley has been researching vendors both locally and online. Simona Hasten brought samples of various tablecloths and napkins that she had purchased in Israel for the group to consider. Mrs. Hasten would like to donate several tablecloths for the tall tables in the reception area, along with other tablecloths and napkins, to the Residence. The Residence Commission was very pleased to accept Mrs. Hasten’s generous donation.
5. Fence/Gate – Shelley Triol informed the group that the Indiana State Police would like for the group to consider a gate at the 46th street entrance. The group will need to obtain new proposals to include the gate. The group unanimously voted to rescind the previous grant approval and asked Shelley to do more research regarding bids. The group also questioned why homeland security would not be able to pay for the gate or fencing and were informed that the Governor would prefer that private donations cover this cost.
6. Glassware – Shelley told the Commission that the purchase of 36 sets of 4 (total of 144) glasses from Warsaw Glass would add enough sets to accommodate larger events at the residence. The group also discussed adding 60 iced tea/water glasses to the set because the design for this particular glass has changed. The group voted and unanimously approved the writing of a grant application to purchase the glasses. Shelley will obtain the final figure for purchase and shipping.
7. The group looked at the carpeting on the front hallway to the residence office and the front and back staircase. All agreed that the carpet was worn and needed to be replaced. Ms. Baker presented different samples of carpet. The group requested more information on style and pricing options.

Old Business

1. Priorities for grant requests –
2. Curtains
3. Balance of patio furniture
4. Glassware – as funds are available
5. Fence

The next meeting of the Residence Commission will be Thursday, July 10th at 2 p.m., at the State Library, location to be confirmed.

The meeting was adjourned at 12:30 p.m.