

## JUVENILE CRIMINAL HISTORY

- Juvenile along with parent or guardian must go to a **local** law enforcement agency (**not** a State Police Post) and ask for fingerprints to be done on a card for a Juvenile Review Challenge. They do not go to an L-1 site because they only do National Criminal History Checks. The local agency may or may not charge a fee for the fingerprints. This would be separate from the \$10 charge by the State Police.
- **Do not** leave the card with the local law enforcement agency or ask them to run the check.
- The attached form, fingerprint card, and a \$10 certified check or money order payable to the State of IN must be sent together to the address on the form.
- If there are questions about the Review Challenges they can contact Kathi Mauritzen at 317-232-8266.

(Please type or print all information)

NAME OF JUVENILE		
_____	_____	_____
Last Name	First Name	M.I.
_____	_____	_____
Date of Birth	Sex	Race
_____		
Juvenile's Residence Address		
_____		

**REQUEST FOR JUVENILE CRIMINAL HISTORY INFORMATION**

Indiana Code 31-39-1-2: "All juvenile court records are confidential."  
In accordance with Indiana Code 5-2-5.1-13, juvenile criminal history data may only be released to that individual, their parent, guardian, or custodian.

Juvenile criminal history data may be obtained two (2) ways:

- 1) The subject of the request; their parent, legal guardian, or custodian may come into our office (address below) and request the criminal history information in person.
  - a) Must have picture I.D., or Social Security card & Birth Certificate of the juvenile.
  - b) The requestor must be the subject of the request, their parent, guardian, or custodian.
  - c) This form- *no exceptions*
  - d) \$10.00 cash, certified check, or money order payable to STATE OF INDIANA  
(No Personal Checks)
- 2) Request by mail-please submit the following:
  - a) This form- *no exceptions*
  - b) A complete set of fingerprints taken by a law enforcement agency
  - c) \$10.00 cash, certified check, or money order payable to STATE OF INDIANA  
(No Personal Checks)

**WARNING-PENALTY FOR MISUSE**

The individual receiving the response for juvenile criminal history information may not utilize it for purposes other than those stated in the Indiana Code, or for purposes which deny the subject of this request any civil right to which he or she is entitled.

Any person who uses the response to this request for juvenile criminal history information for any purpose prohibited by law commits a Class A misdemeanor offense under IC 5-2-25-5, and maybe sentenced up to one year in jail.

I affirm, under the penalty of perjury, that the information I have provided on this form is true, and the response to this request for Juvenile Criminal history information will not be used in violation of law.

\_\_\_\_\_  
Signature of Requestor

\_\_\_\_\_  
Date

Cash will be accepted only if request is in person; otherwise, *certified checks* and *money orders* should be payable to STATE OF INDIANA.

Mail request to:  
Indiana State Police, Central Repository  
P.O. Box 6188  
Indianapolis, IN 46206-6188