

## A&D/TBI - Waiver Services Supplemental – Vehicle Modification Service

The waiver includes adult day services, attendant care, case management, homemaker, residential based habilitation, respite care, structured day program, supported employment, behavior management/behavior program and counseling, environmental modifications, healthcare coordination, occupational therapy, personal emergency response system, physical therapy, specialized medical equipment, and supplies, speech-language therapy and transportation. These are waiver services options that can be provided and will be services that people are receiving. Not everyone will be receiving the same services, however. Some will receive Physical Therapy or Transportation or Attendant Care, or some other service that reflects their needs.

The **Person Centered Compliance** will be supplemented with the following tool depending on what waiver service the person is currently receiving. A review of the CCB/POC will determine what services the person has. The surveyor will determine by reviewing the CCB/POC and talking with the Case Manager the exact services the person has. By so doing, the surveyor will take the appropriate supplemental Provider Survey Tool to complete the survey. The following is an example of that supplemental Provider Survey Tool for a person who is receiving: **Vehicle Modifications Service**

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<p>Waiver Services: <b>Vehicle Modification Service (VMOD)</b></p> <p>Waiver Assurances</p> <p>Recommended Probes</p>	Discovery Mechanisms		
<p><b>Vehicle Modification Service:</b></p> <p><b>Desired Outcome:</b></p> <p>Vehicle Modifications are the addition of adaptive equipment or structural changes to a motor vehicle that permit an individual with a disability to safely transport in a motor vehicle. VMOD must be documented in the person's POC/CCB and implemented to increase a person's ability to function in a waiver setting to ensure accessibility of the person with mobility impairments. These services must be necessary to prevent or delay institutionalization.</p>	<p><b>Spending Time With People</b></p> <p>(Initially during the conversation with the person using the Personal Outcome Measures®, then throughout the survey process.)</p> <p><b>Examples only: specific situations may change observations.</b></p>	<p><b>Conversations With People</b></p> <p><b>Selected Examples only: specific situations may change conversations with people.</b></p>	<p><b>Review of Documents</b></p> <p><b>Examples only: specific situations may change documents needing review.</b></p>
<p><b>Vehicle Modification Requirements</b></p>	<p><b>Observe the modified vehicle and determine what the modifications are.</b></p>	<p><b>Ask the person to verify what the modifications are to the vehicle.</b></p>	<p><b>Review the vehicle's title to determine who holds the title.</b></p>
<p><b>VMOD I.A.1</b> The modified vehicle meets all of the requirements prior to being modified.</p>			

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	<ol style="list-style-type: none"> <li>1. Is the person or the person's primary caregiver the titled owner of the vehicle?</li> <li>2. Is the vehicle registered and/or licensed as required by the state?</li> <li>3. Does the owner of the vehicle carry the insurance coverage required?</li> <li>4. Is the vehicle the person's sole (or primary) means of transportation?</li> <li>5. Is it a true statement that the modified vehicle IS NOT registered or titled by any FSSA approved provider?</li> </ol>			<p>Review the vehicle's registration papers.</p>
<p><b>Modification Approval Requirements</b></p>	<p><b>VMOD I.B.1 Vehicle modification requests are approved by the waiver program prior to services being rendered. At the time of approval was:</b></p> <ol style="list-style-type: none"> <li>1. The VMOD was based on and designed to meet the person's specific needs?</li> <li>2. Was the VMOD vehicle the only one in that person's household?</li> <li>3. The vehicle had less than 100,000 miles on the odometer and was less than ten (10) years old?</li> <li>4. If the vehicle was older than five (5) years, had the owner obtained a signed statement from a qualified mechanic verifying that the vehicle is in sound condition?</li> </ol>	<p>Observe the mileage on the vehicle's odometer and compare to mileage reported at time of the approval and modification.</p>	<p>Ask the person if the modified vehicle was the only one in the household at the time of approval and modification</p>	<p>Review the person's POC/CCB to verify the needs that justified the vehicle modifications.</p> <p>If the vehicle was over five years old at time of the modification review the mechanic's documentation that the vehicle is in sound condition.</p> <p>Note: This applies if the vehicle was over five years old at the time of the modifications.</p>
	<p><b>VMOD I.C.1 All vehicle modifications authorized has demonstrated the necessity of the person's needs.</b></p> <p>If documented as needs in the person's POC/CCB the following modifications are present:</p> <ol style="list-style-type: none"> <li>1. Wheelchair lifts;</li> <li>2. Wheelchair tie-downs (if not</li> </ol>			<p>Review any maintenance records to determine the cost of repairs and what was repaired.</p> <p>Review any documentation that verifies total cost of the modifications to verify the costs are under the</p>

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<p>included with lift);</p> <ol style="list-style-type: none"> <li>3. Wheelchair/scooter hoist;</li> <li>4. Wheelchair/scooter carrier for roof or back of vehicle;</li> <li>5. Raised roof and raised door openings;</li> <li>6. Power transfer seat base (Excludes mobility base);</li> <li>7. Maintenance limited to \$500.00 annually for repair and service of items funded through waiver; and</li> <li>8. Lifetime cap of \$15,000.00 for VMOD.</li> </ol> <p>9. Is there a warrantee on the modification equipment that has been installed and professional liability insurance?</p>			<p><b>required cap.</b></p> <p><b>Review the warrantee on the modified equipment on the vehicle.</b></p> <p><b>Review documentation that verifies professional liability insurance.</b></p>
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