



Special points of interest:

- \* In the Spotlight
- \* Christmas News
- \* Important Dates
- \* Employee Recognition

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## SUPERINTENDENT'S MESSAGE

*It is hard to believe that Thanksgiving is almost here. I would like to take this opportunity to express my thanks to you for your many contributions over this past year. I am thankful for the opportunity to work another year and to continue to have the mental and physical ability to be able to do so. I am sure some would say that I have one out of the two. We do indeed have a lot to be thankful for. If you can find it in your hearts and your pocket-book, we need to provide some support for those in our family here as well as those in the community and our country that are less fortunate then we are as it seems there are more of those every day.*

*Happy Thanksgiving!*

*Jeff*

## Congratulations Jan Miller

By Tara Jamison

Congrats to Janet "Jan" Miller who was recognized in long distinguished service to the Indiana Association for Health, Physical Education, Recreation and Dance. The award is not intended to overshadow the Honor Award but recognizes persons who have left a legacy, a benchmark, or a standard in professional service, scholarship and leadership.

Jan earned a Bachelor's degree from Indiana State University and a Master's from Ball State University in physical education and health. She taught elementary school physical education twenty-eight years at Fayette County School Corporation, Connersville. During her tenure at Fayette County, she not only taught elementary School physical education, she also served as the intramural director for sixteen years, coordinator for elementary intramural program ten years, and teacher of the Starlab Planetarium System Twenty three years. Jan was the lead teacher for a \$385,000 Carol White PEP grant. Jan has been recognized for her commitment to teaching physical education. She was elected IAHPERD Elementary School Physical Educator of the Year, 1995 and inducted into the Fayette County Teacher Hall of Fame, 2010. She was also selected as the Fayette County 4-H Outstanding Volunteer, 2002. Jan has served the Association in many capacities as Regional Director of Activities, Jump Rope for Heart Coordinator and member of the IAHPERD Board of Directors. ....Way to Go Jan!!! Go to her office and see her impressive award trophy.



## In the Spotlight

Chuck Baldwin, Director of Housekeeping



My name is Chuck Baldwin, and I am the Director of Housekeeping. I am in my 29th year

here at RSH. I started out in Nursing as an attendant for about a year then transferred into Housekeeping. I graduated from Richmond High School in 1978. The job duties that I enjoy are the many changes we have had and seem to be able to keep up with them. I am very proud of what they accomplish for the small amount of staff that we have.

I have many hobbies that I enjoy and most deal with sports. I enjoy watching just about all sports on television, but I prefer to go and see them in person. I like to try to play golf and shoot guns when I get the chance. I collect a lot of sports

cards, memorabilia and autographs. I love to joke and cut up as much as possible and just have fun!

I love to go to Tennessee. I am always ready to throw my stuff in the car and go! I have enjoyed also going to Charleston, South Carolina, Washington DC, or anywhere there is a history hotspot. I also spent a couple of very fun trips to Mississippi and Tennessee on golfing trips with guys from here and had so much fun. I will never get them. I hope someday to get to go to Maine and Hawaii.

I have met many famous people, such as Bob Knight (I also took my dad to meet him too), Johnny Bench, Peyton Manning, Pete Rose, Bo VanPelt, Governor O'Bannon, Maria Shriver, Galigher (the comedian), and many other sports stars.

I love barbeque ribs, and I will go anywhere to try them, along with seafood. Who am I kidding, I love all food except tuna casserole!

I am married to DeAdra, and I have a step-daughter, Karissa, who is in college at Ball State. I have one brother and two sisters. I have the best parents that anyone could have, my mother Louise and my late father, Clyde (lost him August 28, 2011).

I have many fond memories of RSH (too many to list), and I have had the opportunity to meet and work alongside with so many past and current employees who will always be special to me. Richmond State Hospital has been a part of more than half my life, and I am very thankful to have had a good place to work.

**VISIT WITH SANDA GLAUS  
SATURDAY, DECEMBER 3,  
2011**

**11:00 A.M. to 1:00 P.M. &  
4:00 P.M. to 6:00 P.M.  
IN STAFF DEVELOPMENT**

**Employees—Bring the children in  
your family in for a FREE picture  
with Santa courtesy of Grassroots**

**Crafts for kids and  
treats provided  
while you wait!**



## Christmas Gifts for Our Patients

The Christmas Gift Lift Program is in full swing this time of year. All patients will receive three presents which will be available for them to open on Christmas day. Delivery of the gifts will take place on December 21st.

Patient's gifts are selected from a wish list which the patients have filled out with staff assistance. This way the patients have the opportunity to express what they want for Christmas. Last year we were able to provide the majority of items the patients requested on their wish list.

All patients will also receive a Christmas Gift Bag filled with lots of goodies on Christmas

Party Day, Sunday, December 11th. This year we are trying several ways of providing gifts for our residents. Here are the options:

1. Another method is adopting a patient. See article for details.

2. The second option is cash donations for us to purchase the suggested items or to help with the Christmas Gift Bag items everyone will receive.

Thanks already to the employees who have contributed to the 2011 Christmas Gift Lift Program. If you are interested in helping with this year's program, let us know at Community Relations, ext. 9218.

## Community Relations Christmas at RSH

The Christmas elves are in full swing collecting wish lists and donations for the upcoming Christmas season for our patients. Staff at Richmond State Hospital has always been very supportive of our patients and making the holidays enjoyable. With all the uncertainty of what populations will be here on Christmas day, we ask that you are patient with Community Relations as we try to keep up with the changes.

There are many ways you can support the holidays for our patients.

**Adopt a Patient** – For \$50 a patient, you can buy Christmas presents on a patient’s wish list. Each patient will be filling out a wish list which includes clothing, snacks, hobby and special interests suggestions. If money is tight this year, a group can also go together and adopted a patient. If you are interested in adopting a patient, please contact Community Relations at #9350, 9218 or 9217. You can request a particular patient or patients though requests are honored on a first come first serve basis.

**Cash Donations** – If you are interested in contributing to the patient’s Christmas but do not want to shop, you can always give a cash or check donation to Community Relations and we will shop for a patient for you. Any monetary donation is greatly appreciated. If you want to contribute some extra change, cans for donations are located at the credit union, AIT lobby and CTC timekeeper’s office.

**Boxes, Wrapping Paper, Tissue paper, labels, etc.** – We are also in need of these items to make the patient’s presents look special. Donation boxes are located at the AIT lobby, CTC

Craft Room, Community Relations office and the Credit Union.

**Travel Personal Hygiene Items** – On Party Day, December 11<sup>th</sup>, we always place travel size personal hygiene items in each patient bag giving out by Santa. Please drop off these items at Community Relations, Administration Lobby or at the AIT Lobby. I know everyone has these items lying around your bathroom closet!!!!

**Items to Donate** – you can also donate any items and we will match the item up with the patient’s wish list. The most requested items are as follow:

|                        |                          |                    |
|------------------------|--------------------------|--------------------|
| Hoodies (L, XL,2X, 3X) | Sweatshirts (L,XL,2X,3X) | Socks              |
| Hats                   | Gloves                   | Backpacks/Gym Bags |
| Candy                  | Sugar Free Candy         | Microwave Popcorn  |
| Instant Coffee         | Hot Chocolate            | Diet Hot Chocolate |
| Phone Cards            | Stationary               | Puzzle Books       |
| Puzzles                | Hand held Games          | Board Games        |

Items can be dropped off at Community Relations, Administration Building Lobby or AIT Lobby. We can also pick them up if you call us at extension 9217, 9218 or 9350.

**If you have any questions, feel free to contact Tara 9217 or Connie 9350 and we would be happy to help in anyway. Thanks for your support for the patient in which we all serve.**



## A Bountiful Thanksgiving Tradition

Tucked between the two monster sized holidays of Halloween and Christmas, Thanksgiving receives far less attention. But Thanksgiving is a very important holiday, especially in the busy lives of Americans. It is a time to kick back and relax, watch a football game or go to a movie, and enjoy a huge feast. It's also time for us to give thanks to our God, for the things he has bestowed upon us and upon this great nation. There is no nation in the world that has more to be thankful for than us.

The first Thanksgiving was celebrated between the Pilgrims and the Indians in 1621. That first feast was a three day affair. Life for the early settlers was difficult. The fall harvest was time for celebration. It was also a time of prayer, thanking God for a good crop. The Pilgrims and the Indians created a huge feast including a wide variety of animals and fowl, as well as fruits and vegetables from the fall harvest. This early celebration was the start of today's holiday celebra-

tion. Like then, we celebrate with a huge feast.

Today, most of us enjoy Turkey with "all the trimming". The "trimming" include a wide variety of foods that are a tradition for your family. Those traditional foods often replicate the foods at the first Thanksgiving feast. While others, are traditional ethnic or religious groups recipe, or a special food item that your family always serves at Thanksgiving dinner. Then, to top it off, pumpkin pies, apple pies, an even mince meat pies are bountiful around the table.

American Thanksgiving traditions revolve around a huge and lavish meal, usually with Turkey as the centerpiece. For those who do not like Turkey, a Roast or Prime Rib is common. As tradition has it in most families, a special prayer of thanks precedes the meal. In many homes, family members will each mention something they are very thankful for.

## Thanksgiving Word Search

U F K N A H T H O C N F N  
 I O E L L A B T O O F S I  
 L A A L A T I S N R K C K  
 R T I W L H T O L N N N P  
 P O T A T O E S A U O A M  
 S U L E Y I W H O C V P U  
 T P F L S E T S F O P E P  
 U N M R S G K F H P E I K  
 F C R A N B E R R I E S E  
 F A M I L Y D I U A P L T  
 I U V S Y O I E I T N S L  
 N I V I G S K N A H T N N  
 G U G U N F E D H I S N N  
 R C F M W F K S C E H A Y

- |            |              |          |
|------------|--------------|----------|
| Cornucopia | Cranberries  | Family   |
| Fellowship | Football     | Friends  |
| Fun        | Thanksgiving | God      |
| Gravy      | Pie          | Potatoes |
| Pumpkin    | Rolls        | Stuffing |
| Thankful   | Thanksgiving | Turkey   |

## Important Dates to Remember

**Open Enrollment ends November 21st at noon.**

**Creative Workshop, Wed. Nov. 30th, 1-2:30 p.m. CTC/  
 RTC Complex**

**Texas Roadhouse Gift cards available until 12/7/11**

**Christmas Bazaar, Living Skills, December  
 1st & 2nd**

**NAMI Christmas Dinner/Dance, CTC Gym,  
 Dec. 6th, 6:00 p.m.**

**NAMI Christmas Tree Lighting, NAMI House,  
 Dec. 8th, 6:00 p.m.**

**RSH "Christmas Through Our Eyes",  
 Auditorium,**

**Dec. 8th, 6:30 p.m.**

**Volunteer Brunch, CTC Training Center,  
 Dec. 11th, 11:30 a.m.**

**Unit Christmas Parties, Dec. 11th, 2:00 p.m.**

**RSH Employee Recognition and Christmas Dinner, CTC  
 Gym, Dec. 15th, 11 a.m. & 9 p.m.**

**Christmas Gifts Delivery, Dec. 21st**

### Basket of Goodies

This basket of goodies includes musical & animated Santa, watches, emergency fluorescent lantern, gift card, many other items for gift giving or keeping. It's a \$125 value.



Chances on this festive holiday basket are \$1 each or 6 for \$5. Tickets may be purchased from Grassroots members: Kathy Tuggle, Penny Sams, Terri Ogle, Linda Gregory, Carmie Kitchin, Rick Searcy, Mike Lowden, Luanne HandySaylor, April Craig, Peggie Layne, Beth Thompson, and Debbie Lanman. Also Switchboard and Credit Union will have tickets. Drawing will be at the Employee Recognition Dinner on Thursday, December 15th.

# Staff Development News Training Schedule

Recertification in Bridge Building

Dates: December 1 & 16  
Time: 7:30 a.m. to 11:30 a.m.  
Location: Staff Development

Recertification in Professional CPR

Dates: December 1 & 16  
Time: 12:15 to 3:45 p.m.  
Location: Staff Development

Evening shift recert in Bridge Bldg.

Date: to be announced  
Time: 3:30 to 7:00 p.m.  
Location: Staff Development

Evening shift recert in Professional CPR

Date: to be announced  
Time: 3:30 to 7:00 p.m.  
Location: Staff Development

Treatment Team/Plan Refresher classes will be held on Tuesday, December 13. There is a morning class from 10:30 to 11:30 a.m. and a class for evening shift from 3 to 4 p.m.

**New Employee Orientation** will be held the week of December 5<sup>th</sup> in Staff Development.

\*\*\*\*\*

**Staff Development will be closed Friday, December 23<sup>rd</sup> and Monday, December 26<sup>th</sup> for the Christmas holidays.**

\*Annual recerts are scheduled during your birth-month.

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*Monthly mandatory's on PeopleSoft are finished for 2011.*

*There will be a new series of mandatory's beginning in January 2012.*

*An announcement about the new mandatory will be sent out in January.*



**Christmas Bazaar**

**Thursday, December 1st  
6 a.m. to 7 p.m.**

**Friday, December 2nd, 7 a.m. to 11 a.m.  
Living Skills in CTC**

**Great gifts at great prices made by our clients -  
baked goods, fudge, & snack items.**

**All proceeds go into the  
Patient Recreation Fund.**



## Years of Service Recoginees

Below are the names of those that are to be recognized for their years of service at our Christmas dinner. If you feel your name should be on this list or you are on here by mistake, please give me a call at 9201 or send me an email at donna.crist@fssa.in.gov.

### Five Years of Service

Amy Banta  
 Michael Beck  
 Constance Clodfelter  
 Tommy Cross  
 Maurcia Crutcher  
 Dustin DeBoo  
 Cynthia DeLucio  
 Alicia Dumlao  
 Brad Eidem  
 Steve Estes  
 Andomo Ferguson  
 Beverly Garnet  
 Jeremy Handley  
 Jamie Holbert  
 Teanne Howard  
 Crystal Jarvis  
 Heather Johnson  
 David Joyce  
 Pamela Karanovich  
 Carlton Kelley  
 Philip Kuhens  
 Susan Kuhens  
 Bonita Lacey  
 James Lairson  
 Tony Lee  
 Amy Marcum  
 Jonelle McGathey  
 Janet Miller  
 Chuck Minor  
 Denny Moore II  
 Amanda Moore  
 Shannon Newman

Gloria Patterson  
 Eric Scalf  
 Erica Scalf  
 Andrew Shepherd  
 David A. Short  
 David S. Short  
 Susan Sonsini  
 Robin Stewart  
 Brian Thomas

### 10 Years of Service

Fortunato Alano  
 Kathryn Barker  
 Jacquelin Burton  
 Marian Clark  
 Nancy Corman  
 John Davis  
 Nora Harris  
 Kathy Lear  
 Danny Matheny  
 George Mittenthal, Jr.  
 Therese Ryan  
 Connie Stackhouse

### 15 Years of Service

Beverly Eadler  
 Tylene Ferguson  
 Nickey Goldey  
 Julie Morrow  
 Tanene Smith

### 20 Years of Service

Ronald Barker  
 Angela Blunk  
 Ronald Braund  
 Helen Darr  
 Brenda Jeffries  
 Kathy Larsh  
 Amy Lester  
 Michael Lowden  
 Donna K. McFarland  
 Phillip Melody  
 Brenda Prifogle  
 Rebecca Wysong

### 25 Year of Service

Mary Ellen Berner  
 Gloria Bicknell  
 Sue Bishop  
 Joyce Brittenham  
 Christie Brown  
 Terri Colvin  
 Roger Cowin  
 Holly Dils  
 Vicki Muse  
 Mary Rambow

### 30 Years of Service

Brenda Bowmer  
 Judith Pelfrey  
 Caryl Smith

## Christmas & Employee Recognition Dinner

Don't forget the Employee Recognition & Christmas dinner on December 15th, CTC Gym, 11:00 a.m. and 9:00 p.m.

**Employee recognition begins at noon.** For those being recognized, you may invite family members to come if you'd like, and all retirees are always welcome to attend as well.

Be sure to bring your canned goods for the food pantry! Also, if anyone would like to donate deserts, they would be greatly appreciated.